

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, January 12, 2010
10:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the December 8, 2009 Regular Council Meeting	9
BUSINESS ARISING OUT OF THE MINUTES:	4.	a) b)	
DELEGATIONS:	5.	a) RCMP – 11:30 a.m.	25
		b) Alberta Health Services – 1:15 p.m.	41
		c) Rural Water Engineer Delegation – 1:30 p.m.	
		d) Andy Flooren – 2:00 p.m.	
		e) Mackenzie Library Board – 2:15 p.m.	
		f)	
		g)	
GENERAL REPORTS:	6.	a) Agricultural Service Board Meeting Minutes – September 21, 2009 and November 3, 2009	45
		b) Mackenzie Housing Management Board Meeting Minutes – November 3, 2009	55

- c) Municipal Planning Commission Meeting Minutes – November 24, 2009 61

PUBLIC HEARINGS: Public Hearing scheduled for 1:00 p.m.

- 7. a) Bylaw 744/09 Land Use Bylaw Amendment to Rezone Plan 872 1101, Lot C from Hamlet Commercial District 1 “HC1” to Hamlet Commercial District 2 “HC2” (La Crete) 73

TENDERS:

- 8. a) Ward Boundary Review Request for Proposals 83
- b) Machesis Lake Caretaking Tender 97

COUNCIL COMMITTEE, CAO AND DIRECTORS REPORTS:

- 9. a) Council Committee Reports
- b) CAO and Director Reports 101

CORPORATE SERVICES:

- 10. a) Utilities – System Estimates 119
- b) Mackenzie Library Board - Fort Vermilion Library Utilities 127
- c) Forest Resource Improvement Association of Alberta (FRIAA) Grants 131
- d) Mustus Energy 133
- e) Fort Vermilion Building Upgrade 135
- f) ASB Trade Show & Golf Tournament 137
- g) Census 139
- h) Peace Regional Fire Chiefs - 2010 Northwest Fire Conference Donation Request 141
- i) Assessment Review Board 147
- j) Agricultural Land Task Force Ad Hoc Committee Terms of Reference 149
- k) Municipal Operations & Standards Manual 153

		l) Bison	155
		m) 2009 Municipal Sponsorship Program	157
		n) Finance and Investment Report – December 31, 2009	159
		o)	
		p)	
OPERATIONAL SERVICES:	11.	a) Policy PW033 Municipal Walkways	169
		b) Policy UT003 Solid Waste Transfer Station Collection of Refuse	173
		c) 100 th Avenue Reconstruction Project	177
		d)	
		e)	
PLANNING, EMERGENCY, AND ENFORCEMENT SERVICES:	12.	a) Bylaw 749/09 Road Closure – Jacob Thiessen SE 13-107-15-W5M (Fort Vermilion Rural)	179
		b) Bylaw 753/09 to Amend Bylaw 618/07 Partial Cancellation of Plan 992 0062, Block 1, Lot 1 (Part of NW 13-106-15-W5M) (La Crete Rural)	187
		c) Request to Waive Unauthorized Development Permit Fee for Development Permit 201-DP-09 (La Crete Rural)	197
		d) Sewer Lift Station for North Point Business Park Ltd. (NE 10-106-15-W5M – La Crete)	213
		e)	
		f)	
INFORMATION / CORRESPONDENCE:	13.	a) Information/Correspondence Items	221

**IN CAMERA
SESSION:**

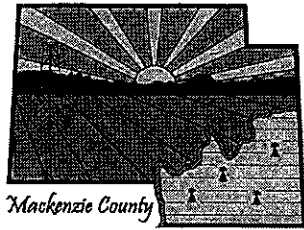
14. a) Footner Forest Products
- b) Town of High Level Arbitration
- c) Grader Negotiations
- d) Enhanced Policing
- e)
- f)

**NEXT MEETING
DATE:**

15. a) Regular Council Meeting
Wednesday, January 27, 2010
4:00 p.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

16. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the December 8, 2009 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the December 8, 2009 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the December 8, 2009 Regular Council meeting be adopted as presented.

Author: C. Gabriel

Review by: _____

CAO

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, December 8, 2009
10:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

PRESENT: Greg Newman Reeve
Walter Sarapuk Deputy Reeve
Dicky Driedger Councillor
John W. Driedger Councillor
Ed Froese Councillor
Bill Neufeld Councillor
Peter Braun Councillor
Ray Toews Councillor
Lisa Wardley Councillor

ABSENT: Stuart Watson Councillor

ADMINISTRATION: William (Bill) Kostiw Chief Administrative Officer
Joulia Whittleton Director of Corporate Services
John Klassen Director of Operations (South)
Dave Crichton Director of Operations (North)
Mary Jo Van Order Director of Planning and Development
Carol Gabriel Executive Assistant
Marion Krahn Development Officer
Liane Lambert Development Officer

ALSO PRESENT: Members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on December 8, 2009 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Newman called the meeting to order at 10:08 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 09-12-1065 **MOVED** by Councillor Braun

That the agenda be adopted with the following additions:
10. p) Transfer of Development Credits
10. q) Electoral Boundaries
10. r) Fort Vermilion Library Building Utilities

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the November 25, 2009 Regular Council Meeting

MOTION 09-12-1066

MOVED by Councillor Wardley

That the minutes of the November 25, 2009 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) None

GENERAL REPORTS:

6. a) Parks & Recreation Committee Meeting Minutes – October 7, 2009

MOTION 09-12-1067

MOVED by Councillor Froese

That the Parks and Recreation Committee meeting minutes of October 7, 2009 be received for information.

CARRIED

6. b) Municipal Planning Commission Meeting Minutes – November 12, 2009

MOTION 09-12-1068

MOVED by Deputy Reeve Sarapuk

That the Municipal Planning Commission meeting minutes of November 12, 2009 be received for information.

CARRIED

PUBLIC HEARINGS:

7. a) None

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) Council Committee Reports

Deputy Reeve Sarapuk reported on the VSI meeting, AAMDC conference and the Northern Alberta Elected Leaders meeting.

Councillor J. Driedger reported on drainage projects, PC Convention in Red Deer, Mackenzie Library Board meetings, AAMDC convention, loggers meetings, La Crete Building Committee meeting, Inter-municipal Planning Commission

meetings, meeting with the RCMP, meeting with ATCO (transmission line) and budget meetings.

Councillor Toews reported on the Subdivision & Development Appeal Board hearing and the Parks and Recreation Committee meeting.

Councillor Wardley reported on the Regional Economic Development Initiative, AAMDC convention, Parks & Recreation Committee meeting, budget meetings, Mackenzie Library Board meeting and the Zama Recreation Board.

Councillor D. Driedger reported on the AAMDC convention, Tompkins ice-bridge and the Agricultural Land Task Force.

MOTION 09-12-1069

MOVED by Councillor Wardley

That the Mackenzie County Land Use Plan be added to the agenda.

CARRIED

MOTION 09-12-1070

Requires Unanimous

MOVED by Councillor D. Driedger

That the Mackenzie County Land Use Plan – Phase 1 be approved as presented.

DEFEATED UNANIMOUSLY

MOTION 09-12-1071

Requires Unanimous

MOVED by Councillor Neufeld

That the Agricultural Sale and Grazing areas identified on the Mackenzie County Land Use Plan – Phase 1 be approved as presented and that further negotiations be held on the balance of Phase 1.

CARRIED UNANIMOUSLY

Councillor Neufeld reported on the Tompkins ice-bridge, La Crete Building Committee meeting and the Agriculture Service Board meetings.

Councillor Froese reported on the Municipal Planning Commission meetings.

Councillor Braun reported on the meetings with loggers, Municipal Planning Commission, REDI teleconference, La Crete Recreation Board meeting, AAMDC convention, Parks &

Recreation Committee meeting, La Crete Building Committee meeting, budget meetings, meeting with the RCMP, meeting with ATCO (transmission line), Mackenzie Waste Management meeting and the Finance Committee meeting.

Reeve Newman reported on the PC convention in Red Deer, meeting with the Minister of Sustainable Resource Development, meeting with the Minister of Parks & Recreation (Hutch Lake/Caribou Mountains), meeting with loggers and the meeting with the Premier regarding forestry.

MOTION 09-12-1072

MOVED by Deputy Reeve Sarapuk

That the Council Committee reports be received for information.

CARRIED

9. b) CAO & Director Reports

MOTION 09-12-1073

MOVED by Councillor J. Driedger

That the Chief Administrative Officer and Director reports be received for information.

CARRIED

Reeve Newman recessed the meeting at 11:02 a.m. and reconvened the meeting at 11:10 a.m.

**CORPORATE
SERVICES:**

10. m) Mighty Peace Tourist Association Membership

MOTION 09-12-1074

MOVED by Councillor Froese

That the County forward a proposal to the Mighty Peace Tourist Association indicating a three year commitment if they allow another voting member on the board which would consist of a Council appointed member at large.

CARRIED

10. a) Bylaw 751/09 Tax Payment Bylaw

MOTION 09-12-1075

MOVED by Councillor Wardley

That first reading be given to Bylaw 751/09 being a bylaw authorizing payment of taxes by installments.

CARRIED

MOTION 09-12-1076

MOVED by Councillor Neufeld

That second reading be given to Bylaw 751/09 being a bylaw authorizing payment of taxes by installments.

CARRIED

MOTION 09-12-1077

(requires unanimous)

MOVED by Deputy Reeve Sarapuk

That consideration be given to go to third reading of Bylaw 751/09 being a bylaw authorizing payment of taxes by installments.

CARRIED UNANIMOUSLY

MOTION 09-12-1078

MOVED by Councillor Braun

That third reading be given to Bylaw 751/09 being a bylaw authorizing payment of taxes by installments.

CARRIED

10. b) Bylaw 752/09 to Amend Bylaw 696/09 Local Improvement Charge

MOTION 09-12-1079

MOVED by Councillor Toews

That first reading be given to Bylaw 752/09, as amended, being a bylaw amending the local improvement charge in Bylaw 696/09, local improvement bylaw for the curb, gutter and sidewalk on 47th and 48th Street, 49th and 48th Avenue in the Hamlet of Fort Vermilion.

CARRIED

MOTION 09-12-1080

MOVED by Councillor Froese

That second reading be given to Bylaw 752/09, as amended, being a bylaw amending the local improvement charge in Bylaw 696/09, local improvement bylaw for the curb, gutter and sidewalk on 47th and 48th Street, 49th and 48th Avenue in the Hamlet of Fort Vermilion.

CARRIED

MOTION 09-12-1081

(requires unanimous)

MOVED by Councillor J. Driedger

That consideration be given to go to third reading of Bylaw 752/09 being a bylaw amending the local improvement charge in Bylaw 696/09, local improvement bylaw for the curb, gutter and sidewalk on 47th and 48th Street, 49th and 48th Avenue, in the Hamlet of Fort Vermilion.

CARRIED UNANIMOUSLY

MOTION 09-12-1082

MOVED by Councillor Wardley

That third reading be given to Bylaw 752/09, as amended, being a bylaw amending the local improvement charge in Bylaw 696/09, local improvement bylaw for the curb, gutter and sidewalk on 47th and 48th Street, 49th and 48th Avenue in the Hamlet of Fort Vermilion.

CARRIED

10. c) TCA Accounting Policy FIN026

MOTION 09-12-1083

MOVED by Councillor Wardley

That the TCA Accounting Policy FIN026 be approved as presented.

CARRIED

10. d) Finance and Investment Report – November 30, 2009

MOTION 09-12-1084

MOVED by Councillor J. Driedger

That the financial and investment report for the period ended November 30, 2009 be accepted for information.

CARRIED

10. e) Utilities – System Estimates

MOTION 09-12-1085

MOVED by Councillor Toews

That administration be authorized to enter into a payment plan with residents upon request for outstanding utilities in excess of \$250.00, generated due to the lengthy system estimates, for a period of time not to exceed an account's system estimated reads period in which case the outstanding amount shall be transferred to taxes.

CARRIED

MOTION 09-12-1086

MOVED by Councillor Braun

That Council authorizes the collection of a pro-rated amount from utility accounts with system estimates in excess of 24 months calculated as follows:

Total amount outstanding divided by the number of system estimates multiplied by 24 months.

CARRIED

10. f) Tax Write-Off – Tax Rolls 179207 and 179208

MOTION 09-12-1087

(requires 2/3)

MOVED by Councillor Toews

That the outstanding property taxes for tax roll 179207 and tax roll 179208 be tabled for further information.

CARRIED

10. g) Tax Write-Off – Tax Roll 077121

MOTION 09-12-1088

(requires 2/3)

MOVED by Councillor Braun

That the property taxes and penalties totaling \$2,100.48 for roll 077121 located at Stall 9 Footner Drive be written off and that administration be authorized to void the 2009 penalty of \$353.93.

CARRIED

10. h) Tax Write-Off – Tax Roll 192325

MOTION 09-12-1089

(requires 2/3)

MOVED by Councillor Neufeld

That the property taxes and arrears of \$3,521.46 for tax roll 192325 be written off, and that administration be authorized to void 2009 penalties of \$422.58 and \$40.19.

CARRIED

10. i) Tax Write-Off – Tax Roll 313862

MOTION 09-12-1090

(requires 2/3)

MOVED by Deputy Reeve Sarapuk

That the property tax and penalty for Stall 9, 10306 – 101 Street (in the Hamlet of La Crete) in the amount of \$230.57 for tax roll

313862 be written off and administration be authorized to void the 2009 penalty in the amount of \$27.67.

CARRIED

10. j) Tax Write-Off – Tax Roll 411154

MOTION 09-12-1091
(requires 2/3)

MOVED by Councillor J. Driedger

That the \$183.55 in tax arrears and \$28.69 in penalties for tax roll 411154 be written off.

CARRIED

10. k) Tax Write-Off – Tax Roll 313858

MOTION 09-12-1092
(requires 2/3)

MOVED by Councillor Toews

That the property taxes of \$105.90 for tax roll 313858 be written off and administration be authorized to void the penalty of \$10.89 for Stall 1, 10306 – 101 Street in the Hamlet of La Crete.

CARRIED

10. l) 2010 Operating Budget

The 2010 budget was approved at the December 7, 2009 Special Council (Budget) meeting.

**10. n) Appointment of Members at Large to County
Boards/Committees**

MOTION 09-12-1093

MOVED by Councillor Froese

That Peter Wieler be appointed to the Mackenzie Housing Management Board for the remainder of a one year term ending October 2010.

CARRIED

MOTION 09-12-1094

MOVED by Councillor Braun

That Dawn Moberly be appointed the Mackenzie Library Board and the Assessment Review Board for the remaining of a one year term ending October 2010.

CARRIED

10. o) La Crete Agricultural Society – Request for Letter of Support

MOTION 09-12-1095

MOVED by Councillor Braun

That a letter of support be provided to the La Crete Agricultural Society for their Village Paint Project.

CARRIED

10. p) Transfer of Development Credits (ADDITION)

MOTION 09-12-1096

Requires Unanimous

MOVED by Councillor Wardley

That the Miistakis Institute be invited to make a presentation to Council on the transfer of development credits.

DEFEATED

10. q) Electoral Boundaries (ADDITION)

MOTION 09-12-1097

Requires Unanimous

MOVED by Councillor Neufeld

That the electoral boundaries update be received for information.

CARRIED

10. r) Fort Vermilion Library Building Utilities (ADDITION)

MOTION 09-12-1098

Requires Unanimous

MOVED by Councillor Toews

That the utilities for the Fort Vermilion library building be paid by Mackenzie County with funding coming from grants to other organizations.

DEFEATED

Reeve Newman recessed the meeting at 12:15 p.m. and reconvened the meeting at 1:03 p.m.

TENDERS:

8. a) 100th Avenue Reconstruction (La Crete) 1:01 p.m.

MOTION 09-12-1099

MOVED by Deputy Reeve Sarapuk

That the tenders for the 100th Avenue Reconstruction (La Crete) be opened.

CARRIED

MOTION 09-12-1100

MOVED by Deputy Reeve Sarapuk

That the 100th Avenue Reconstruction (La Crete) tender be awarded to the lowest qualified bidder within budget constraints.

CARRIED

DELEGATIONS:

5. a) Blair Birch, Associated Engineering – 1:15 p.m.

11. c) Rural Water

MOTION 09-12-1101

MOVED by Councillor Wardley

That the County apply for funding under the Water for Life project for the transmission line between Fort Vermilion and La Crete.

CARRIED

MOTION 09-12-1102

MOVED by Reeve Newman

That the County engage Associated Engineering for assisting with the regional water transmission funding applications.

CARRIED UNANIMOUSLY

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

12. a) Bylaw 748/09 Being a Land Use Bylaw Amendment for the Cancellation of Plan 2938RS, Block 3, Lot 3, and Plan 2938RS, Block 3, Lot 4 for the Purpose of Consolidation (Fort Vermilion)

MOTION 09-12-1103

MOVED by Councillor Wardley

That first reading be given to Bylaw 748/09 being the cancellation of Plan 2938RS, Block 3, Lot 3 and Plan 2938RS, Block 3, Lot 4 for the purpose of consolidation.

CARRIED

12. b) Bylaw 750/09 to Amend Bylaw 732/09 Cancellation of Subdivision Plan 972 2460, Lot 1 (Part of SE 22-106-15-W5M) (La Crete Rural)

MOTION 09-12-1104

MOVED by Councillor Braun

That first reading be given to Bylaw 750/09, being a bylaw amending the Plan number in Bylaw 732/09 for the purpose of cancelling and reverting the subdivided lands back into SE 22-

106-15-W5M, from which the subdivision was taken.

CARRIED

MOTION 09-12-1105

MOVED by Councillor Neufeld

That second reading be given to Bylaw 750/09, being a bylaw amending the Plan number in Bylaw 732/09 for the purpose of cancelling and reverting the subdivided lands back into SE 22-106-15-W5M, from which the subdivision was taken.

CARRIED

MOTION 09-12-1106

Requires Unanimous

MOVED by Councillor Froese

That consideration be given to go to third reading of Bylaw 750/09, being a bylaw amending the Plan number in Bylaw 732/09 for the purpose of cancelling and reverting the subdivided lands back into SE 22-106-15-W5M, from which the subdivision was taken.

CARRIED UNANIMOUSLY

MOTION 09-12-1107

MOVED by Councillor Toews

That third reading be given to Bylaw 750/09, being a bylaw amending the Plan number in Bylaw 732/09 for the purpose of cancelling and reverting the subdivided lands back into SE 22-106-15-W5M, from which the subdivision was taken.

CARRIED

10. f) Tax Write-Off – Tax Rolls 179207 and 179208

MOTION 09-12-1108

Requires 2/3

MOVED by Councillor Wardley

That the property taxes in the amount of \$4,795.52 for tax roll 179207 and \$21.37 for tax roll 179208 be written off and that both rolls be made inactive.

CARRIED

**OPERATIONAL
SERVICES:**

11. a) Recreational Area Policy ADM040

MOTION 09-12-1109

MOVED by Councillor Braun

That the Recreational Area Policy ADM040 be adopted as

amended.

CARRIED

11. b) Parks & Recreation Committee – Terms of Reference

MOTION 09-12-1110

MOVED by Councillor Neufeld

That the Parks and Recreation Committee Terms of Reference be adopted as amended.

CARRIED

Reeve Newman recessed the meeting at 2:27 p.m. and reconvened the meeting at 2:38 p.m.

**INFORMATION/
CORRESPONDENCE**

13. a) Information/Correspondence

MOTION 09-12-1111

MOVED by Councillor J. Driedger

That appropriate Alberta Health Services personnel be invited to the January 12, 2010 council meeting to discuss the ambulance services commitment made to the County and transport policies.

CARRIED UNANIMOUSLY

MOTION 09-12-1112

MOVED by Councillor Wardley

That the information/correspondence items be accepted for information purposes.

CARRIED

IN CAMERA SESSION:

MOTION 09-12-1113

MOVED by Councillor Braun

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 2:49 p.m.

- 14. a) Personnel
- 14. b) Special Projects
- 14. c) Legal
- 14. d) Inter-municipal Relations
- 14. e) CO₂ EOR Negotiations
- 14. f) Airstrip Use Agreement (Apache)

CARRIED

MOTION 09-12-1114

MOVED by Councillor J. Driedger

That Council move out of camera at 3:39 p.m.

CARRIED

14. a) Personnel

MOTION 09-12-1115

MOVED by Councillor Toews

That the RCMP be invited to the January 12, 2010 Council meeting.

CARRIED

14. b) Special Projects

MOTION 09-12-1116

MOVED by Councillor Wardley

That additional information be brought to the January 12, 2010 Council meeting regarding the golf tournament and Agriculture Service Board trade show.

CARRIED

14. c) Legal

MOTION 09-12-1117

MOVED by Councillor Neufeld

That the legal update be received for information.

CARRIED

14. d) Inter-municipal Relations

MOTION 09-12-1118

MOVED by Reeve Newman

That the inter-municipal relations update be received for information.

CARRIED

14. e) CO₂ EOR Negotiations

MOTION 09-12-1119

MOVED by Councillor Wardley

That Council continue the CO₂ EOR negotiations as discussed.

CARRIED

14. f) Airstrip Use Agreement (Apache)

MOTION 09-12-1120

MOVED by Councillor Wardley

That the County enter into an airstrip use agreement with Apache as presented.

CARRIED

NEXT MEETING DATE:

15. a) Regular Council Meeting
Tuesday, January 12, 2010
10:00 a.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

16. a) Adjournment

MOTION 09-12-1121

MOVED by Councillor D. Driedger

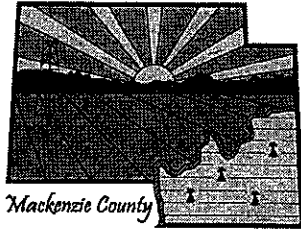
That the Council meeting be adjourned at 3:43 p.m.

CARRIED

These minutes will be presented to Council for approval on January 12, 2010.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	DELEGATION RCMP – 11:30 a.m.

BACKGROUND / PROPOSAL:

The RCMP will be in attendance to discuss crime statistics within the County and enhanced policing.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel **Reviewed By:** _____ **CAO** 



Royal Canadian Mounted Police
Gendarmerie royale du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Unclassified

Wade Trottier
NCO i/c Fort Vermilion RCMP
Box 94
Fort Vermilion, Alberta T0H 1N0

Your File Votre référence

Reeve Newman
Mackenzie County
Box 640
Fort Vermilion, AB
T0H 1N0

Our File Notre référence

2010-01-05

Dear Sir,

Police Report and Crime Statistics - Fort Vermilion Detachment and Mackenzie County

Happy New Year. Please find attached the 2009 annual crime statistics for Fort Vermilion detachment, and the Enhanced Position reports for November / December. In 2009 the detachment responded to 2118 reported occurrences, lodged 428 prisoners in Fort Vermilion, and 280 in Fox Lake. Number of offences cleared by charge were 1601.

As previously reported, the detachment worked largely without the assistance of North Peace Tribal Police as their staffing levels dropped to one operational officer. This translated to RCMP members being heavily stretched to maintain service in all our communities.

As reported before, offences cleared by charge were down over the year. A part of this drop is the effect being under resourced; resourcing pressures and caseloads disallowed much self generated work, particularly in traffic. That said, much proactive work was done with bail monitoring, and focusing on strong quality of investigations over the year. The results of this were more offenders receiving jail time, and bail revocations.

To cap off the 2009 year, the most notable incident of December was a drunken suicidal male call. The male had trashed the residence he was in and uttered threats. He was armed with a loaded rifle. Members had to act quickly as there was a youth in the home. Cst Baron was able to arrest the suspect at the doorway of his home. A fight ensued as the suspect tried to back into the living room where the loaded rifle was. Cst Bruce pulled his Taser and commanded the suspect to stop fighting Cst Baron - the suspect stopped fighting and gave up. In all it was excellent police work and the youth was unharmed.

For 2009, Cst Cleveland will remain in the Mackenzie Enhanced Policing position. We greatly look forward to the completion of the new sub office in La Crete and hope to further improve our service there.

Sincerely,

Wade Trottier (Sgt)

cc: Mackenzie County Council members, CAO Bill Kostiw

Canada

Mackenzie County Enhance Position Report December 2009

Constable Cleveland worked a total of 152 hours in the La Crete area in December.

Constable Cleveland investigated 25 calls for service during the month of December (there were a total of 41 calls for service in La Crete during December). Importantly, Constable Cleveland's efforts during the month resulted in the apprehension of two youths who had been on a break and enter / theft spree in La Crete. Several charges were laid and six files were cleared including break ins to Home Hardware, Mann and Mann Insurance, and La Crete Public.

Constable Cleveland issued eight traffic violations during the month. Constable also participated in the Christmas season traffic Checkstops.

To recap the year, Constable Cleveland came to the Enhanced Position April 21, 2009. December inclusive, Constable Cleveland generated 172 occurrences in the La Crete area (this includ traffic offences). The La Crete area generated a total of 498 police occurrences over the 2009 year. Constable Cleveland had many notable successes over the year; he quelled two separate break and enter sprees, and solved numerous mischief complaints.

In the next month, Constable Cleveland will be attending training for mobile radar and laser radar. We have been trying to get this training for some time but court commitments have prevented it. With this training, Constable Cleveland's efforts with traffic safety will continue, particularly in the areas of unsafe driving, dangerous speeding etc.

Sincerely,

**Trottier,Wade
Gilbert,000045602**

Digitally signed by Trottier,Wade
Gilbert,000045602
DN: c=CA, o=gc, ou=cmg-gpc, ou=People,
cn=Trottier,Wade,Gilbert,000045602
Date: 2010.01.06 09:39:08 -0700

Wade Trottier (Sgt)

Royal Canadian Mounted Police

Fort Vermilion Detachment
Mackenzie Regional Enhanced Position

Month End Report for November 2009

The RCMP Mackenzie County Enhance Position member worked a total of 136 Hours this month dedicated to the La Crete area. Patrols included Moving Traffic Enforcement, visibility in the community during peak hours, and attending public complaints.

14 calls for service were received and investigated by the Enhanced Position member from the La Crete area, which included; 1-assist organization/public, 2-break and enters, 1- MVC, 1-harassing phone calls, 1- noise complaint, 1-30 day suspension, 2-obstruct P.O., 1-fraud, 1-sexual assault, 2-mischiefs, 1-theft.

Large volumes of traffic on La Cretes main street (100 Street) on the evening hours during the week including the weekend continues to pose a safety concern for any pedestrians in the area as drivers are more concerned with socializing rather than paying due care and attention to the operation of the motor vehicle. Offence are recorded and violation tickets are issued. By in large the bulk of the traffic is not involved in driving infractions however they assist in congesting the street and parking lots for other users. Drivers have been warned on multiple occasions and the bulk of the drivers are youths or young adult drivers.

27 Provincial Violation Tickets were issued this month for offences under the Traffic Safety Act, Use of Highway and Rules of the Road Regulations, Vehicle Equipment Regulations and etc.

There seems to be more and more of a problem with the youths and young adults later in the evenings in La Crete. The youths and young adults are becoming more aggressive towards the RCMP and are beginning to gang up on the RCMP Enhanced Position member when he is make traffic stops or arrests. The RCMP Enhanced Position member is concerned for his safety and the public's safety as they youths and young adults are not responding to the authority of one member. They are also becoming more verbal when the RCMP Enhanced Position member is attending complaints such as noise complaints. In addition to the concern of the youths and young adults a large volume of occurrences that occur at night are linked to youths or young adults.

Submitted by Cst. T.A. CLEVELAND Reg # 56442

November 1st - November 27th

27- Traffic/Provincial Violations

1 - assist organization/public,

2 - break and enters

1 - MVC

1 - harassing phone calls

1 - noise complaint

1 - 30 day suspension

2 - obstruct P.O.

1 - fraud

1 - sexual assault

2 - mischiefs

1 - theft

Submitted by Cst. T.A. CLEVELAND Reg # 56442

Occurrence Stats (All Violations)

: K : FORT VERMILION
All codes

Mayor's Report
From 2009/01/01 to 2009/12/31

Violation group - Traffic Offences - Traffic Accidents	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
9930 0010 Traffic Collision(s) - Fatal	4	0	4	2	2	100.0%
9930 0020 Traffic Collision(s) - Non - Fatal Injury	13	0	13	7	7	107.7%
9930 0030 Traffic Collision(s) - Property Damage - Reportable	173	2	171	24	140	95.9%
9930 0040 Traffic Collision(s) - Property Damage - Non - Reportab...	12	0	12	1	10	91.7%
	202	2	200	34	159	96.5%

Violation group - Traffic Offences - Provincial Traffic Offences	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
9510 0010 Fail to Stop or Remain at Accident Scene (Provincial/Te...	6	0	6	1	0	16.7%
9520 0010 Dangerous Driving (Provincial/Territorial)	4	0	4	2	1	75.0%
9520 0020 Driving without Due Care or Attention (Provincial/Terri...	10	0	10	5	2	70.0%
9530 0010 Driving While Disqualified or License Suspension (Provi...	6	0	6	4	0	66.7%
9900 0010 Non-Moving Traffic - Occupant Restraint/Seatbelt Violat...	134	0	134	129	5	100.0%
9900 0020 Moving Traffic - Intersection Related Violations - Prov...	53	0	53	51	3	101.9%
9900 0030 Moving Traffic - Speeding Violations - Provincial/Terri...	111	0	111	89	14	92.8%
9900 0040 Other Moving Traffic Violations - Provincial/Territoria...	84	6	78	42	22	82.1%
9900 0050 Motor Vehicle Insurance Coverage Violations-Provincial/...	45	0	45	38	7	100.0%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	219	2	217	203	16	100.9%
9900 0080 Written Traffic Offence Warnings	8	0	8	4	4	100.0%
9910 0010 Roadside Suspensions - alcohol related - No grounds to ...	16	0	16	5	11	100.0%
9910 0030 Drivers Licence Suspensions - By Police	22	0	22	21	1	100.0%
9950 0010 Municipal Bylaws - Traffic	3	0	3	0	2	66.7%
	721	8	713	594	88	95.7%

Violation group - Traffic Offences - Other Criminal Code Traffic Offences	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
9310 0010 Failure to stop or remain - person dies	1	0	1	1	0	100.0%
9310 0020 Failure to stop or remain - person injured	0	0	0	1	0	0.0%
9310 0030 Failure to stop or remain - property damaged	2	0	2	1	0	50.0%
9320 0010 Driving while disqualified/prohibited	1	0	1	2	0	200.0%
	4	0	4	5	0	125.0%

Violation group - Traffic Offences - Off-road Vehicle Collisions	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
9940 0020 Off-Road Vehicle Collision - Non-Fatal Injury	2	0	2	1	1	100.0%
9940 0030 Off-Road Vehicle Collision - Property Damage	1	0	1	0	1	100.0%
	3	0	3	1	2	100.0%

Occurrence Stats (All Violations)

: K : FORT VERMILION
All codes

Mayor's Report
From 2009/01/01 to 2009/12/31

Violation group - Traffic offences - Impaired Operation Related Offences	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
9230 0010 Impaired Operation (by Alcohol) of Motor Vehicle	48	13	35	4	11	42.9%
9230 0015 Impaired Operation of Motor Vehicle over 80mg.	20	1	19	18	1	100.0%
9230 0030 Impaired Care & Control (by Alcohol) of Motor Vehicle	3	2	1	0	0	0.0%
9230 0050 Impaired Care & Control over 80 mg% of Motor Vehicle	3	0	3	2	0	66.7%
9240 0020 Failure/Refusal of Approved Screening Device	1	0	1	1	0	100.0%
	75	16	59	25	12	62.7%
Violation group - Traffic offences - Dangerous Operation of Motor Veh./Vessel/Aircraft	Reported	Unfounded	Actual	Clearance		
9130 0010 Dangerous operation of Motor Vehicle	2	0	2	2	0	100.0%
9133 0010 Operation of Motor Vehicle while being pursued by polic...	1	0	1	2	0	200.0%
	3	0	3	4	0	133.3%
Violation group - Technical Operations - VIP Visits	Reported	Unfounded	Actual	Clearance		
8640 0040 Demonstrations/Protests	2	1	1	0	0	0.0%
	2	1	1	0	0	0.0%
Violation group - Provincial Statutes {except traffic}	Reported	Unfounded	Actual	Clearance		
7100 0012 Liquor Act (Provincial/Territorial) - Offences Only	24	1	23	19	3	95.7%
7300 0030 Dog Act - Offences Only	2	0	2	0	2	100.0%
7300 0070 Intoxicated Persons Detention Act - Offences Only	2	0	2	0	2	100.0%
7300 0100 Mental Health Act - Offences Only	2	0	2	0	2	100.0%
7300 0110 911 Act - Offences Only	1	0	1	0	1	100.0%
7300 0120 Off-Road Vehicle Act - Offences Only	4	0	4	3	0	75.0%
7300 0150 Summary Conviction Act - Offences Only	1	0	1	1	0	100.0%
7300 0180 Trespass Act - Provincial/Territorial - Offences Only	4	0	4	3	2	125.0%
7300 0900 Other Provincial/Territorial Statutes (not otherwise sp...	6	0	6	4	2	100.0%
8840 0281 Liquor Act (Provincial/Territorial) - Other Activities	12	0	12	0	10	83.3%
8840 0291 Child Welfare Act - Other Activities	14	0	14	3	11	100.0%
8840 0296 Coroner's Act - Other Activities	1	0	1	0	1	100.0%
8840 0297 Coroner's Act - Sudden Death	9	0	9	0	11	122.2%
8840 0301 Dog Act - Other Activities	11	0	11	0	9	81.8%
8840 0306 Family Relations Act - Other Activities	13	2	11	0	11	100.0%
8840 0311 Fire Prevention Act - Other Activities	6	0	6	0	10	166.7%
8840 0321 Intoxicated Persons Detention Act - Other Activities	1	0	1	0	1	100.0%
8840 0336 Mental Health Act - Other Activities	45	2	43	1	42	100.0%
8840 0341 911 Act - Other Activities	121	2	119	19	101	100.8%

Occurrence Stats (All Violations)

: K : FORT VERMILION
All codes

Mayor's Report
From 2009/01/01 to 2009/12/31

Violation group - Provincial Statutes {except traffic}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0346 Off-Road Vehicle Act - Other Activities	7	0	7	0	4	57.1%
8840 0376 Trespass Act - Provincial/Territorial - Other Activitie...	2	0	2	0	1	50.0%
8840 0381 Other Provincial/Territorial Statutes (not otherwise sp...	3	0	3	0	2	66.7%
	291	7	284	53	228	98.9%

Violation group - Provincial Statues - Municipal By-laws				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9955 0010 Municipal Bylaws - Other	23	0	23	0	22	95.7%
	23	0	23	0	22	95.7%

Violation group - Other Federal Statutes - Indian Act				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0196 Indian Act - Other Activities	0	0	0	0	1	0.0%
	0	0	0	0	1	0.0%

Violation group - Other Federal Statutes - Firearms Act				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0010 Firearms Act - offences only	4	0	4	0	1	25.0%
40 0391 Firearms Act - Other Activities	18	0	18	9	7	88.9%
	22	0	22	9	8	77.3%

Violation group - Other Criminal Code - Other Criminal Code				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3410 0010 Failure to comply with condition of undertaking or reco...	43	2	41	38	2	97.6%
3410 0013 Fail to comply/appear - summons	8	0	8	8	0	100.0%
3410 0016 Fail to comply/appear - Appearance Notice/PTA/Recogniza...	30	0	30	30	0	100.0%
3410 0017 Fail to Comply with an Undertaking	22	1	21	21	0	100.0%
3410 0025 Breach of Recognizance to Keep the Peace 811CC	2	0	2	1	1	100.0%
3410 0030 Breach of recognizance - other	4	2	2	0	2	100.0%
3430 0010 Disturbing the peace	120	13	107	6	90	89.7%
3440 0010 Escape and being at large without excuse	2	0	2	2	0	100.0%
3470 0010 Resists/obstructs peace officer	12	0	12	10	2	100.0%
3470 0020 Resists/obstructs public officer	1	0	1	1	0	100.0%
3490 0010 Trespass at night	1	0	1	0	0	0.0%
3510 0010 Fail to attend court	23	0	23	23	1	104.3%
3520 0010 Fail to comply probation order	13	0	13	12	0	92.3%
3530 0020 Harassing phone calls	17	0	17	0	17	100.0%
40 0010 Uttering Threats Against Property or an Animal	1	0	1	0	1	100.0%
40 0010 Uttering Threats Against Property or an Animal	5	0	5	0	5	100.0%
3810 0010 False Fire Alarm	1	1	0	0	0	0.0%

Occurrence Stats (All Violations)

: K : FORT VERMILION
All codes

Mayor's Report
From 2009/01/01 to 2009/12/31

Violation group - Other Criminal Code - Other Criminal Code	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
3810 0100 Injure or endanger other animals - not cattle	1	0	1	0	0	0.0%
3890 0170 Contempt: Fail to attend court	2	0	2	2	0	100.0%
8550 0140 Breach of Peace	16	0	16	0	14	87.5%
	324	19	305	154	135	94.8%
Violation group - Other Criminal Code - Offensive Weapons	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
3360 0020 Using imitation firearm in the commission of an offence...	1	0	1	0	1	100.0%
3365 0020 Weapons trafficking	3	0	3	1	1	66.7%
3375 0010 Possession of weapon for dangerous purpose	4	0	4	2	2	100.0%
3375 0050 Unauthorized possession of a firearm/prohibited weapon ...	5	0	5	4	2	120.0%
3395 0010 Unsafe storage of firearms	6	0	6	2	3	83.3%
3720 0010 Careless use of a firearm	4	0	4	2	1	75.0%
	23	0	23	11	10	91.3%
Violation group - Other Criminal Code - Offences Against Morals	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
3455 0010 Child Pornography - Print/publish/makes	1	0	1	1	0	100.0%
3460 0010 Corrupting morals	1	0	1	0	1	100.0%
	2	0	2	1	1	100.0%
Violation group - Other Criminal Code - Corruption	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
3730 0080 Deal/negotiate/solicit offices/appointments	0	0	0	0	1	0.0%
3730 0110 Disobeying order of court	1	0	1	0	1	100.0%
3730 0200 Public Mischief	13	1	12	5	7	100.0%
	14	1	13	5	9	107.7%
Violation group - National Survey Codes	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8999 3006 Request for Service of Legal Document - Warrant Other t...	17	0	17	18	0	105.9%
8999 3012 Search warrant executed-Positive	8	0	8	8	0	100.0%
8999 3013 Search warrant executed-Negative	1	1	0	0	0	0.0%
8999 3055 Checkstop	15	0	15	12	3	100.0%
8999 3057 Prisoners Held	315	2	313	233	85	101.6%
8999 3058 Prisoners Escorted	4	0	4	3	1	100.0%
8999 3062 Alcohol Abuse / Use Involved	327	22	305	106	188	96.4%
8999 3063 Drug Abuse / Use other than alcohol involved	14	0	14	4	10	100.0%
8999 3064 Written Traffic Offence Warnings - Provincial/Territori...	51	0	51	34	17	100.0%
8999 3065 Victim Services Offered - Accepted	28	1	27	20	6	96.3%

Occurrence Stats (All Violations)

: K : FORT VERMILION
All codes

Mayor's Report
From 2009/01/01 to 2009/12/31

Violation group - National Survey Codes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8999 3066 Victim Services Offered - Declined	14	0	14	12	2	100.0%
	794	26	768	450	312	99.2%
Violation group - I&P - Immigration and I&P - Refugee Protection Act(IRPA)				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
8550 0070 Items Lost/Found - passports	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - FES - Other FES Statutes				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
6450 0010 Youth Criminal Justice Act - Offences Only	11	0	11	9	1	90.9%
8840 0121 Corrections & Conditional Release Act - Other Activitie...	1	0	1	0	1	100.0%
8840 0141 DNA Identification Act - Other Activities	8	0	8	8	0	100.0%
	20	0	20	17	2	95.0%
Violation group - FES - Consumer Protection				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
6900 0520 Tobacco Act - Offences Only	1	0	1	0	1	100.0%
	1	0	1	0	1	100.0%
Violation group - Drug Enforcement - Trafficking				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
4240 0010 Schedule II Cannabis-Trafficking	2	0	2	0	0	0.0%
4240 0020 Schedule II Cannabis - Possession for the purpose of tr...	1	1	0	0	0	0.0%
4240 0030 Schedule VII Cannabis - Trafficking	1	1	0	0	0	0.0%
	4	2	2	0	0	0.0%
Violation group - Drug Enforcement - Production				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
4440 0010 Schedule II: Cannabis Marihuana - Production	3	0	3	0	1	33.3%
	3	0	3	0	1	33.3%
Violation group - Drug Enforcement - Possession				Clearance		
Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
4120 0010 Possession of Schedule I: Cocaine	1	1	0	0	0	0.0%
4140 0040 Possession Schedule II cannabis/synthetic derivatives	1	0	1	1	0	100.0%
4140 0050 Possession Schedule VIII Cannabis Marihuana - 30 grams ...	10	1	9	4	2	66.7%
	12	2	10	5	2	70.0%

Occurrence Stats (All Violations)

: K : FORT VERMILION
All codes

Mayor's Report
From 2009/01/01 to 2009/12/31

Violation group - Drug Enforcement - Drug Enforcement Other	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
6900 0140 Controlled Drugs and Substances Act (Section 46 only)	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Crimes Against the Person - Sexual Offences	Reported	Unfounded	Actual	Clearance		
1330 0010 Sexual Assault	21	4	17	12	4	94.1%
1340 0010 Sexual Interference	3	1	2	3	1	200.0%
1345 0010 Sexual Interference	4	0	4	4	0	100.0%
1350 0010 Invitation to sexual touching	1	0	1	1	0	100.0%
	29	5	24	20	5	104.2%
Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats	Reported	Unfounded	Actual	Clearance		
1610 0010 Robbery - with Firearm	1	0	1	0	0	0.0%
1610 0030 Robbery - other offences	1	0	1	1	0	100.0%
1625 0010 Criminal Harassment	3	1	2	0	2	100.0%
1626 0020 Harassing phone calls	3	0	3	0	3	100.0%
1627 0010 Uttering threats against a person	39	4	35	17	18	100.0%
	47	5	42	18	23	97.6%
Violation group - Crimes Against the Person - Kidnapping/Hostage/Abduction	Reported	Unfounded	Actual	Clearance		
1510 0030 Forcible confinement	4	0	4	3	1	100.0%
	4	0	4	3	1	100.0%
Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}	Reported	Unfounded	Actual	Clearance		
1410 0010 Aggravated Assault	5	0	5	5	1	120.0%
1420 0010 Assault With Weapon or Causing Bodily Harm	41	2	39	28	12	102.6%
1430 0010 Assault	151	22	129	69	53	94.6%
1460 0010 Assault on Police Officer	3	0	3	3	0	100.0%
1460 0040 Assault to resist or prevent arrest	1	0	1	0	1	100.0%
1480 0020 Overcoming resistance to the commission of an indictabl...	1	1	0	0	0	0.0%
	202	25	177	105	67	97.2%
Violation group - Crimes Against Property - Theft under \$5000.00	Reported	Unfounded	Actual	Clearance		
2140 0011 Other theft under \$5000 334(b) CC	25	2	23	4	9	56.5%
2140 0051 Theft of bicycle under or equal to \$5000 334(b) CC	3	0	3	0	1	33.3%
2140 0110 Theft of cattle under \$5000 338(2) CC	1	1	0	0	0	0.0%

Occurrence Stats (All Violations)

: K : FORT VERMILION
All codes

Mayor's Report
From 2009/01/01 to 2009/12/31

Violation group - Crimes Against Property - Theft under \$5000.00	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
2141 0011 Theft of car under or equal to \$5000 334(b) CC	1	0	1	0	1	100.0%
2141 0021 Theft of truck under or equal to \$5000 334(b) CC	2	1	1	1	0	100.0%
2141 0031 Theft of motorcycle under or equal to \$5000 334(b) CC	1	0	1	0	1	100.0%
2141 0041 Theft of other motor vehicle under or equal to \$5000 33...	4	1	3	0	1	33.3%
2141 0091 Taking motor vehicle/vessel under or equal to \$5000 wit...	5	1	4	1	2	75.0%
2142 0011 Theft under or equal to \$5000 From a motor vehicle 334(...	2	0	2	2	0	100.0%
2143 0010 Theft under or equal to \$5000 - Shoplifting	3	0	3	3	0	100.0%
	47	6	41	11	15	63.4%

Violation group - Crimes Against Property - Theft over \$5000.00	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
2131 0011 Theft of car over \$5000	1	0	1	1	0	100.0%
2131 0021 Theft of truck over \$5000	4	3	1	1	0	100.0%
2131 0026 Theft of minivan over \$5000	1	0	1	0	1	100.0%
2131 0028 Theft of sport utility vehicle (SUV) over \$5000	1	0	1	1	0	100.0%
2131 0041 Theft of other motor vehicle over \$5000	8	2	6	2	1	50.0%
2131 0091 Taking Motor Vehicle/Vessel over \$5000 without consent ...	2	0	2	1	1	100.0%
	17	5	12	6	3	75.0%

Violation group - Crimes Against Property - Possession of Stolen Goods	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
2150 0010 Possession of property obtained by crime less than or e...	3	0	3	3	0	100.0%
2150 0020 Possession of property obtained by crime over \$5000	1	0	1	1	0	100.0%
	4	0	4	4	0	100.0%

Violation group - Crimes Against Property - Mischief	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
2170 0070 Mischief - Damage to, or Obstruct enjoyment of property	60	4	56	17	30	83.9%
2172 0010 Mischief over \$5,000 - Damage to, or Obstruct enjoyment...	5	0	5	3	3	120.0%
2174 0010 Mischief equal to or under \$5,000 - Damage to, or Obstr...	167	8	159	12	104	73.0%
	232	12	220	32	137	76.8%

Violation group - Crimes Against Property - Fraud	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
2160 0030 False pretences greater than \$5000	1	0	1	0	1	100.0%
2160 0035 False pretences less than or equal to \$5000	1	0	1	0	0	0.0%
2160 0070 Fraud (money/property/security) greater than \$5000	1	0	1	0	0	0.0%
50 0075 Fraud (money/property/security) less than or equal to \$...	7	0	7	0	2	28.6%
2160 0220 Obtain food/lodging by fraud - cheque	1	0	1	0	1	100.0%
2160 0270 False messages by radio/phone/letter	1	0	1	0	1	100.0%

Occurrence Stats (All Violations)

: K : FORT VERMILION
All codes

Mayor's Report
From 2009/01/01 to 2009/12/31

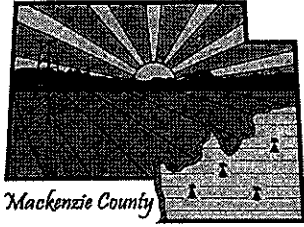
Violation group - Crimes Against Property - Fraud				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2160 0340 Fraud through mails	1	0	1	0	0	0.0%
	13	0	13	0	5	38.5%
Violation group - Crimes Against Property - Break and Enter				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2120 0010 Break and Enter - Business	31	1	30	16	2	60.0%
2120 0020 Break and Enter - Residence	18	2	16	12	2	87.5%
2120 0030 Break and Enter - Cottage or Seasonal Residence	1	0	1	1	0	100.0%
2120 0040 Break and Enter - Other	5	1	4	1	0	25.0%
2120 0050 Being unlawfully in a dwelling house	9	3	6	1	3	66.7%
	64	7	57	31	7	66.7%
Violation group - Crimes Against Property - Arson (excluding offences related to death)				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2110 0010 Arson - damage to property	5	0	5	2	0	40.0%
	5	0	5	2	0	40.0%
Violation group - Common Police Activities - Related Police Activities				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0010 Index Checks	493	0	493	0	493	100.0%
8550 0015 Fingerprints taken for the general public	1	0	1	0	1	100.0%
8550 0020 Abandoned Vehicles	9	0	9	0	9	100.0%
8550 0030 Suspicious Person/ Vehicle/ Property	20	5	15	0	7	46.7%
8550 0040 Animal Calls	11	0	11	0	11	100.0%
8550 0050 False Alarms	67	2	65	0	67	103.1%
8550 0060 Items Lost/Found - except passports	70	0	70	0	33	47.1%
8750 0020 Human Sources	1	1	0	0	0	0.0%
	672	8	664	0	621	93.5%
Violation group - Common Police Activities - Information Files				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8535 0010 Information Files	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Common Police Activities - Assistance to General Public				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8545 0130 Assistance to General Public	1	1	0	0	0	0.0%
8550 0080 Person Reported Missing	7	0	7	0	8	114.3%
8550 0101 Request to locate individual	14	0	14	0	14	100.0%

Occurrence Stats (All Violations)

: K : FORT VERMILION
All codes

Mayor's Report
From 2009/01/01 to 2009/12/31

Violation group - Common Police Activities - Assistance to General Public	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8550 0121 Peace Bonds	1	0	1	1	0	100.0%
	23	1	22	1	22	104.5%
Violation group - Common Police Activities - Assistance Files	Reported	Unfounded	Actual	Clearance		
8545 0010 Assistance to Canadian Federal Dept/Agency	1	0	1	0	1	100.0%
8545 0020 Assistance to Canadian Provincial/Territorial Dept/Agen...	1	0	1	0	1	100.0%
8545 0040 Assistance to Canadian Police (non-RCMP) Agency	1	0	1	0	1	100.0%
8545 0120 Assistance to RCMP Agency/B.C Prime	1	0	1	0	1	100.0%
	4	0	4	0	4	100.0%
Totals	Reported	Unfounded	Actual	Clearance		
	3909	158	3751	1601	1903	93.4%



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	DELEGATION Alberta Health Services – 1:15 p.m.

BACKGROUND / PROPOSAL:

Members of Alberta Health Services will be in attendance to discuss EMS services within Mackenzie County.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

Author: C. Gabriel Review by: _____ CAO



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

December 4, 2009

Mr. Joe Acker
EMS Operations Director
Edmonton and North Zones
Alberta Health Services

Dear Mr. Acker:

RE: PROVISION OF EMS SERVICES IN MACKENZIE COUNTY

As you are aware the County signed a Memorandum of Understanding with Alberta Health Services/Peace Country Health Services for the provision of EMS services within Mackenzie County. Throughout the negotiations of this MOU it was the County's intent and understanding that the level of EMS service and the usage of County assets remain the same following the transition.

We have recently discovered that there has been a change in this service level within the County since the transition of our ambulance services whereby one of the La Crete ambulance units is being used to service another municipality.

Council has requested your presence at their January 12, 2010 Council meeting to discuss the ambulance services commitment made to the County. Council also wishes to discuss your transport policies for lengthy ambulance transport between hospitals (specific details to follow).

For more information or if you have any questions please feel free to contact me at (780) 927-3718.

Yours truly,

William Kostiw
Chief Administrative Officer

pc: Tyler James, Alberta Health & Wellness
Rob Barone, Northeast Contract Operations – Alberta Health Services



Alberta Health
Services

December 15, 2009

Mackenzie County
William Kostiw
Chief administrative Officer
P.O. Box 640
Fort Vermillion, Alberta
T0H 1N0

Dear Mr. Kostiw:

Thank you for your letter of December 4, 2009 outlining your concerns on the provision of EMS services in Mackenzie County and your invite to attend the next scheduled Council meeting on January 12, 2010.

I would be more than happy to attend this meeting to address and discuss these concerns and transport policies but unfortunately I will be out of the country at this time.

In my absence Randy Pohl, Manager North West Operations and Rob Barone, Supervisor Contract Operations and North East will be attending and be able to discuss these issues with Council. If you have any questions please feel free to contact me at 780-735-1700 prior to December 31, 2009 or Randy Pohl at 780-513-5284.

Sincerely,

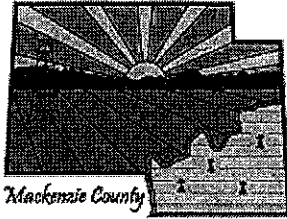
Joe Acker
Operations Director
EMS & Patient Transportation

cc: Tyler James, Alberta Health and Wellness
Randy Pohl, Manager, North West Operations
Rob Barone, Supervisor, Contract Operations and North East Operations

North/Edmonton Zones • Emergency Medical Services

Capital Health Centre, Suite 1400 North Tower, 10030 – 107 Street, Edmonton, Alberta, Canada T5J 3E4

www.albertahealthservices.ca



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Agricultural Service Board Meeting Minutes – September 21, 2009 & November 3, 2009

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the September 21, 2009 and November 3, 2009 meetings are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Agricultural Service Board meeting minutes of September 21, 2009 and November 3, 2009 be received for information.

Author: C. Gabriel Reviewed By: _____ CAO 

**MACKENZIE COUNTY
AGRICULTURAL SERVICE BOARD MEETING**

Monday, September 21, 2009

9:00 a.m.

**Heritage Center
La Crete, AB**

PRESENT:	Bill Neufeld	Chair
	Dicky Driedger	Council Representative
	Joe Peters	Member at Large
	Richard Marshall	Member at Large
ABSENT:	Eric Jorgenson	Member at Large
ALSO PRESENT:	Grant Smith	Agricultural Fieldman
	Colleen Nate	Admin Assistant, Recording Secretary
	Dave Crichton	Director of Operations-North
	John Klassen	Director of Operations-South
	William Kostiw	CAO
	John W. Driedger	Councilor

Minutes of the Agricultural Service Board meeting for Mackenzie County held on Monday September 21, 2009.

CALL TO ORDER: 1. a) Call to Order

Chair Neufeld called the meeting to order at 10:15am.

AGENDA: 2. a) Adoption of Agenda

MOTION 09-081 MOVED by Dicky Driedger

That the agenda be adopted with the additions of 5i) TWP Rd 103-2; 5j) AJA Road; 5k) MARA-Harvey Krahn.

CARRIED

DELIGATIONS:

ADOPTION OF THE PREVIOUS MINUTES: 3. a) Minutes of the August 10 ,2009 Agricultural Service Board Meeting

MOTION 09-082 MOVED by Joe Peters

That the minutes of the August 10, 2009 Agricultural Service Board meeting be adopted with the spelling correction to Jimmy Unrau's name (motion 09-071).

5. a) Fieldman Report

MOTION 09-083 **Moved** by Dicky Driedger

That the Fieldman report and Project update be accepted as information.

Carried

5. b) 2010 Budget

MOTION 09- 084 **Moved** by Joe Peters

That a recommendation be made to the equipment committee that the ASB purchase (2) HX-10 Gyro Mowers.

Carried

MOTION 09-085 **Moved** by Joe Peters

That the Roadside Mowers contact be extended for 2010.

Carried

MOTION 09-086 **Moved** by Richard Marshall

That the 2010 Budget be accepted as presented.

Carried

DELIGATIONS Henry Klassen joined the meeting at 10:00 am to discuss a drainage issue with his field. Henry would like the ASB to dig a ditch on his property to drain the water in to a coulee next to his property.

MOTION 09-087 **Moved** by Joe Peters

That the ASB dig a ditch on the east side of the road allowance. Construction to take place prior to spring of 2010.

Carried

5. c) 2009 Regional Conference

MOTION 09-088 **Moved** by Richard Marshall

That the information regarding the 2009 Regional Conference be accepted as information.

Carried

DISCUSSION: **5. d) Drainage Discussion**

High Level East Drainage update.
Presented by Dave Crichton.

Soil Testing need to be carried out before construction can begin. Focus will be constructing the design for the ditching. The next meeting with the effected landowners will be held on October 15, 2009, 7:00PM at the High Level Rural Hall.

TWP Rd 103-2

MOTION 09-089 **Moved** by Dicky Driedger

That the tender for TWP Rd 103-2 be awarded to the lowest qualified tender, with funding to be taken out of the Blue Hills Storm Water budget.

Carried

MOTION 09-090 **Moved** by Dicky Driedger

That the drainage discussion be received for information.

Carried

5. e) Spending Report

MOTION 09-091 **Moved** by Richard Marshall

That the spending report be received as information.

Carried

5. f) Weed Letter

MOTION 09-092 **Moved** by Joe Peters

That the weed letters be accepted as information.

Carried

5. g) 2009/2010 Grant

MOTION 09-093

Moved by Richard Marshall

That the information presented in regards to the 2009/2010 grant be accepted as information.

Carried

**SET NEXT
MEETING DATE**

November 3, 2009

10:00 am

Fort Vermilion Council Chambers.

9. a) Adjournment

MOTION 09-094

Moved by Dicky Driedger

That the Agricultural Service Board Meeting be adjourned at 11:45 AM.

Carried

These minutes were approved on November 3, 2009.

Bill Neufeld, Chair

Grant Smith, Agricultural Fieldman

**MACKENZIE COUNTY
AGRICULTURAL SERVICE BOARD MEETING**

Tuesday November 3, 2009

10:00 a.m.

**Council Chambers
Fort Vermilion, AB**

PRESENT:	Bill Neufeld	Chair
	Dicky Driedger	Council Representative
	Joe Peters	Member at Large
ABSENT:	Eric Jorgenson	Member at Large
	Richard Marshall	Member at Large
ALSO PRESENT:	Grant Smith	Agricultural Fieldman
	Colleen Nate	Admin Assistant, Recording Secretary
	John Klassen	Director of Operations-South
	William Kostiw	CAO
	Bill Siemens	Member of the Public
	John Wieler	Member of the Public
	George Zacharias	Member of the Public
	Simon Neudorf	Member of the Public

Minutes of the Agricultural Service Board meeting for Mackenzie County held on Tuesday November 3, 2009.

CALL TO ORDER: 1. a) Call to Order

Chair Neufeld called the meeting to order at 10:50 am.

AGENDA: 2. a) Adoption of Agenda

MOTION 09-095 MOVED by Dicky Driedger

That the agenda be adopted with the additions of
2b) Bluehills West TWP RD 103-4
4a) Motion 09-087,
and the deletion of 5h) Delegation - RJ Pant (AFSC).

CARRIED

DELEGATION: 2. b) Bluehills West TWP RD 103-4

Bill Siemens, John Wieler, George Zacharias and Simon Neudorf attended the ASB meeting to discuss the drainage issues they are having in the Bluehills area.

MOTION 09-096 **Moved by Bill Neufeld**

That new culverts be installed and existing culverts be lowered along TWP RD 103-4.

CARRIED

ADOPTION OF THE PREVIOUS MINUTES: **3. a) Minutes of the September 21 ,2009 Agricultural Service Board Meeting**

MOTION 09-097 **MOVED by Dicky Driedger**

That the minutes of the September 21, 2009 Agricultural Service Board meeting be adopted as presented.

BUSINESS ARISING OUT OF THE MINUTES: **4.a) MOTION 09-087**

MOTION 09- **Moved by Joe Peters**

That the Motion remains status quo.

Carried

5. a) Project update & Discussion

MOTION 09-098 **Moved by Dicky Driedger**

That the Project update and Discussion be accepted as information.

Carried

5. b) Capital Projects

MOTION 09- 099 **Moved by Dicky Driedger**

That the information regarding capital projects be accepted as information.

Carried

5. c) Roadside Brushing/ Food Control Ditch Brushing

MOTION 09-100

Moved by Dicky Driedger

That the information regarding Roadside brushing and flood control ditch brushing be accepted as information.

Carried

5. d) Agricultural Fair - Discussion

MOTION 09-101

Moved by Dicky Driedger

That the ASB budget \$15000 for an agricultural fair to take place in June 2010.

Carried

5. e) Policy Review

MOTION 09-102

Moved by Bill Neufeld

That an amendment be made to policy ASB014 as discussed.

Carried

5. f) Budget Report

MOTION 09-103

Moved by Joe Peters

That the budget report be accepted as information.

Carried

5.g) Seed Cleaning Plant Inspections

MOTION 09-104

Moved by Dicky Driedger

That the Seed cleaning plant inspections be received for information.

Carried

**SET NEXT
MEETING DATE**

**December 10, 2009
10:00 AM
Fort Vermilion Council Chambers.**

9. a) Adjournment

MOTION 09-105

Moved by Joe Peters

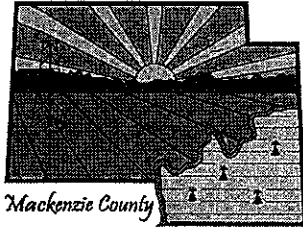
That the Agricultural Service Board Meeting be adjourned at 1:35 pm.

Carried

These minutes were approved on December 10, 2009.

Bill Neufeld, Chair

Grant Smith, Agricultural Fieldman



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Mackenzie Housing Management Board Meeting Minutes November 3, 2009

BACKGROUND / PROPOSAL:

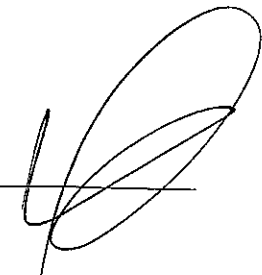
Information item. The adopted minutes of the November 3, 2009 meetings are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Mackenzie Housing Management Board meeting minutes of November 3, 2009 be received for information.

Author: C. Gabriel Review By: _____ CAO 

**MACKENZIE HOUSING MANAGEMENT BOARD
REGULAR BOARD MEETING
November 03, 2009 – 10:00 A.M.
Fireside Room – Heimstaed Lodge**

In Attendance: Wally Schroeder, Chair
Ray Toews, Vice-Chair
Shirley Rechlo
Abe Peters
Daryl Zielsdorf
Norm Van Vliet – tele-conference

Regrets: Dave Neufeld
Ellis Forest
George Friesen

Administration: Barb Spurgeon, CAO
Lisa Unruh, Executive Assistant

Call to Order: CAO, Barb Spurgeon called the Board meeting to order at 10:02 a.m.

Agenda: Approval of Agenda

09-131 Moved by Wally Schroeder

That the agenda be approved as presented.

Carried

Election: Election of Chairperson

Ray Toews nominated Wally Schroeder, Wally Schroeder accepted.

Wally Schroeder elected by acclamation.

Wally Schroeder in the Chair at 10:04 a.m.

Election of Vice-Chair

Daryl Zielsdorf nominated Ray Toews, Ray Toews accepted.

Ray Toews elected by acclamation.

Minutes:

October 26, 2009 Board Meeting

09-132

Moved by Daryl Zielsdorf

That the minutes of the October 26, 2009 Board meeting be approved as presented.

Carried

New Business:

Meeting Dates

09-133

Moved by Daryl Zielsdorf

That regular meeting dates be:

- January 25, 2010
- February 22, 2010
- March 29, 2010
- April 26, 2010
- May 31, 2010
- June 28, 2010
- August 16, 2010
- September 27, 2010
- October 25, 2010
- December 13, 2010

Carried

High Level Requisitions

A general discussion was held.

Supportive Living Contract

09-134

Moved by Ray Toews

That expenses be designated to more accurately reflect the budget.

Carried

In Camera

No Items

Next Meeting Date:

Regular Board Meeting
December 14, 2009 – 10:00 a.m.
Fireside Room – Phase I
Heimstaed Lodge

Adjournment:

09-135

Moved by Ray Toews

That the board meeting of November 03, 2009 be adjourned at 11:23 a.m.

Carried

Wally Schroeder, Chair

Lisa Unruh, Executive Assistant



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Municipal Planning Commission Meeting Minutes November 24, 2009

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the November 24, 2009 meetings are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Municipal Planning Commission meeting minutes of November 24, 2009 be received for information.

Author: C. Gabriel Reviewed By: _____ CAO

**Mackenzie County
Municipal Planning Commission Meeting**

**Council Chambers
Fort Vermilion, Alberta**

Tuesday, November 24, 2009 @ 1:00 p.m.

PRESENT

Peter Braun	Chair, Councillor
Jack Eccles	Vice-Chair
Ed Froese	Councillor, MPC Member (Arrived 1:23 p.m.)
Beth Kappelar	MPC Member
Joulia Whittleton	Director of Corporate Services
Marion Krahn	Development Officer
Liane Lambert	Development Officer
Sarah Martens	Planning, Development and Emergency Services Administrative Officer

ABSENT

Manfred Gross MPC Member

1. **CALL TO ORDER**

Peter Braun called the meeting to order at 1:16 p.m.

2. **ADOPTION OF AGENDA**

MOTION 09-330 MOVED by Beth Kappelar

That the agenda be adopted as presented.

CARRIED

3. **MINUTES**

a) **Adoption of Minutes**

MOTION 09-331 MOVED by Jack Eccles

That the minutes of the November 12, 2009 Municipal Planning
Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

No business arising from previous minutes.

4. DEVELOPMENT

- a) Development Permit Application 271-DP-09
Abram and Judith Peters; Mobile Home with
Addition and Deck
Plan 062 6292, Block 30, Lot 28; La Crete**

MOTION 09-332 **MOVED** by Beth Kappelar

That Development Permit 271-DP-09 on Plan 062 6292, Block 30, Lot 28 in the name of Abram and Judith Peters be approved with the following conditions:

**FAILURE TO COMPLY WITH ONE OR MORE OF THE
ATTACHED CONDITIONS SHALL RENDER THIS PERMIT
NULL AND VOID**

1. The front of the Mobile Home shall be 7.62 meters (25 feet) from the front property line. The minimum front yard setback for the addition and deck are: 7.62 meters (25 feet). The minimum setbacks for the side and rear yard are: 1.52 meters (5 feet) rear (west) yard; 1.52 meters (5 feet) side yards (north and south), from the property lines. **A Municipal Reserve lot exists adjacent to the west property line and no construction or development is permitted in or on this Municipal Reserve lot. All setbacks are to be measured from your property lines.**
2. The Mobile Home shall be situated on the north side of the lot with the addition and deck placed on the south side of the Mobile Home.
3. The undercarriage of the Mobile Home and addition shall be screened from view by skirting or such other means satisfactory to the Development Authority. The existing skirting shown in the photos is not satisfactory and shall be replaced.
4. The architecture, construction materials and appearance of Mobile Home, addition and deck shall be to accepted standards and shall compliment the natural features and

character of the site to the satisfaction of the Development Authority.

5. The outside of the Mobile Home and addition shall be renovated to include:
 - a. new siding, and
 - b. new shingles, if required.The renovations shall be done to the June 1, 2010 to finish the renovations in accordance with this permit.
6. The exterior of the Mobile Home and addition shall be similar in appearance and color.
7. **No connection to Municipal water and sewer system will be permitted until the exterior renovations to the Mobile Home and addition have been completed to the satisfaction of the Development Authority.**
8. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
9. The Municipality has assigned the following address to the noted property 10202-112 Street. You are required to display the address (10202) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
10. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *"One parking space, including the driveway area, shall occupy 300 square feet."*
11. **This permit approval is subject to the access to the property being constructed to County standards.** PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
12. **No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.**

13. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- b) Development Permit Application 273-DP-09
Grace Community Church
Public Use (Church) Temporary 1 Year
Plan 762 0383, Block 15, Lot 7; La Crete**

MOTION 09-333 **MOVED** by Jack Eccles

That Development Permit 273-DP-09 on Plan 762 0383, Block 15, Lot 7 in the name of Grace Community Church be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

- 1. Permit expires November 24, 2010.**
2. The Public Use (Church) shall meet all applicable Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
- 3. The Public Use (Church) is approved with a maximum of 80 seats.**
- 4. Provide adequate off street parking as follows: The minimum parking standards are 1 stall per 4 seating spaces. Therefore you are required to provide 20 parking spaces. "One parking space, including the driveway area, shall occupy 300 square feet."**
- 5. All parking shall be off street.**
6. A sign may be placed on the front (west) wall of the building and shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,

- c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
7. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
 8. Wiring and conduits of the sign must be concealed from view.
 9. **This permit approval is subject to the access to the property being constructed to County standards.** PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
 10. **No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.**
 11. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- c) **Development Permit Application 274-DP-09
North West Trenching Ltd.; Contractor's Service/Yard
Plan 052 4622, Block 21, Lot 6; La Crete**

MOTION 09-334 **MOVED** by Beth Kappelar

That Administration be directed to review Development Permit 274-DP-09, in the name of North West Trenching Ltd. on Plan 052 4622, Block 21, Lot 6, with the applicant to obtain further information of the uses and that the matter be presented at the next Municipal Planning Commission meeting as a Repair Shop-Commercial and Industrial Equipment.

CARRIED

5. SUBDIVISION

- a) **Subdivision Application 19-SUB-08
Part of SE 23-104-15-W5M; Buffalo Head Prairie Area
Simon Froese**

MOTION 09-335 **MOVED** by Jack Eccles

That the Developers Agreement for subdivision 19-SUB-08 in the name of Simon Froese, on Part of SE 23-104-15-W5M, be received for information.

CARRIED

- b) **Subdivision Application 03-SUB-09
NW 1-106-15-W5M; La Crete Rural
Isaac F. Dyck**

MOTION 09-336 **MOVED** by Ed Froese

That the Developers Agreement for subdivision 03-SUB-09 in the name of Isaac F. Dyck, on NW 1-106-15-W5M, be received for information.

CARRIED

**c) Subdivision Application 16-SUB-09
SE 8-106-15-W5M; La Crete
Reuben and Trudy Derksen**

MOTION 09-337 MOVED by Ed Froese

That subdivision application 16-SUB-09 in the name of Reuben and Trudy Derksen, on SE 8-106-15-W5M be amended with the following conditions:

- 1. This approval is for a single lot subdivision, 31.16 acres (12.61 hectares) in size.**
2. Applicant/developer shall enter into a Developer's Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b. Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developer's expense.
 - c. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
 - d. Provision of a storm water management plan. Contact Marion Krahn, Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
 - e. Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$2,626.28 per acre. Municipal reserve is charged at 10%, which is \$262.63 per subdivided acre. 31.16 acres times \$262.63 equals \$8,183.55.**
 - f. Payment of off-site levies in accordance with Bylaw 319/02 which calculated at \$1,000 per lot. 1 lot times \$1,000 equals \$1,000.
 - g. Dedication of the most easterly 5.18 meters of the proposed subdivision for future road widening.

- h. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- i. The Developers Agreement will be registered against the title.
- j. Provision of utility right-of-way as required by Northern Lights Gas Co-op.
- k. Subdivision must meet ATCO Electric's conditions as follows:
 - i. A utility right-of-way in the name of ATCO Electric must be registered with the new and existing titles, extending to an alignment 7.5 meters on either side of the power line center line.
 - ii. The existing and future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 6.1 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.
 - iii. The landowner/developer is cautioned not to plant trees which may subsequently grow into the power line right-of-way.
 - iv. Buildings or equipment should not be located within 5.0 meters of the power line.

CARRIED

6. MISCELLANEOUS ITEMS

- a) **Bylaw 748/09 Plan Consolidation
Plan 2938RS, Block 3, Lot 3 and 4; Fort Vermilion
George Schmidt**

MOTION 09-338 MOVED by Beth Kappelar

That the Municipal Planning Commission recommendation to Council be for the approval of the cancellation of Plan 2938RS, Block 3, Lot 3 and Plan 2938RS, Block 3 Lot 4 for the purpose of consolidation, subject to the public hearing input.

CARRIED

b) Action List

The Action List of November 12, 2009 was reviewed.

7. IN CAMERA

There were no In Camera items to discuss.

8. NEXT MEETING DATES

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ December 15, 2009 at 1:00 p.m. in La Crete
- ❖ January 7, 2009 at 10:00 a.m. in La Crete

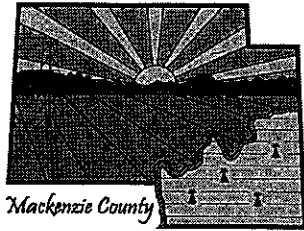
9. ADJOURNMENT

MOTION 09-339 MOVED by Ed Froese

That the Municipal Planning Commission meeting be adjourned at 2:05 p.m.

CARRIED

These minutes were adopted this 9 day of December, 2009.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	Mary Jo Van Order, Director of Planning and Development
Title:	PUBLIC HEARING Bylaw 744/09 Land Use Bylaw Amendment to Rezone Plan 872 1101, Lot C from Hamlet Commercial District 1 "HC1" to Hamlet Commercial District 2 "HC2" (La Crete)

BACKGROUND / PROPOSAL:

Bylaw 744/09, being a Land Use Bylaw amendment to rezone Plan 872 1101, Lot C from Hamlet Commercial District 1 (HC1) to Hamlet Commercial District 2 (HC2), received first reading at the November 25th, 2009 Council meeting.

Development Permit 256-DP-09, for the operation of an Automotive Equipment Sales and/or Services business on the subject lands, was approved by the Municipal Planning Commission (MPC) at the October 22nd, 2009 meeting subject to the lands being rezoned to HC2.

OPTIONS & BENEFITS:

The subject lands are located along the 100th Street corridor in the Hamlet of La Crete and are intended for commercial uses. The Municipal Planning Commission (MPC) considered the HC1 zoning of the adjacent lands and determined that the proposed use was in keeping with the intended use of the area and approved the Development Permit subject to rezoning.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

Author: Marion Krahn,
Development Officer

Reviewed by: Mary Jo Van Order,
Director of Planning
and Development

CAO

RECOMMENDED ACTION:

MOTION 1:

That second reading be given to Bylaw 744/09 being a Land Use Bylaw amendment to rezone Plan 872 1101, Lot C from Hamlet Commercial District 1 "HC1" to Hamlet Commercial District 2 "HC2".

MOTION 2:

That third reading be given to Bylaw 744/09 being a Land Use Bylaw amendment to rezone Plan 872 1101, Lot C from Hamlet Commercial District 1 "HC1" to Hamlet Commercial District 2 "HC2".

Author: Marion Krahn,
Development Officer

Reviewed by: Mary Jo Van Order, **CAO**
Director of Planning
and Development

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 744/09

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 744/09
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate commercial uses.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as Plan 872 1101, Lot C be rezoned from Hamlet Commercial District 1 "HC1" to Hamlet Commercial District 2 "HC2", as outlined in Schedule "A".

READ a first time this 25th day of November, 2009.

READ a second time this ___ day of _____, 2010.

READ a third time and finally passed this ___ day of _____, 2010.

Greg Newman
Reeve

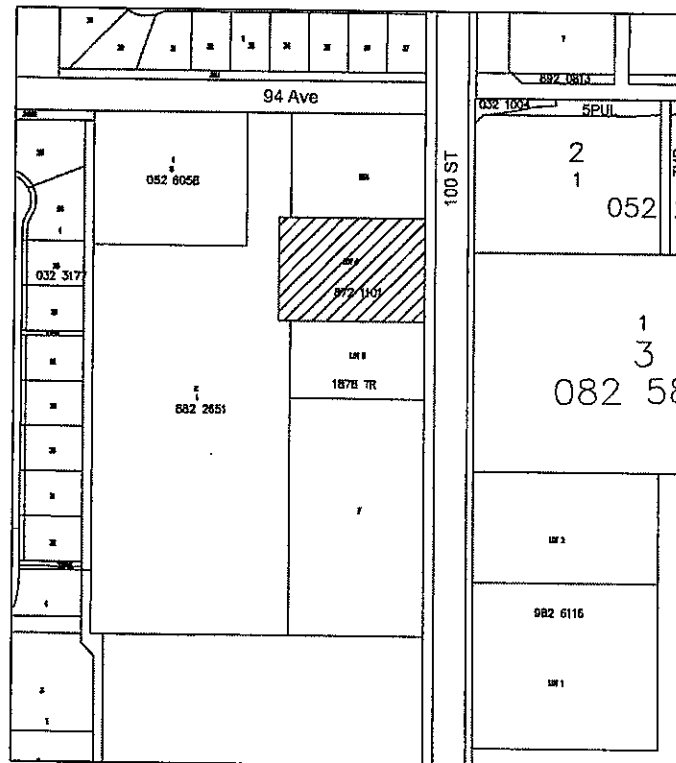
William Kostiw
Chief Administrative Officer

BYLAW NO. 744/09

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 872 1101, Lot C be rezoned from Hamlet Commercial 1 "HC1" to Hamlet Commercial 2 "HC2", within the Hamlet of La Crete.



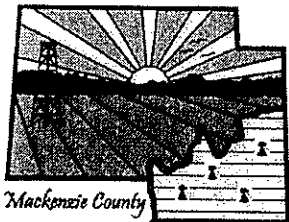
FROM: Hamlet Commercial District 1 "HC1"

TO: Hamlet Commercial District 2 "HC2"

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

Effective this ____ day of _____, 2010.



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 74/09

NAME OF APPLICANT <u>David Penner</u>		
ADDRESS <u>Box</u>		
TOWN <u>LaCrete, AB.</u>		
POSTAL CODE <u>T0H-2H0</u>	PHONE (RES.) <u>780-928</u>	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER <u>William Fehr</u>		
ADDRESS <u>Box</u>		
TOWN <u>LaCrete, AB</u>		
POSTAL CODE <u>T0H-2H0</u>	PHONE (RES.) <u>780-928</u>	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT
						<u>872 1101</u>		<u>C</u>

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: HRT NC1 TO: HCA

REASONS SUPPORTING PROPOSED AMENDMENT:

As per condition # 2 on Development Permit 256-09
changing from Hamlet Residential 1 "HRT" to Hamlet Commercial
2 "HCA" in order to support the proposed development
Automotive Equipment Sales and/or Service.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00

RECEIPT NO. 111604

David Penner
 APPLICANT

Oct 26/09
 DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

William Fehr
 REGISTERED OWNER

Oct 26/09
 DATE

Junior Curling in La Crete

A group of young curlers take a break to pose for *The Northern Pioneer* last Saturday, December 19. Junior curling takes place every Saturday at the La Crete Curling Club from 1:00 to 3:00 p.m. However, there will be no junior curling over the Christmas holiday. Junior curling will resume January 9.

Volunteer instructor, Terry Tosh, gives pointers on technique to kids of all skill levels from beginner to advanced. Tosh is always looking for more participants and also experienced adult curlers are welcome to help out.



Terry Tosh gives a few pointers to a young curler about proper technique when coming out of the hack.



Skill level is not important at Junior Curling. All kids with an interest in the sport are welcome to attend. There is no fee charged for kids to participate and all equipment is supplied.



This aspiring young skip gets down low to make sure the rock is on the broom.



A competitive adult curling with six teams competing takes place every Thursday at La Crete Curling Club. According to Terry Tosh, the Club is trying to organize a Monday night fun league. "I might have 4 teams now, but looking for 2 more teams to join," explained Tosh. Anyone looking to put a team in can call Terry Tosh. See *The Northern Pioneer's* community calendar on page 2 for contact information. Photo courtesy of Terry Tosh.



Mackenzie County

NOTICE TO RESIDENTS

Council meetings have been scheduled as follows:

Tuesday, January 12, 2010
10:00 a.m.

Council Chambers -- Fort Vermilion, AB

Wednesday, January 27, 2010
4:00 p.m.

Council Chambers -- Fort Vermilion, AB

Members of the public are welcome to attend and observe meetings of Council.

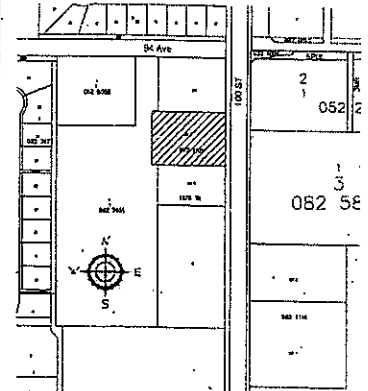


MACKENZIE COUNTY

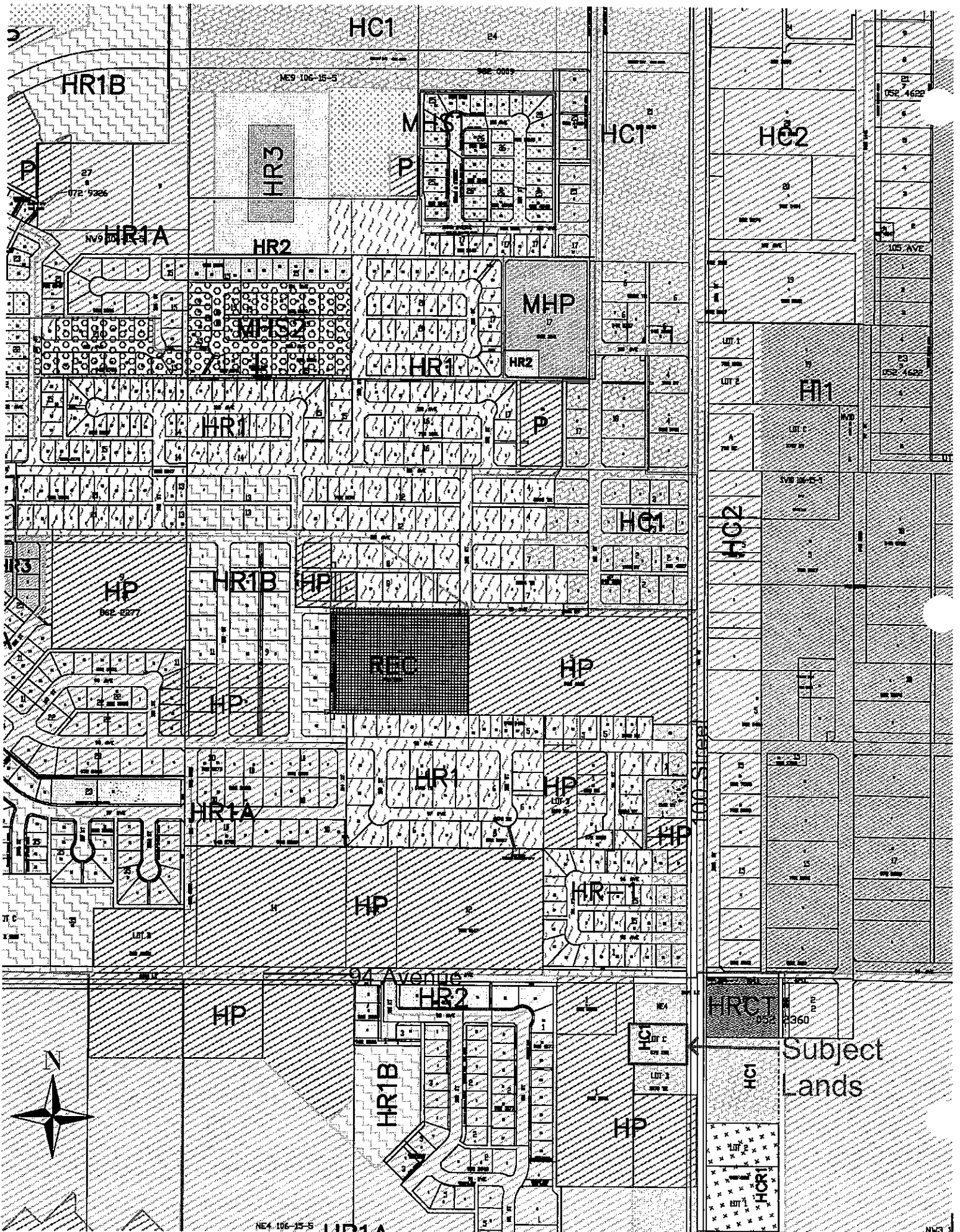
NOTICE OF PUBLIC HEARING PROPOSED LAND USE BYLAW NO. 744/09

PURSUANT TO THE MUNICIPAL GOVERNMENT ACT, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 744/09 for an amendment to Land-Use Bylaw No. 462/04. The proposed amendment is:

That the property within the Hamlet of La Crete, being known as Plan 872 1101, Lot C, as highlighted below, be rezoned from Hamlet Commercial District 1 "HC1" to Hamlet Commercial District 2 "HC2". The intent of this Bylaw is to allow various commercial development options on these lands. An Automotive Sales and/or Services business is intended for this location.



The Public Hearing is to be held at 1:00 p.m., Tuesday, January 12, 2010 in the Mackenzie County Council Chamber in Fort Vermilion. The proposed bylaw may be viewed at the Mackenzie County office in La Crete during regular office hours. Please submit written submissions to the Development Officer prior to 4:30 p.m., Friday, January 8, 2010. If you have any questions regarding the hearing, or the bylaw, please call Mackenzie County's Development Officer at 780-928-3983.



HC1

HR1B

HR3

HC1

HC2

HR1A

HR2

MHP

MES

HR1

HR2

EH1

HR1

HC1

HC2

HP

HR1B

HP

REC

HP

HR1A

HP

HP

HP

HP

HR1

HP

HR2

HC1

HC1

Subject Lands

HR1B

HP

HC1

HCR



94 Ave

95 Ave

100 St

152 6058



872 110th

Subject Property

Existing County
Administrative Building

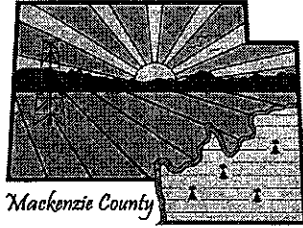
082 5877

092 1104

082 5815

3

082 5816



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Ward Boundary Review Request for Proposals

BACKGROUND / PROPOSAL:

The County issued a Request for Proposals for a 2010 Ward Boundary Review. The deadline for the submission of RFP's is 1:00 p.m. on January 12, 2010.

A copy of the RFP is attached as well as comments from potential consultants.

OPTIONS & BENEFITS:

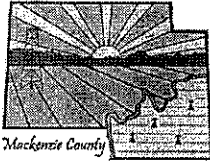
COSTS & SOURCE OF FUNDING:

2010 Budget

RECOMMENDED ACTION:

That Council select three proposals for the Ward Boundary Review and set a date for interviews with these consultants.

Author: W. Kostiw **Review by:** _____ **CAO** _____



MACKENZIE COUNTY
REQUEST FOR PROPOSALS
WARD BOUNDARY REVIEW 2010

1. Background:

Mackenzie County plans on conducting a Ward Boundary Review and is seeking the services of a professional firm to manage the project. The intent is to have the review complete by April 1, 2010 to accommodate any potential changes prior to the municipal elections in October 2010.

2. Policy Statement:

The County requires clear, distinct and easily identifiable ward boundaries which are essential in the municipal election process. Ward boundary design should also respect the principals of good democratic government and strive to consider:

- Population
- Geographic Regions
- Shadow Population
- Overall equality and,
- Mackenzie County's specialized status as per Order in Council No. 54/2001

3. Basic Criteria:

The following criteria should be used by the consultant in preparing recommendations for design or changes:

- a. Population
 - The total population is to be used not only the number of electors.
 - The optimum is to have the population divided by the number of wards with a plus/minus of 30% and factoring in distance/sparsity.
- b. Community, Economic and Cultural Interests
 - The wards should be designed to accommodate community interests, economics, overall land mass, and accessibility.
- c. Future Growth
 - Ward boundaries should be designed with the view of lasting at least three municipal elections.
 - The potential for growth or decline in the regions should be properly considered along with wealth generation.
- d. Easily Identifiable Wards
 - Wherever possible, ward boundaries should follow identifiable lines such as rivers, highways, hamlets, etc.
- e. Changes

- The review and proposed changes should be conducted to minimize disruption to current boundaries where possible.

The consultant will prepare a plan for Council approval that considers the above and also includes:

- General public input from all wards.
- Council input via resolution or discussion at a duly called Council meeting.
- Community group input.
- Industry input from all regions.
- Public School Board input via discussion or resolution at a duly called School Board meeting.
- Official communication with the Minister of Alberta Municipal Affairs or designate due to specialized status.
- Other information as may be provided by Council or Alberta Municipal Affairs.

The consultant will provide a draft work plan with estimated timelines and costs.

4. Closing Date:

The County will receive proposals until **1:00 p.m. on Tuesday, January 12, 2010.**

5. Awarding of Proposal:

Proposals will be reviewed by the Executive Committee and will be presented to Council for awarding and may be subject to a formal interview.

6. Proposal Submission:

Submissions must be clearly marked "**Mackenzie County Ward Boundary Review 2010**" and delivered in a sealed envelope to the following:

Mackenzie County
4511-46 Avenue
Box 640
Fort Vermilion, AB
T0H 1N0
Attention: William Kostiw, Chief Administrative Officer

7. Further Information:

For more information or to discuss the project please contact William Kostiw, Chief Administrative Officer, at (780) 927-3718 or via email to bkostiw@mackenziecounty.com.

Maps of our municipality are available on our website at www.mackenziecounty.com.

Carol Gabriel

From: Brian Hetherington [brian@bhapr.com]
Sent: Tuesday, December 22, 2009 4:46 PM
To: Carol Gabriel
Subject: Ward Boundary Questions
Attachments: Questions on Mackenzie County.docx

Follow Up Flag: Follow up
Flag Status: Flagged

Carol,

Thank you for being so helpful in our telephone conversation this afternoon.

Attached, as we discussed, are the questions I had prepared to review with Bill.

Any help you can give me would be much appreciated in helping me decide whether or not I should submit a proposal and, if so, how I would do so.

Brian

Questions on Mackenzie County

Preamble:

This project appears to call for more than the expertise of a marketing communications person.

The project may require more expertise and we expect your firm to find any additional people you feel necessary.

Who else has been invited – there may be potential for creating a team.

Several legal and management firms (ie. Brownlee LLP, Mowbrey Gill LLP, Stantec and Miller Thomson LLP).

Are you planning on maintaining 10 wards?

Yes

How are they presently designed, when you only have five main communities – High Level, Zama City, Rainbow Lake, Fort Vermilion and La Crete.

There are 10 communities some of which are rural. Also include communities of Blue Hills, Blumenort, La Crete south, La Crete north, High Level rural, and Rocky Lane.

What is the current population? Approximately 10,000

What change has there been since the wards were last reorganized? Increase in population especially in La Crete.

When was that Zama City site says 300 residents and upwards of 4,000 transient workers? Is this typical? Zama stats are okay this is typical of oil towns.

How important is it to communicate with the transients? Very important.

Carol Gabriel

From: Marriott, Thomas [TMARRIOTT@brownleelaw.com]
Sent: Wednesday, December 30, 2009 2:40 PM
To: Carol Gabriel; Bill Kostiw
Cc: Daw, Rebecca; Cooper, Michael; Sjolie, Barry
Subject: FW: Request for Proposals - Ward Boundary Review
Attachments: Request for Proposals - Ward Boundary Review 2010.pdf

Hi Carol and Bill.

Barry Sjolie and I discussed this proposal and note the following statement in the request: "The intent is to have the review complete by April 1, 2010 to accommodate any potential changes prior to the municipal elections in October 2010."

We started taking a look at this and quickly determined that the chances of completing the report and by bylaw adopting new wards for the upcoming election are very slim to none. The reasons for this include:

Such a bylaw must be passed at least 180 days before the general election to have effect at that general election (see s. 149 of the MGA) – the bylaw would have to be passed by about mid April;
such a bylaw is required to be advertised (see sections 148 and 149 (3) of the MGA) – advertising takes 2-3 weeks after a draft bylaw has been produced and given first reading ;
the proposed bylaw is subject to a petition for a vote of the electors (see section 231 of the MGA) - the petition can be filed at any time up to 60 days after the last date of advertising;
If there is a petition the CAO has to determine if it is valid or not, that can take up to 30 days (MGA. S. 226)
If there is a valid petition, a vote of the electors has to be held.
.tc. etc.

You can see that even if no petition was filed, the advertising and petitioning requirements coupled with the 180 day requirement mean that the report would have to be finished and a bylaw would have to ready to be advertised by the beginning of February, which does not appear to be doable.

If the County is ok with proceeding with a view to passing a bylaw before the general election in the fall, but understanding that it would not take effect until the next general election in 2013, then we would be pleased to submit a proposal.

Please call me at your earliest convenience to discuss.

Tom Marriott

780 497-4868

From: Sjolie, Barry
Sent: December 16, 2009 5:37 PM
To: Marriott, Thomas
Subject: Fw: Request for Proposals - Ward Boundary Review

Carol Gabriel

From: Jim Uhl [Jim.Uhl@swg.ca]
Sent: Wednesday, January 06, 2010 10:40 AM
To: Bill Kostiw
Cc: Terry Broome
Subject: proposal

Bill,

Got your call, thanks.

One thing we are looking at is timing.

Our perspective (legal) is that, if we are going to meet timelines for the fall election (October 18), it will be very tight.

The changes will be legislated.

Our take is this:

- 1) We need to have the changes in place 180 days before October 18. This means completion by April 20.
- 2) If your Council Meeting is April 20, the motions etc will need to be in by about April 13.
- 3) We will have to allow a comment period of 60 days AFTER advertising for two consecutive weeks (total 74 days). We are now back to January 29.
- 4) Prior to that we have to have the bylaw in place and first reading completed to allow for the legislated process to take place.

I am certainly not looking at putting roadblocks up, but we are not sure that changes for the 2010 election are realistic and do not want to create expectations that cannot be met.


Just information for you.

Comments would be appreciated.

Jim

Jim Uhl Manager - Corporate Development

Stewart Weir    Naturally Resourceful

140, 2121 Premier Way, Sherwood Park, Alberta T8H 0B8 ✆ T.780.410.2580 C.780.518.7606 www.swg.ca  Best Small & Medium Employers in Canada

This email contains confidential information and is intended only for the person(s) named above. Distribution, copying or disclosure is strictly prohibited. If you receive this email in error, please notify us immediately and delete the original transmission. Thank you.

Carol Gabriel

From: Jim Uhl [Jim.Uhl@swg.ca]
Sent: Wednesday, January 06, 2010 9:16 AM
To: Bill Kostiw
Cc: Terry Broome
Subject: shadow populations

Bill,

I discussed the shadow population issue with Bill Rogan. He responded from Hawaii if you can imagine. I also got more information from John Simpson.

The County looked at shadow populations for infrastructure reasons, not political ones. They wanted to know the effect of a shadow population on the roads, the water systems, waste disposal, traffic hazards, environmental issues, area impact, etc, but did not look at it from a voter perspective. The comment received was that the population was not fixed in a ward (could change from election to election) and the people involved had not raised voting as an issue.

They were also not sure how to count the people etc from the voter sense.

Any additional information you can provide in this regard would be appreciated.

Jim Uhl

Jim Uhl Manager - Corporate Development

Stewart Weir ■■■■■ Naturally Resourceful

40, 2121 Premier Way, Sherwood Park, Alberta T8H 0B8 ■ T.780.410.2580 C.780.518.7606 ■ www.swg.ca ■ Best Small & Medium Employers in Canada

This email contains confidential information and is intended only for the person(s) named above. Distribution, copying or disclosure is strictly prohibited. If you receive this email in error, please notify us immediately and delete the original transmission. Thank you.

Carol Gabriel

From: Jim Uhl [Jim.Uhl@swg.ca]
Sent: Wednesday, January 06, 2010 8:45 AM
To: Bill Kostiw
Cc: Terry Broome; Brian Pearse
Subject: Ward Boundaries

Bill,

Thank you for getting Greg and Julia together for our discussion yesterday. Very informative.

You indicated the following:

- 1) We will be responsible for discussions with Municipal Affairs and insurance that all legislative items are addressed.
- 2) A "significant" meeting will be required with Council and Administration before moving forward to determine the exact direction and issues for resolution.
- 3) Meetings will be held with County ratepayers in "urban" centers. La Crete, Fort Vermilion, High Level, Zama, and Rainbow Lake would seem likely candidates.
- 4) Ward mapping will be provided. If this can be done at this point, it would be appreciated.
- 5) While there is previous census information available for us, there is no information on the number of voters within current wards.
- 6) A Council presentation will be required upon completion of the process and input added to the final document.
- 7) Additional work may be required to address other related items like revenue generation and spending areas, revenue sharing, etc. These can be addressed once the scope is finalized.
- 8) The schedule will be flexible. We will provide legal opinion on the timelines needed for election use. Again, the scope of the work will determine the timelines. A "split" report is an option, but not preferred.

Please let me know if this reflects our discussions or if I missed anything.

We are looking forward to working on this and will certainly do what we can to make it successful.

As always, please feel free to call if there are any questions.

Jim Uhl

Jim Uhl Manager - Corporate Development

Stewart Weir ■■■■■ Naturally Resourceful

140, 2121 Premier Way, Sherwood Park, Alberta T8H 0B8 ■ T.780.410.2580 C.780.518.7606 ■ www.swg.ca ■ Best Small & Medium Employers in Canada

This email contains confidential information and is intended only for the person(s) named above. Distribution, copying or disclosure is strictly prohibited. If you receive this email in error, please notify us immediately and delete the original transmission. Thank you.

Carol Gabriel

From: Bravender, Shawn [shawn.bravender@stantec.com]
Sent: Tuesday, January 05, 2010 4:18 PM
To: Carol Gabriel
Cc: McInnis, Bonnie; O'Byrne, Simon; Heseltine, John
Subject: RFP Ward Boundary Review 2010

Follow Up Flag: Follow up
Flag Status: Flagged

Good afternoon Carol, regarding the Ward Boundary Review 2010 RFP, I have a few questions to aid in forming the framework for our scope of work. I appreciate your time and consideration.

Why does the County feel it is necessary to undertake a Ward boundary review? - Is the Ward Boundary Review to simply accommodate the recent growth within the County or are there other factors to which we should consider in our approach?

- Is the objective to maintain 10 Wards or are you considering changing the number of wards?
- What is the desired timeframe to complete the Review?
- The RFP mentions consultation with Community and Industry Groups, are you able to provide a stakeholder list or is this to be part of the project's scope?
- Regarding Public Participation (and applicable budget), is the intent to provide multiple opportunities for public involvement (an event in each Ward or in the communities) or a much more limited number of engagements?
- In order to provide the most efficient and productive scope of work, what is the anticipated budget for this project. For instance, the number and format of the consultation activities will impact the project budget. as well as the number of trips to meet with county officials etc.?
- What do you consider to be the relevance of the shadow population in the context of the Ward Review?
- Are there any specific issues or considerations which need to be incorporated regarding the Aboriginal population?
- What mapping currently exists (format and relevance), and what is the desired format for the mapping completed as part of the Review (GIS, AutoCAD etc)?

Administration


- May the proposal be delivered electronically (emailed or FTP) ?
- May we have the contact information for the person responsible for coordinating elections within the County ?

Again, I appreciate your consideration and look forward to working with you.

Regards,

Shawn Bravender, B.Sc. CET
Planner
Stantec
10160 - 112 Street
Edmonton AB T5K 2L6
Ph: (780) 917-7321
Fx: (780) 917-7179
Cell: (780) 863-9412
Shawn.Bravender@Stantec.com
stantec.com

The content of this email is the confidential property of Stantec and should not be copied, modified, retransmitted, or used for any purpose except with Stantec's written authorization. If you are not the intended recipient, please delete all copies and notify us immediately.

 Please consider the environment before printing this email.

Carol Gabriel

From: Dennis Pommen [dpommen@pommen.com]
Sent: Thursday, December 24, 2009 8:40 AM
To: Bill Kostiw
Subject: Re: Request for Proposals - Ward Boundary Review

REPLY TO Bill:

Thank you for the invitation. We appreciate it.

Could you advise how many firms/consultants that have been invited to submit proposals? Thank you.

Have a Merry Christmas and festive holiday season.

Dennis
"Rotary - Service Above Self"
POMMEN Group
Management Consultants
Sherwood Park, AB. T8H 2X1
780-497-8877; Fax: 780-416-9091
Toll Free: 1-800-497-6145
Email: dpommen@pommen.com
Website: www.pommen.com

This e-mail and any attachments may contain confidential and privileged information. If you are not the intended recipient, please notify the sender immediately by return e-mail, delete this e-mail and destroy any copies. Any dissemination or use of this information by a person other than the intended recipient is unauthorized and may be illegal. Unless otherwise stated, opinions expressed in this e-mail are those of the author and are not endorsed by the author's employer.

----- Original Message -----

From: Bill Kostiw
To: dpommen@pommen.com
Sent: Wednesday, December 23, 2009 4:34 PM
Subject: Request for Proposals - Ward Boundary Review

Dear Mr. Pommen,

Mackenzie County is seeking a proposal from your firm to conduct an Electoral Ward Boundary Review. We understand you have some expertise in regards to municipal government and we hope you can provide a proposal as outlined in the attached information.

Thank you for your consideration and we look forward to hearing from you. Please contact me or Carol Gabriel, Executive Assistant, if you require more information or wish to discuss the project.

Thank you.

William (Bill) Kostiw
Chief Administrative Officer
Mackenzie County
(780) 927-3718

Carol Gabriel

From: Klein, Ralph [RKlein@blgcanada.com]
Sent: Thursday, December 17, 2009 2:47 PM
To: Bill Kostiw
Subject: RE: Request for Proposals - Ward Boundary Review

Bill...I'll have a response to you shortly...Ralph

From: Carol Gabriel [mailto:cgabriel@mackenziecounty.com] **On Behalf Of** Bill Kostiw
Sent: December 16, 2009 3:37 PM
To: Klein, Ralph
Subject: Request for Proposals - Ward Boundary Review

Dear Mr. Klein,

Mackenzie County is seeking a proposal from your firm to conduct an Electoral Ward Boundary Review. We understand you have some expertise in regards to municipal government and we hope you can provide a proposal as outlined in the attached information.

Thank you for your consideration and we look forward to hearing from you. Please contact me or Carol Gabriel, Executive Assistant, if you require more information or wish to discuss the project.

Thank you.

William (Bill) Kostiw
Chief Administrative Officer
Mackenzie County
(780) 927-3718

Carol Gabriel

From: Raylene Y. Palichuk [rpalichuk@neumanthompson.com]
Sent: Wednesday, December 16, 2009 3:55 PM
To: Bill Kostiw
Subject: RE: Request for Proposals - Ward Boundary Review

Hi Bill,

Thanks for the e-mail, however our firm only does labour and employment law on behalf of management. We do not have any expertise in the area of electoral boundaries. Let me know if you require any referrals to other firms that could be of assistance to you.

Have a Merry Christmas!

Raylene

From: Carol Gabriel [mailto:cgabriel@mackenziecounty.com] **On Behalf Of** Bill Kostiw
Sent: December 16, 2009 3:42 PM
To: Raylene Y. Palichuk
Subject: Request for Proposals - Ward Boundary Review

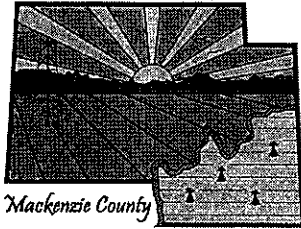
Dear Ms. Palichuk,

Mackenzie County is seeking a proposal from your firm to conduct an Electoral Ward Boundary Review. We understand you have some expertise in regards to municipal government and we hope you can provide a proposal as outlined in the attached information.

Thank you for your consideration and we look forward to hearing from you. Please contact me or Carol Gabriel, Executive Assistant, if you require more information or wish to discuss the project.

Thank you.

carol gabriel
executive assistant
mackenzie county
780.927.3718



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	John Klassen, Director of Operations – South
Title:	Machesis Lake Caretaking Contract Tender Opening

BACKGROUND / PROPOSAL:

Tenders for the Machesis Lake Caretaking Contract were advertised with a closing date of January 12, 2010 at 1:00 pm.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2010 Operating Budget

RECOMMENDED ACTION:

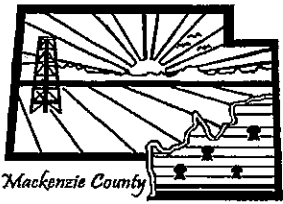
Motion # 1

That the tenders for the Machesis Lake Caretaking contract be opened.

Motion # 2

That the Machesis Lake Caretaking contract be awarded to the lowest qualifying bidder.

Author: C. Friesen **Review Date:** _____ **CAO** _____



Machesis Lake Caretaking

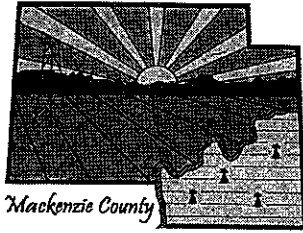
Tender Opening
January 12, 2010
1:00 p.m.

Name	Phone No.	Fax No.	Bid Price

Opened by: _____

Witnessed by: _____

Date: _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	CAO & Director Reports

BACKGROUND / PROPOSAL:

See attached Director reports.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Chief Administrative Officer and Director reports be received for information.

Author: C. Gabriel Reviewed By: _____ CAO 

Director of Operations (North) Capital Projects Review

Regular Council Meeting

January 12th, 2010

In brief review:

Zama Corner Stone Building

The construction will start back up January 15th 2010 but for the time being there is heaters installed in the crawl space keeping the frost off the concrete. The subfloor is installed and the walls are 80 % erected when they return the walls will be completed and then the roof joist will be installed.

Zama Public Works / Fire Hall

The building has been erected and the roof is on, building is being heated and also the foundation by means of a boiler system. The contractor has ordered the window and door pieces and should be installed shortly upon arrival there is a 4-6 week wait for these items but they should be on site by mid January.

High Level Drainage East

The preliminary design has been completed and I will be having a meeting with Alberta Transportation, Alberta Environment, and our Engineering firm on January 8th, 2010 in Peace River to discuss the project. I will hold another public meeting after this meeting to keep the local informed.

Fort Vermilion Water Plant

We are still having issues with the card lock system for the bulk water fill I have contacted some contractors that specialize in this field and waiting for their response. The problem is when the pump turns on it will run for a period of time and then shut down, the time varies and this only happens sporadically so it is difficult to isolate the problem.

Rural Areas Rocky Lane and Fort Vermilion

We have done some beaver house removals in the area from Hwy 88 and Hwy 58 going east towards the Peace River this should help with the drainage issues in the area.

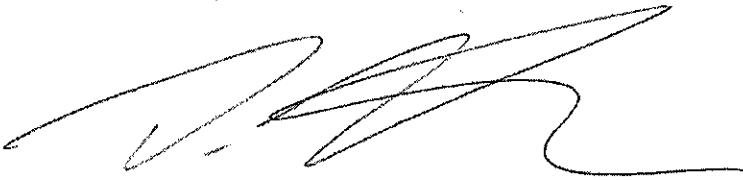
Fort Vermilion Air Port

We have looked at finding out a better way to do winter maintenance for the runway the problem is when the snow blade passes over the snow it heats it up and forms an icy surface and the use of nitrogen pellets does not penetrate the ice in colder climates. The use of jet sand works for traction but it is hard on the planes and costly. The best thing that seems to work is to brush the snow off the runway stripping it down to bare pavement.

Summary:

Over the holidays things have been quite and day to day operations have been well maintaining to a good level of service. We are always looking at making the operations more efficient and effective and I look forward to the New Year working collectively with all staff and council.

Thank you,

A handwritten signature in black ink, appearing to read 'D. A. Crichton', with a long horizontal flourish extending to the right.

David A Crichton

Director of Operations North

Mackenzie County

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 1

Personnel update:

No changes

The following projects/activities are in progress:

- Year-end routines are in progress – January 8, 2010 meeting for those involved (Joulia, Peter, Finance Clerks);
- TCA project (2009YE): our auditors started the 2009 YE testing of the TCA registry data – most of this work will be done prior to their field work. Establishing TCA registry in Diamond is scheduled for May-June (currently everything is in excel files);
- New standard financial statements for 2009 and redrafting 2008 statements for comparison (Feb-March);
- Review of the 2009 capital project files/project summaries;
- Preparing new grant applications (on-going);
- Year-end grant reporting (on-going);
- Tax arrears – review and prepare for potential sales of properties due to non-payment of taxes (Dianne and Joulia);
- New field requisition forms – the department will be responsible for summarizing and analyzing the field data. This task has not been assigned to anyone in particular at this point but will be shortly as the completed forms will start to arrive;
- Offsite levies review project - RFP is to be drafted (Joulia and Development Department);
- County's Four-Step Community Sustainability Plan is at 53% estimated completion (consultant's progress report is attached);
- Review and finalize 2010 budget – review of final assessments (February 28 is the deadline to declare our assessments) ; prepare the 2010 tax rate bylaw (April); review available grant funding and prepare final 2010 budget (April);
- 2010 assessment – 2009 assessment bulletin is attached. Based on the latest assessment year modifier and cost factors, the M&E factor decreased by 4% and the Railway factor decreased by 9%. Due to this, the M&E previously estimated assessment is being farther reduced by approximately 6% and the Railway assessment is being farther reduced by 7%.

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 2

-
- Adding new modules (summer 2010): budgeting software (TeamBudget) and Virtual City Hall (ratepayers will have access to some Diamond information through the web);
 - Review 2010 projects that to be partially funded by local improvement tax and prepare relevant bylaws.

Legal files update

1. Roberts vs. MD of Mackenzie

John Carlson of Dean Duckett Carlson advised that the claims against the County are now settled. The claims of the estate and the child were settled for \$83,815.77 and \$13,800.00 respectively. The claim of the child was settled 50/50 with the driver/owner of the vehicle in which the child was a passenger. The claims were settled through the County's insurance.

Respectfully submitted,

Joulia Whittleton



December 31, 2009

Ms. Joulia Whittleton, CFO
 Mackenzie County
 PO Box 640
 Fort Vermilion, Alberta
 T0H 1N0

Via Email

Dear Ms. Whittleton:

Re: 4 Step Community Sustainability Plan Interim Update

Firstly, on behalf of the project team at Activation Analysis Group Inc., we wish to extend to you and all members of County Council, and all the staff of Mackenzie County all the best for the New Year.

In keeping with our undertaking to provide regular updates of the activities undertaken to successfully complete the preparation of the Mackenzie County 4 Step Community Sustainability Plan we are pleased to provide the following Interim Update.

We are pleased to report that we are currently progressing with the preparation of the Plan and have the following activities are various stages of completion.

Element	% Complete	Budget	Expended
Preparation of the Landscape (Data assembly and Review)	85%	\$47,250	\$40,165
Confirmation of Community Vision	48%	\$35,500	\$17,050
Preparation and Review of Draft Plan (Environmental, Transportation, Economic Opportunities, Social and Community)	53%	\$69,000	\$36,570
Formal Submission of Plan to Council	0%	\$15,000	
Council Review of Plan	0%	\$4,500	
Community Presentation of Plan	0%	\$5,250	
Total	~ 53%	\$162,250	\$93,785

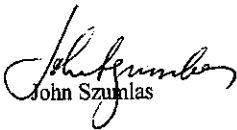
Activities underway and at various stages of completion include:

1. Assembly of existing Mackenzie County available data, plans, reports and other documents that are needed for the analysis of current and proposed activities. Although we are awaiting a few documents, we have assembled an extensive file of previous, current and proposed materials that serve as a foundation for our analysis. Currently we are reviewing these documents and are preparing an analysis of these to ensure that our focus will minimize the duplication of activities that were previously completed.

2. We have traveled to Fort Vermillion to meet with the County Council Committee assembled to oversee this project. At that meeting a series of framework decisions regarding public participation and involvement were confirmed and the Council Committee shared with the consultants observations and comments that will assist in the preparation of the 4 Step Community Sustainability Plan. A copy of the minutes of the meeting were previously provided to the County to assist the Committee in updating all of Council.
3. To assist in confirming a community vision, an extensive facilitated session with all of County Council and senior staff members was completed. In addition to preparing materials for this session, we served as facilitator to maintain focus. During the session, six members of the project team provided an overview of activities that they have undertaken thus far and outlined those activities that will be completed. During this facilitated session, members of County Council shared with us key comments and observations that will greatly assist in moving forward with the establishment of a community vision.
4. We have designed and are nearing the launch of a dedicated website for the project – www.mackenziefuture.ca . This website will permit a wide consultation with the residents of Mackenzie County to assist in the confirmation of the Community Vision.
5. We are pleased to report that we are near the completion of the Transportation element of the draft Plan. A draft of this unit will be reviewed with the Council Committee at our next scheduled meeting.
6. We continue with the preparation of the other units of the Plan.

The above is a short update and should you have any questions or require clarification, please let us know.

Yours truly,


John Szuchlas

Assessment Bulletin

IB Bulletin No. 09-09
December 2009

2009 Minister's Guidelines for Linear Property, Machinery and Equipment, Railway, and Farm Land

The 2009 Minister's Guidelines for Linear Property, Machinery and Equipment, Railway, and Farm Land were approved by the Minister of Municipal Affairs on (date). Below are the 2009 assessment year modifiers (AYMs) and cost factors for regulated properties.

Property Type	Assessment Year Modifier	Cost Factor
Wells	1.185	
Pipelines	1.155	
Electric Power Systems	1.280	0.78
Telecommunication Carriers	1.106	0.90
Cable Distribution Undertakings	1.076	0.93
Machinery and Equipment	1.28	0.78
Railway	1.09	
Farm Land		
Dry Arable	1.00	
Dry Pasture	1.00	
Irrigated Arable	1.03	

The 2009 Minister's Guidelines with the AYMs, cost factors, and Ministerial Order are on the Municipal Affairs website. The link is:

http://municipalaffairs.alberta.ca/mc_property_assessment_and_taxation_legislation.cfm

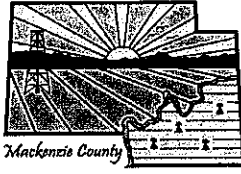
If you have any questions, please contact the Assessment Services Branch at lgsmail@gov.ab.ca, or at 780-422-1377 (toll free from anywhere in Alberta by first dialling 310-0000) or contact:

Sheila Young, Director, Regulated Assessment Policy at 780-422-8078 or e-mail at: sheila.young@gov.ab.ca

Ken Anderson, Manager, Minister's Guidelines, at 780-427-8962 or e-mail at: ken.anderson@gov.ab.ca

ISBN Print 978-0-7785-7989-2
ISBN Online 978-0-7785-7990-8

Government of Alberta ■
Municipal Affairs



Mackenzie County

PO Box 640, Fort Vermilion, AB T0H 1N0

Phone: (780) 927-3718 Fax: (780) 927-4266

Toll Free: 1-877-927-0677 Email: office@mackenziecounty.com

December 18, 2009

Randy Affolder, President
Alliance Assessment Consultants Ltd.
10032-164 Street
Edmonton, Alberta
T5P 4Y3

Dear Mr. Affolder,

Re: Assessment Services Agreement Extension

Please be advised that Mackenzie County Council authorized extension of the Assessment Services Agreement for a period of two years.

Please review and sign the attached extension forms. One signed form must be returned to the County and one copy is for your records.

Please provide us with the updated insurance certificates as required in 4.12 of the original contract as soon as possible.

If you have questions, please call me at (780) 927-3718.

Yours truly,

Joulia Whittleton
Director of Corporate Services

Cc: William (Bill) Kostiw, CAO

This amendment made this _____ day of December, 2009.

Extension of the Assessment Services Contract

between

Mackenzie County (the County)

and

Alliance Assessment Consultants Ltd. (the Contractor)

WHEREAS, the County and the Contractor entered into an Assessment Services Agreement that was made effective January 1, 2009; and

WHEREAS, the Assessment Services Agreement provides for extension of the Term if the parties sign a written agreement at least one month before the end of term, with the end of term being June 30, 2010.

NOW THEREFORE, the County and the Contractor by signing bellow agree to extend the Term of the Agreement with the provisions and compensations as contained in the original Assessment Services Contract for the following periods:

Preparation of 2010 assessment for 2011 tax year
Preparation of 2011 assessment for 2012 tax year

The Term of the agreement shall expire on June 30, 2012.

IN WITNESS WHEREOF, the Parties hereto have set their hands and seals by their proper officers attested in that behalf on the day and year first above written.

Mackenzie County

Signed in the presence of:

Per: _____
Signature

Printed Name

Date _____

Signature

Printed Name

Contractor

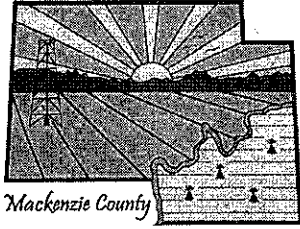
Per: _____
Contractor

Printed Name

Date _____

Signature

Printed Name



PLANNING & DEVELOPMENT DIRECTOR'S REPORT DECEMBER 2009

As you know, I started December 1. I spent my first month here getting familiar with staff and coworkers, department activities, administrative and office processes, computers & technology and getting the office functional. I went through many of the documents and files that were in the office when I arrived, gathered some additional information and participated in some meetings.

- For example, I attended my first MPC and Council meetings, participated in some ad hoc meetings with other staff, becoming familiar with some of the County's concerns.
- I took a tour of Zama and attended the Cornerstone building meeting.
- I tried to build some background knowledge by reading through some Council, Municipal Planning Commission & Intermunicipal Planning Commission meeting records.
- I attended the County Christmas dinner which I enjoyed very much (except for the cold!). Thank you for the invitation.
- I reviewed the department's Safety Codes activities and had some initial conversations with Alberta Municipal Affairs and the Superior Safety Codes inspector.
- I learned about the County budget structure and a number of processes around that. I believe I've gotten many of the office systems sorted out.
- I reviewed a number of Development Agreements and related materials such as offsite levies & some legal aspects and have started collecting thoughts for a Standard Development Agreement and requirements for Engineering Guidelines.

These activities have given me an overview from which I was able to build an inventory of tasks for the Planning and Development Department. From the task inventory I've started to develop a Work Plan for the Department. I've become familiar with most of the tasks on it; a few remain for me to get up to speed on.

As I participate in both the current and ongoing applications that the department has been working on over the last month I've become more familiar with development activity in the County.

I met with John Klassen & Marion Krahn to review some joint inspections letters and have begun thinking about this process of inspection at completion of development.

I've also started looking at the time reporting process in the department.

Over my first month here, I've focused mostly on getting a general overview and on County development processes. I hope that over January I can become more familiar with the proposed Land Use Bylaw revision and some other planning issues such as the hamlet Area Structure Plans and Zama lands.

Over the month of January I also plan to build on my preliminary work with development processes to revise the County's Engineering Guidelines.

Thank you for the opportunity to be here today and Happy New Year.

Mary Jo Van Order
Director, Planning & Development

Mackenzie County

Interoffice Memo

To: William Kostiw, CAO

From: Grant Smith, Ag Fieldman

Date: January 6, 2010

Subject: Summary of Activities/Project Update

General Duties

- Approximately 50 weed control warning letters were mailed in September, 09. The County Weed Inspector identified infested fields and will follow up in 2010.
- The Irrigation Pump & Pipe were rented a total of 15 times. Last rental was November 9th.
- Local Seed Cleaning Plants were inspected October 22nd. Frontier plant had an efficiency rating of 96%, High Level rated 95%.

Project Update

Bluehills Erosion: Length of project was 2 miles along Twp Rd 103-0. This was a day labor project. Total cost was \$315,000. Construction was completed August 31st.

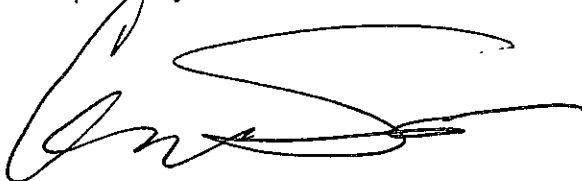
Bluehills South Drainage: Day labor project. Located at the south end of Rge Rd 18-1 (Bluehills road). Length of project was one mile. Completion was October 15th. Cost was approximately \$60,000.

West La Crete Drainage: Day labor project. Length of project was one mile (north & west). Completion date was October 20th. Cost was \$23,500.

Twp Rd 108-2 Erosion: Day labor project. Located 3 miles west and 1 mile south of Fort Vermilion on the Rosenberger Drainage channel. Completion date was late October. Cost was \$10,000.

Fort Vermilion South Extension: Day labor project. Drainage needed to be extended approximately 250 meters to prevent backup of spring runoff. Completion date was December 11th. Cost was \$6,500.

Respectfully Submitted,



Grant Smith, Agricultural Fieldman

Director of Operations (South) Report For January 12, 2010 Regular Council Meeting

Parks & Playgrounds

- Hutch Lake Recreational Lease is in progress.
- Fort Vermilion Rodeo grounds lease survey is in progress.
- Invoices have been submitted to Provincial Parks for funding coverage on capital/operating expenses at Hutch Lake and we are awaiting a response.
- Sent Calvin McLeod the updated 3 year plan for Hutch Lake requesting funding for 2010.
- Furnace at the Hill Park washroom was replaced and a water meter was installed.
- The tube slide at the Reinland Park is closed do to vandalism. It will be repaired in the spring of 2010. Supplies have been received and work will be done by county staff.

Solid Waste

- Transfer station brochures have received positive public feedback.

Facilities

- La Crete Public works shop is almost complete; we anticipate the move to take place by mid month.
- We are still waiting on info with respect to Blue Hills Fire Station/Public Works Shop lease which has been forwarded to Scott Land and Lease for completion and registration of the Lease. E-mail requesting update has been sent and we are advised this matter is almost complete.

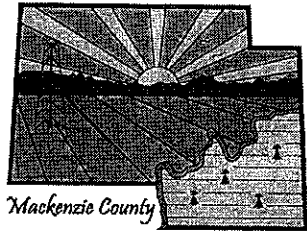
Utilities

- La Crete Water Wells: Nason Contracting is almost done. There is only some electrical work still to be done and they should finish by the end of January.
- Ground water levels at the Fire Hall in La Crete are still being monitored for water levels.
- Tenders are being reviewed for La Crete Truck Fill upgrade.

Roads

- 98th Avenue is now approx. 98% completed. Inspection was done and a few minor deficiencies to address as well as Atco needs to complete the power change over.
- ISL Engineering has now completed our 2009 updated County Map and are currently working on our 2009 map books.
- La Crete 100th Ave project is being reviewed.
- 98th Avenue final local improvement calculations have been forwarded to the finance department.
- Work on AJA Friesen Road is continuing.
- Construction on TWP Rd 103-2 should be starting soon.
- The ice bridge construction is moving along quite well.
- Grader Replacement for Blue Hills is to take place Jan. 12, 2010.
- Snow clearing is currently being done.
- The Wolf Lake Rd project will need more attention soon as the land owner of the water point would like to resolve this issue ASAP.

John Klassen
Mackenzie County
Director of Operations (South)



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Utilities – System Estimates

BACKGROUND / PROPOSAL:

The County engages ATCO services for reading the County's water meters.

Some accounts are being read manually in each Hamlet and some meters that are not accessible from the outside are read by property owners and submitted to the County.

If a meter read is not received via ATCO or a property owner, or through a manual read performed by a Utilities Officer, a system generated estimate is charged to an active utility account.

At their December 8, 2009 meeting, Council was presented with a request for decision regarding the number of utility accounts that have been system estimating for a lengthy period of time.

Council passed the following motions:


Motion 1:

That administration be authorized to enter into a payment plan for outstanding utilities in excess of \$250.00, generated due to the lengthy system estimates, for a period of time not to exceed an account's system estimated reads period, in which case the amount outstanding shall be transferred to taxes.

Motion 2:

That Council authorizes the collection of a pro-rated amount from utility accounts with system estimated in excess of 24 months calculated as follows:

Total amount outstanding divided by the number of system estimates multiplied by 24 months.

Author: J. Whittleton Reviewed By: _____ CAO 

In addition, the Finance Committee reviewed the lists of all affected utility accounts (Motion 2 was recommended by the Finance Committee).

OPTIONS & BENEFITS:

Please find attached:

1. a sample letter that was sent to ratepayers with outstanding amounts over \$250.00 and with system estimates in excess of 24 months;
2. a sample payment plan agreement that ratepayers are required to sign if they chose to pay their outstanding balances in multiple payments.

Please note that some ratepayers have signed the payment plan agreement while taking advantage of the 24 months payment period, and there are some that chose to pay their balance in lesser periods.

We have 10 accounts that are associated with properties that were rented out during a period of time in the last 24 months. However, in some cases the individuals renting these properties are no longer residing at these properties and therefore some property owners have been concerned with their large bills since they will not be able to collect the whole bill, or a portion of it, from their previous renters.

Please note that out of the 10 accounts, five have been paid.

COSTS & SOURCE OF FUNDING:

2009 Operating Budget

RECOMMENDED ACTION:

For discussion.

Author: J. Whittleton Reviewed By: _____ CAO _____



Mackenzie County
 PO Box 640, Fort Vermilion, AB T0H 1N0
 Phone: (780) 927-3718 Fax: (780) 927-4266
 Toll Free: 1-877-927-0677 Email: office@mackenziecounty.com

December 17, 2009

Mr. & Mrs. XXXXXXXX
 Box xxxx
 XXXXXX, Alberta
 XXX XXX

Dear Mr. & Mrs. XXXXXXXX,

RE: Utility Account xxxxxxx

It has come to our attention that your water/sewer account has been system estimating since May 2004. We investigated your account and obtained an actual read on November 24, 2009 and discovered that you have been under billed over the last 66 months. Your November bill (attached) reflects a correction of 1369 m³ and your account's outstanding balance is \$3,588.95.

However, due to the long period of time that this went undetected, Council authorized prorating your account balance as follows:

Calculated total under billed charges:

Consumption	Rate	Total
Water Charge – 1,369 m ³	\$1.9532 per m ³	\$2,673.74
Sewer Charge	33.5% of the total water bill	\$895.77
TOTAL		\$3,569.51

Water and sewer charge based on actual consumption prorated monthly:

\$ 3,569.51 divided by 66 months = \$ 54.08/month

Prorated water and sewer charge being billed for 24 months:

\$ 54.08/month multiplied by 24 months = \$ 1,297.92

Your total outstanding bill:

November basic water/sewer charge \$19.44 plus \$1,297.92 equal **\$1,317.36**.

A credit of \$2,271.59 is being applied to your account which will be reflected on your December 2009 bill.

In order to accommodate you in paying this bill, Council authorized administration to enter into an interest free payment plan with you for a period not to exceed 24 months.

December 17, 2009

Page 2

If you wish to enter into a payment plan agreement please contact Carla Komarnicki, Utility Clerk at 780-927-3718.

Sincerely,

Joufia Whittleton
Director of Corporate Services

CC: Accounts Receivable

Utility Charge Payment Agreement

Municipality:	Mackenzie County
Owner(s):	Xxxxxxx, Xxxx
Tax Roll Number(s):	237874
Utility Account:	102565.03
Short Legal Description(s):	Lot XX; Block XX; Plan XXXXX
Civic Address:	XXXX-XXX Avenue, La Crete

Utility Charge Payment Agreement made this _____ day of _____, _____

Between:

The Mackenzie County (hereinafter referred to as the "County")

Of The First Part

And

XXXXXXXX, **XXXX** (hereinafter referred to as the "Ratepayer")

Of The Second Part

Whereas the County provides water and sewer services, further refer to as utility, to the Ratepayer; and

Whereas the Ratepayer's utility charge has been calculated using system estimates for a lengthy period of time; and

Whereas the County obtained the actual utility meter read for his/her account and the Ratepayer's utility charges due as of November 30, 2009 equal to **\$515.04, prorated for 24 months as authorized by Council motion 09-12-1086;** and

Whereas the County's Council authorized administration to enter into a payment plan with residents upon request for outstanding utilities in excess of \$250.00, generated due to the lengthy system estimates, for a period of time not to exceed an account's system estimated reads period in which case the outstanding amount shall be transferred to taxes.

Now therefore the Parties to the Agreement, in consideration of the mutual terms, covenants, and conditions to be observed and performed by each part, agree as follows:

1. By signing the Agreement to pay the utility charge in monthly installments, the ratepayer acknowledges the utility charge transfer to the tax roll to form a part of the property taxes.
2. The Ratepayer shall make payments by way of pre-authorized withdrawals drawn directly from the Ratepayer's bank account or by providing post-dated cheques;
3. Payments shall be made monthly, commencing on the 5th of January, 2010.
4. The Term of the Agreement shall be the lesser of: a period of time of the account's system estimated reads or 24 months;

5. The Ratepayer's monthly payment shall be as follows:

Total amount outstanding \$515.04
divided by 24 months
equal \$21.46 per month

6. The County agrees to exempt the ratepayer from Mackenzie County's penalty bylaw in force to impose penalties for non-payment of taxes, for the portion equal to the utility charge outstanding, provided the ratepayer is not in breach of the agreement;
7. That the penalty provisions of Mackenzie County's penalty bylaw in force to impose penalties for non-payment of taxes and tax arrears shall apply should the person breach the agreement, with such penalty to apply on the balance of tax outstanding;
8. In the event a person's bank fails to honour any pre-authorized payment and/or to honour a cheque, it shall be deemed to be a breach of the agreement by the person and a non-sufficient funds fee in place shall be charged;
9. In the event a person's bank fails to honour a second pre-authorized payment or a cheque in the same year, it shall be deemed to be a breach of the agreement by the person, a non-sufficient funds fee in place shall be charged and the agreement will be terminated. The total outstanding balance shall become payable to the County by the Ratepayer immediately upon termination of this agreement.

In witness whereof, the parties hereunto affixed their signatures, on the date and year first above written:

Witness

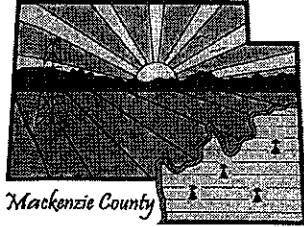
Mackenzie County

Witness

XXXXXXXX, XXXX

Witness

XXXXXXXX, XXXX



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Mackenzie Library Board (Fort Vermilion Library Utilities)

BACKGROUND / PROPOSAL:

Mackenzie Library Board is mandated to provide library services in Mackenzie County.

OPTIONS & BENEFITS:

Mackenzie Library Board is requesting that the County pays for the Fort Vermilion Library building utilities.

Note: the Fort Vermilion Library water/sewer bill for 2009 was \$1,028.

COSTS & SOURCE OF FUNDING:

2010 budget currently does not include funds to cover the cost of these utilities.

RECOMMENDED ACTION:

For discussion.

Author: J. Whittleton Reviewed By: _____ CAO 



Mackenzie County Library Board

P.O. Box 640 Fort Vermilion, AB T0H 1N0
Services Areas: Fort Vermilion ~ High Level Rural ~ La Crete ~ Zama

December 7, 2009

Mackenzie County Council
Box 640
Fort Vermilion, AB
T0H 1N0

Re: Request to Cover Costs of the Fort Vermilion Library Building Utilities

First, the Mackenzie County Library Board would like to take this opportunity and thank the Mackenzie County for the proposed funding increase for our 2010 operating year. We feel it is necessary to bring forward the matter of the Fort Vermilion Community Library utility costs. We do realize that this item has been brought forward before; however, there is a need to clarify the request.

Basically, the Fort Vermilion Community Library Society has been operating with minimal base funds to operate their building on an annual basis. This minimal funding has left the Society to make decisions that has resulted in the reduction of programming offered to the residents of the community. We estimate the annual costs to be around \$7500.00 per year. Should you decide to grant this request the Society will then have the opportunity to increase such prgraming and enhance library services overall.

In closing, we are not asking for funding already received, in actuality we are requesting resources in fairness for all three of our libraries. FVCLS is the only library within the region that owns their facility and as we are sure you are aware; additonal costs are associated with that responsibility.

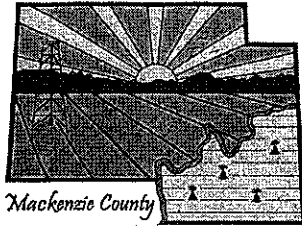
We thank you for your time in considering this request and look forward to your response: Please feel free to direct any and all questions to Lisa, John or myself and we would be more than happy to answer them.

Yours respectfully,

J Ostrowski

Judy Ostrowski, Chair
Mackenzie County Library Board

Cc: MCLB Board Members
Dena Clarke, Chair FVCLS



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Forest Resource Improvement Association of Alberta (FRIAA) Grants

BACKGROUND / PROPOSAL:

Mackenzie County administration has been applying for many grants to assist with stimulating the local economy. We have been verbally awarded a Fire Smart grant for the Zama area of \$360,000.

OPTIONS & BENEFITS:

The benefit will be local employment using provincial funds.

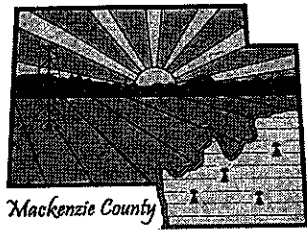
COSTS & SOURCE OF FUNDING:

The County will have some administration costs estimated at \$8,000.00.

RECOMMENDED ACTION:

That Council approve the Zama Fire Guard Expansion project and instruct administration to proceed with private contractors within budget guidelines.

Author: W. Kostiw Review by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Mustus Energy

BACKGROUND / PROPOSAL:

Mustus Energy is proposing to build a 30 MG Bio Mass power plant at the Precision Sawmill site. They will require municipal services (water) and a power purchase agreement.

OPTIONS & BENEFITS:

This project should provide employment, tax revenue and local source of power.

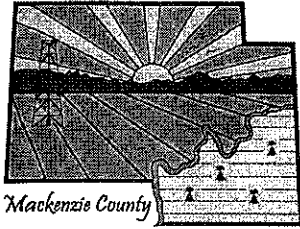
COSTS & SOURCE OF FUNDING:

The costs to the County will be the installation of the water main line to or near the site plus a power purchase agreement. The cost of the water line will be part of the Rural Water Project if and when the County approves the project.

RECOMMENDED ACTION:

That Council establish parameters for the rural water line project and continue negotiations for power.

Author: W. Kostiw Review by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Fort Vermilion Building Upgrade

BACKGROUND / PROPOSAL:

As we are short of space and renting, the County has approved in principle the upgrading of the corporate office in Fort Vermilion subject to a review of the plan prior to tendering.

OPTIONS & BENEFITS:

This option is cost effective and will serve us for many years.

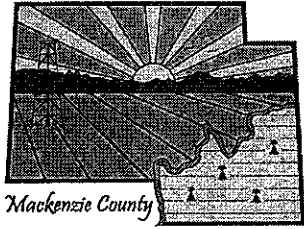
COSTS & SOURCE OF FUNDING:

The estimated cost is \$1,600,000 and is included in the 2010 capital budget.

RECOMMENDED ACTION:

The Council approve the plan for upgrading the County office in Fort Vermilion and that administration be instructed to proceed to tender.

Author: W. Kostiw Review by: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	ASB Trade Show & Golf Tournament

BACKGROUND / PROPOSAL:

The County held a charity golf tournament in June 2009 which seemed to be successful and this year we are contemplating hosting another golf tournament plus an ASB trade show.

OPTIONS & BENEFITS:

For Council's deliberation.

COSTS & SOURCE OF FUNDING:

1. The cost of hosting a golf tournament is estimated at \$2,000.00 net after fundraising plus staff time (100 hrs.) and staff travel.
2. The cost of a trade show after donations is estimated to be \$10,000.00.

RECOMMENDED ACTION:

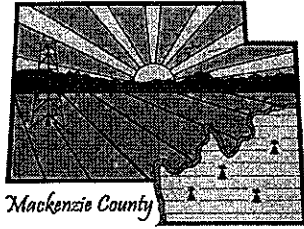
Motion 1

That administration be instructed to proceed with a charity golf tournament proposal for Council's approval by February 9, 2010.

Motion 2

That the Agricultural Service Board and administration be instructed to bring back two options for a trade show including date, place, and location.

Author: W. Kostiw Review by: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Census

BACKGROUND / PROPOSAL:

The County's population has increased over the last few years and a new census would give us accurate information.

OPTIONS & BENEFITS:

The benefit of a new census would be to obtain our share of per capita grants and have accurate counts for other municipal purposes.

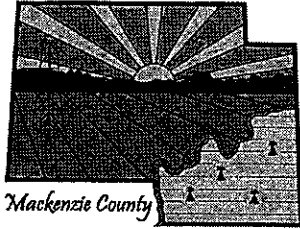
COSTS & SOURCE OF FUNDING:

The estimated cost is \$50,000 and would come from the 2010 budget.

RECOMMENDED ACTION:

That administration be instructed to proceed with a new census within the Government guidelines and provide cost options for in-house vs. contract for Council review.

Author: W. Kostiw Review by: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Peace Regional Fire Chiefs – 2010 Northwest Fire Conference Donation Request

BACKGROUND / PROPOSAL:

See attached letter from the Peace Regional Fire Chiefs requesting financial sponsorship for the 2010 Northwest Fire Conference to be held in Peace River in April 2010.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel Review by: _____ CAO 

Carol Gabriel

From: john mcdermott [jmcdermott@mdsmokyriver.com]
Sent: Monday, November 30, 2009 11:17 AM
To: Bill Kostiw
Subject: PRFC Northwest Fire Conference
Attachments: PRFCMackenzieCounty.docx

Importance: High

Mr. Kostiw:

Please see attached.

Respectfully,

John.

R.A. John McDermott

*Director of Protective Services / Regional Fire Chief
Smoky River Region Fire & Rescue*

Safety Codes Officer (Fire) - S117804

***Cell: (780) 837-0911**

Office: (780) 837-2455

Fax: (780) 837-3386

MD of Smoky River No. 130

Municipal Office: 780-837-2221

email: jmcdermott@mdsmokyriver.com

*Are you looking for a rewarding and exciting experience? Are you looking for a challenge? Would you like to become more involved in your community? **BECOME A VOLUNTEER FIREFIGHTER!** Applications are available at the Smoky River Fire Hall or the Municipal Office in Falher! The greatest experiences of your life are waiting for you - join us today!*



Peace Regional Fire Chiefs
PO Box 493
Nampa, AB T0H 2R0
Ph: (780) 624-2993
Fax: (780) 322-3849
Email: firechiefs@prfc.ca

November 30th, 2009

Mackenzie County
4511-46 Avenue
Box 640
Fort Vermilion, Alberta
T0H 1N0
Attention: Mr. William Kostiw, CAO

Re: 2010 Northwest Fire Conference

Mr. Kostiw:

Established in 1981, the Peace Regional Fire Chiefs (PRFC) undertook the mission and began the task of promoting the provision of adequate fire protection and fire prevention service in all areas of Northwest Alberta. Right from the beginning members of the PRFC worked collectively to promote information sharing and joint problem solving to minimize the impacts of fires on Northwest Alberta communities. Still, today the organization works 365 days a year to associate ourselves with other organizations throughout Alberta to improve fire and life safety for all Northwest Alberta inhabitants and to provide a voice representing all Northwest Alberta Fire Departments at other organizations and to the Alberta Emergency Management Agency.

In addition to this long-standing goal we have broadened our scope to fit with a modern world. Our more than 100 members come from full time, part time, and volunteer fire services. The task of promoting excellence in fire protection now includes dangerous goods response, high angle rescue, technical rescue, emergency medical services and a host of other emergency response and prevention functions.

Throughout the year the PRFC meets quarterly to conduct the business of the organization and annually holds an educational conference and industry trade show for the membership. At the conference, members come together to participate in educational sessions on current Fire Service issues, to learn about new technologies and tools available to assist in delivering fire suppression, and finally, how to provide life safety to the communities they serve. Our goal, to make the conference as accessible and as cost effective as we possibly can. The conference and tradeshow provides an excellent opportunity to share successes, facilitate new ideas, contribute to discussion and debate the issues faced by the dedicated men and women who serve the citizens of Northwest Alberta every day.

In 2010 the conference committee is planning a full program focused on Real World...Values Based Training. Our hope is that facilitators may include Richard Graeber from the Upper Pine River Fire Protection District in Colorado who would facilitate a session on Wildland Urban Interface. Their district works closely on mutual aid with the forest service and surrounding fire districts and deals with similar situations faced in Northwest Alberta. Plans are also underway to invite various other facilitators to address various topics with our membership.



Peace Regional Fire Chiefs
PO Box 493
Nampa, AB T0H 2R0
Ph: (780) 624-2993
Fax: (780) 322-3849
Email: firechiefs@prfc.ca

We feel this conference will have something within it for all members whether they represent a large town, a small hamlet or village or a First Nations community in Northwest Alberta. The common factor within our conference is the need for each and every one of us to come together and openly share the challenges and successes we face in resourcing to meet our communities' response needs.

A great amount of resources are required to put on the Fire Conference, from the hundreds of hours donated by people to the financial support provided. With this in mind, the PRFC invites Mackenzie County to become a financial sponsor of this event to ensure the continued success of the Northwest Fire Conference. Bringing in the caliber of facilitators that we are looking at will increase our costs substantially for airfare, travel to/from Edmonton and/or Grande Prairie to Peace River, accommodations, meals etc. Your financial assistance with promotion of this event will provide us a means of ensuring our member departments continue to receive a high quality conference.

The venue being proposed for the conference on April 9th, 10th and 11th, 2010 is the Sawridge Inn & Conference Centre in Peace River. As yet we do not have a confirmed agenda however we are attaching the agenda from 2009 to provide a basis for the outline of the conference.

Since the first conference 14 years ago we have become a provincially recognized event in the fire service. Our success has resulted in Southern Alberta Fire Departments using our concept to start their own conference. We will continue to be a progressive organization and offer creative solutions which promote and support life safety, preventative and protective services based on the values and principles of our members.

For over 25 years we have been, and are still committed to serving our members and the communities they serve. This conference is just one more way to provide a valued service to our members and our communities.

Thank you for your anticipated support.

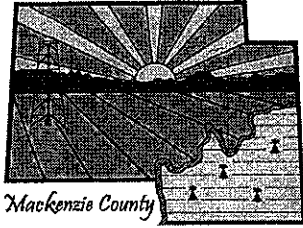
Respectfully,

R.A. John McDermott
Director of Protective
Services/Regional Fire Chief,
Smoky River Region Fire/Rescue

for

Rodney Schmidt
Fire Chief, High Level Fire Department
President, Peace Regional Fire Chiefs
Ph: 780.821-4016

Lance Bushie
Director of Protective Services/Regional
Fire Chief, Peace River Fire Department
Vice-President, Peace Regional Fire Chiefs
Ph: 780.624.2993



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Assessment Review Board

BACKGROUND / PROPOSAL:

For discussion.

OPTIONS & BENEFITS:

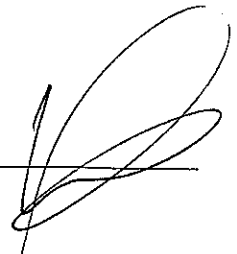
COSTS & SOURCE OF FUNDING:

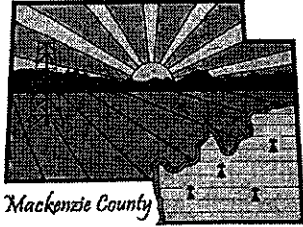
RECOMMENDED ACTION:

Author: C. Gabriel

Review by: _____

CAO





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	ASB Ag Land Task Force Ad Hoc Review Committee Terms of Reference

BACKGROUND / PROPOSAL:

At the December 10, 2009 Agricultural Service Board meeting the following motion was made:

Motion 09-112

That an Ag Land Task Force Review Committee be formed and establish terms of reference.

OPTIONS & BENEFITS:

Terms of Reference attached.

COSTS & SOURCE OF FUNDING:

Meeting costs.

RECOMMENDED ACTION:

That the ASB Agricultural Land Task Force Ad Hoc Review Committee Terms of Reference be approved as presented.

Author: Colleen Nate Reviewed by CAO William Kostiw

Mackenzie County Ag Land Task Force
Ad Hoc Review Committee Terms of Reference

- To Review and examine all properties identified as being suitable for possible agricultural use and sale.
- To review the criteria used to identify and approve properties for agricultural sale.
- To ensure Mackenzie County has adequate input towards agricultural land selection on a timely basis.
- Membership is to include: Council members currently on Ag Land Taskforce Committee, 2 members at large, members from SRD.

Author: _____ Review Date: _____ CAO _____



Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Phone: (780) 927-3718 Fax: (780) 927-4266
Toll Free: 1-877-927-0677 Email: office@mackenziecounty.com

December 21, 2009

Glen Gache
Bag 900-04
Main floor Provincial Building
9621-96 Avenue
Peace River, AB
T8S 1T4

Dear Mr. Gache

RE: Mackenzie County Land Use Plan Phase 1

In reference to the **Draft Land Use Plan**, Mackenzie County opposes the plan in principal. We believe the plan is contradictive and does not coincide with the County's needs and goals. The County really believes that a lot more restricted land is farmable and should be released for farm sale immediately.

At this time the County proposes that all properties identified in the plan be reviewed extensively by all parties.

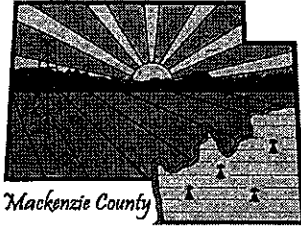
Council motion: "That the agriculture sale and grazing areas identified on the Mackenzie County Land Use Plan-Phase 1 be approved as presented and that further negotiations be held on the balance of Phase 1". At this time the county proposes that all lands identified PROTECTIVE NOTATION in the plan be reviewed extensively by all parties.

We also recommend that an Ad Hoc review committee be created consisting of Agricultural Service Board Members, members of the public and SRD Personnel.

Sincerely

Greg Newman, Reeve
Mackenzie County

CC: Gail Tucker
Sonya Raven
Larry Stewart



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Municipal Operations & Standards Manual

BACKGROUND / PROPOSAL:

The County currently has a very limited version of an Operations Standards Manual and I feel we need a more comprehensive manual to avoid conflicts with contractors and consultants.

OPTIONS & BENEFITS:

The benefit will be standardization of our infrastructure and better ability for the County to enforce our agreements and contracts.

This Municipal Operations and Standards Manual is intended to provide consistent standards and guidance with respect to design preparation and submission of plans, tenders and specifications for the construction of municipal improvements for the whole of Mackenzie County. The intent is that every consultant and developer (over two lots) will have to purchase one to obtain a Development Agreement.

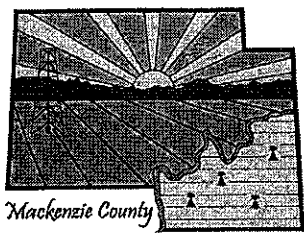
COSTS & SOURCE OF FUNDING:

The cost is estimated at \$20,000 and would come from the operating budget.

RECOMMENDED ACTION:

That administration be authorized to tender for consultants to complete a Mackenzie County Municipal Operations and Standards Manual.

Author: W. Kostiw Review by: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Bison

BACKGROUND / PROPOSAL:

Apparently the wild buffalo may have TB/Bangs that could spread to domestic animals if contact is allowed.

OPTIONS & BENEFITS:

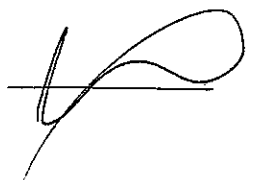
There are several options to consider but this is probably a provincial/federal government matter.

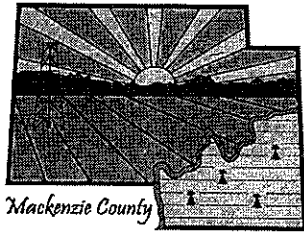
COSTS & SOURCE OF FUNDING:

The estimated cost to lobby the government is \$5,000.00.

RECOMMENDED ACTION:

That Council have a delegation meet the appropriate government officials to develop a control strategy.

Author: W. Kostiw Review by: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	2009 Municipal Sponsorship Program

BACKGROUND / PROPOSAL:

Municipal Affairs annually offers funding through the Municipal Sponsorship Program (MSP).

OPTIONS & BENEFITS:

The 2009 MSP is open for applications with a January 15, 2010 deadline.

Administration reviewed the eligible criteria and prepared an application for the fire tanker purchase (to be used by the High Level Fire Department for provision of services to the High Level rural residents and others). The County is responsible for acquiring the tanker under the inter-municipal agreement.

Since this project qualifies as a priority project, the County is eligible for the priority bonus of 35% in addition to the basic grant:

- \$65,010.00 – basic grant
- \$22,753.50 – 35% priority bonus
- \$87,763.50 – total grant eligibility

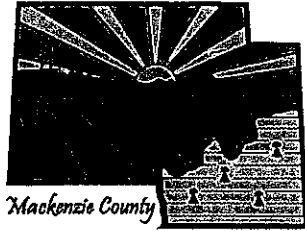
COSTS & SOURCE OF FUNDING:

2009 budget includes estimated \$300,000 in grants to other governments and this amount (net \$87,763.50 grant) will be carried forward to 2010.

RECOMMENDED ACTION:

That the 2009 municipal sponsorship program application be accepted for information.

Author: J. Whittleton Reviewed By: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Finance and Investment Report – December 31, 2009

BACKGROUND / PROPOSAL:

Finance department provides financial reports to Council as per policy.

OPTIONS & BENEFITS:

Please review the TCA projects progress report and investment reports for the period ended December 31, 2009.

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

That the projects progress report and investment report for the period ended December 31, 2009 be accepted for information.

Author: _____

Review Date: _____

CAO _____

INVESTMENT SUMMARY PER DECEMBER 31, 2009

CHEQUING ACCOUNT

Bank account balance

On Dec. 31
\$ 4,268,966

INVESTMENT VALUES

Short term investments (EM0-0377-A)
Short term T-Bill (859-1044265-26)
Short term Term Deposits (Sept. 9, 2009 to Oct. 9, 2009)
Long term investments (EM0-0374-A)

On Dec. 31
\$ 9,003,633
\$ 427,114
\$ 0
\$ 5,534,324
\$ 14,965,072

These balances are as per ATB's account statements, and include any 'market value changes'. The balances exclude accrued interest.

INVESTMENT REVENUES & INTEREST ON CHEQUING ACCOUNT

Revenue - market value changes
Income received from investments (after fees)
Deduct: investment manager fees for investments
Interest received from chequing account balances

	Total Jan-Dec.	Short Term Jan-Dec.	Long Term Jan-Dec.
Revenue - market value changes	\$ (62,920)	n/a	\$ (62,920)
Income received from investments (after fees)	\$ 205,821	27,917	\$ 177,904
Deduct: investment manager fees for investments	\$ (9,377)	(1,717)	(7,660)
Interest received from chequing account balances	\$ 51,365	51,365	n/a
	\$ 184,889	\$ 77,565	\$ 107,324

Add: not yet received: interest accrued primarily in bonds
(up to November 2009; is latest information available)

+
\$ 82,777

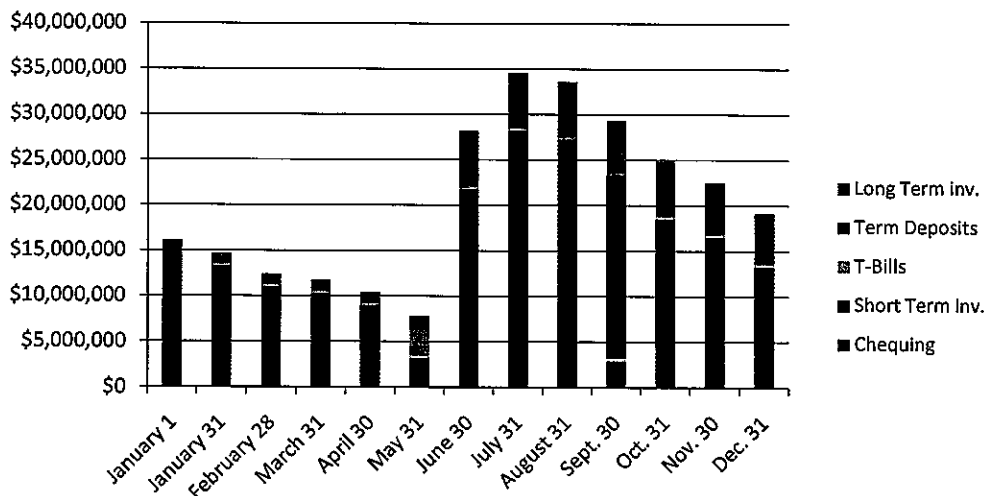
=

Total investment revenues: received + yet to receive

\$ 267,666

BALANCES IN THE VARIOUS ACCOUNTS

	Chequing	Short Term Inv.	T-Bills	Term Deposits	Long Term inv.	Total
January 1	\$16,171,001	\$0	\$0	0	\$0	\$16,171,001
January 31	\$8,312,118	\$5,000,058	\$0	0	\$1,471,846	\$14,784,022
February 28	\$6,010,836	\$5,000,330	\$0	0	\$1,479,870	\$12,491,036
March 31	\$6,920,505	\$3,416,521	\$0	0	\$1,501,637	\$11,838,663
April 30	\$4,124,604	\$4,919,257	\$0	0	\$1,510,057	\$10,553,917
May 31	\$1,474,463	\$1,751,344	\$3,174,042	0	\$1,505,478	\$7,905,326
June 30	\$21,816,479	\$0	\$426,577	0	\$6,002,870	\$28,245,926
July 31	\$28,276,972	\$0	\$426,667	0	\$6,020,269	\$34,723,908
August 31	\$27,238,048	\$0	\$426,758	0	\$6,018,091	\$33,682,897
Sept. 30	\$2,978,244	\$0	\$426,845	20,000,000	\$6,028,318	\$29,433,407
Oct. 31	\$4,541,164	\$14,000,051	\$426,936	0	\$5,999,631	\$24,967,783
Nov. 30	\$7,538,298	\$9,000,000	\$427,024	0	\$5,620,830	\$22,586,152
Dec. 31	\$4,268,966	\$9,003,633	\$427,114	0	\$5,534,324	\$19,234,038



Project Number	Project Description	Actual Costs prior to 2009	2009 Budget	2009 Costs, up to Dec. 31	2009 Budget Remaining, on Dec. 31	Project Status
----------------	---------------------	----------------------------	-------------	---------------------------	-----------------------------------	----------------

Administration Department

6-12-30-01-xxx	Questica budget module		15,000	0	15,000	100% Will get new quote (1st quote too expensive).
6-12-30-03-xxx (CF08)	La Crete office building	404,194	2,482,061	1,727,432	754,629	30% In progress. Utilities being worked on.
6-12-30-04-xxx (CF08)	Zama multi-use facility	0	2,760,323	348,202	2,412,121	87% Council June 26, 2009: Budget increased from \$2,461,546 to \$2,760,323. Utilities: water/sewer done. Gas/electricity to be done. Supernet arranged. Concrete will be poured next weekend.
6-12-30-06-xxx (CF08)	FV - Ford 9 passenger handivan	0	80,000	0	80,000	100% Grant has been approved (CIP - AB Lottery Fund). Awaiting formal grant document.
6-12-30-07-xxx (CF08)	Fort Vermilion - corporate office upgrade	0	1,000,000	16,850	983,150	98% Being reviewed by the Building Committee.
		404,194	6,337,384	2,092,484	4,244,900	67%
		<i>Total department 12</i>				

Fire Department

6-23-30-01-xxx	2009 Pumper Truck (Zama FD)		332,035	132,972	199,063	60% Complete
6-23-30-03-xxx	Thermal Imagery Camera		8,752	7,880	872	10% Purchased. Project complete.
6-23-30-04-xxx	New Fire Hall / Public Works Building (Zama)		609,500	144,196	465,304	76% Is tendered. Tender opening on October 13, 2009.
6-23-30-05-xxx	2 Public Access Defibrillators		6,400	5,447	953	15% Purchased. Are at FV hockey arena, and LC hockey arena.
		0	956,687	290,495	666,192	70%
		<i>Total department 23</i>				

Project Number	Project Description	Actual Costs prior to 2009	2009 Budget	2009 Costs up to Dec. 31	2009 Budget Remaining on Dec. 31	Project Status
Transportation Department						
6-32-30-01-xxx (CF08)	La Crete 98th Ave - Urban Standard	94,126	3,605,874	3,558,010	47,864	1% Substantially complete except for utilities.
6-32-30-02-xxx	Wolfe Lake Road & Water Point		500,000	27,811	472,189	94% In the planning stage. Will likely be done in 2010.
6-32-30-03-xxx (CF08)	FV: 47th & 49th Ave (50m), drainage, pavement	331,376	844,283	788,793	55,490	7% Substantially complete except landscaping.
6-32-30-04-xxx	Road Construction Requests (South)		100,000	77,556	22,444	22% Substantially complete. Awaiting invoice.
6-32-30-07-xxx	Public Works Shop Construction (relocate to WTP site) (La Crete)		700,000	633,901	66,099	9% Contract has been awarded to Square "D" Carpentry. Under construction. 30% complete.
6-32-30-08-xxx	Backhoe (La Crete)		60,000	73,959	-13,959	-23% Complete
6-32-30-09-xxx	Exmark Mower (La Crete)		10,300	10,113	187	2% Complete
6-32-30-10-xxx	30HP Compact Tractor (La Crete)		28,000	23,989	4,011	14% Complete
6-32-30-11-xxx	Grader Replacement (La Crete)		350,000	349,372	628	0% Complete
6-32-30-12-xxx (CF08)	Street lighting for dark spots in hamlets (LC)	79,006	53,446	58,027	-4,581	-9% Complete
6-32-30-13-xxx	Pressure Washer (La Crete)		11,700	11,362	338	3% Complete
6-32-30-14-xxx	Tolko Road Rehabilitation (East of High Level)		200,000	24,186	175,814	88% In progress lay out is under way. Work partly to be CF.
6-32-30-15-xxx	Road Construction Requests (North)		100,000	30,903	69,098	69% Completed
6-32-30-16-xxx (CF08)	LC 102 Str & 92 Ave curb, gutter & sidewalk	1,623,313	226,686	85,714	140,972	62% Completed
6-32-30-17-xxx	Lawn Tractor (Fort Vermilion)		15,000	18,336	-3,336	-22% Completed
6-32-30-18-xxx (CF08)	Zama Bears paw Crescent	491,894	50,000	774	49,226	98% Some additional clean up is required and the lines need to be painted.
6-32-30-20-xxx	River Road (Fort Vermilion)		1,071,669	1,064,247	7,422	1% Council June 26, 2009: budget increased from \$1,000,000 to \$1,071,669. In progress. Some change orders were done.
6-32-30-21-xxx	Rotary Vehicle Lift (Fort Vermilion)		17,165	19,030	-1,865	-11% Complete

Mackenzie County

TCA Projects Progress Report, December 31, 2009

Prepared January 5, 2010

Project Number	Project Description	Actual Costs prior to 2009	2009 Budget	2009 Costs, up to Dec. 31	2009 Budget Remaining, on Dec. 31	Project Status
6-32-30-22-xxx	Welding Hood and Make Up Air Unit (Fort Vermilion)		5,000	0	5,000	100% In progress
6-32-30-23-xxx	Angle Broom (Zama)		10,000	13,900	-3,900	-39% Purchased
6-32-30-24-xxx	New grader addition (Zama)		395,315	390,655	4,660	1% Complete
6-32-30-25-xxx	Fort Vermilion - Fuel Tank Purchase		5,500	6,994	-1,494	-27% Complete
6-32-30-29-xxx (CF'08)	Apache Road - pull out area		50,000	0	50,000	100% Still negotiating.
6-32-30-39-xxx (CF'08)	Zama Aspen Drive improvements	1,196,692	80,108	31,217	48,891	61% Complete
6-32-30-57-xxx (CF'08)	Heliport Road	793,784	50,000	44,522	5,478	11% Complete
6-32-30-61-xxx (CF'08)	Hwy 697 drainage (Buffalo Head)	15,176	84,824	6,920	77,904	92% On hold
6-32-30-64-xxx (CF'08)	FV 45th Str from River Rd to 46 Ave incl. Mackenzie Housing storm water	2,987,947	52,053	79,720	-27,667	-53% Complete
6-32-30-66-xxx (CF'08)	Road construction - SE 12 104 16 W5	44,350	5,650	0	5,650	100% Complete
6-32-30-67-xxx (CF'08)	LC North (100th Str) - 2 miles road reconstruction	340,383	259,617	183,015	76,602	30% Complete. Awaiting final invoice.
6-32-30-71-xxx (CF'08)	Rocky Lane Road Reconstruction	0	400,000	130,760	269,240	67% In progress. Soil cement was applied and seal coat to be done.
6-32-30-75-xxx (CF'08)	AJA Friesen Road Reconstruction	259,197	440,803	197,400	243,403	55% In progress. Ready for inspection in October. Awaiting invoices.
6-32-30-76-xxx (CF'08)	Boyer River Bridge BF75877	32,191	345,000	285,876	59,124	17% Completed
6-32-30-77-xxx (CF'08)	Adair Creek Bridge (Zama) BF86211	14,814	485,500	433,469	52,031	11% Complete
6-32-30-78-xxx	LC 100th Ave Reconstruction - CAMRIF (BCF)	0	878,645	70,272	808,373	92% New project, Council decision June 26, 2009. In progress.
		8,304,248	11,492,138	8,730,799	2,761,339	24%
		Total department 32				

Project Number	Project Description	Actual Costs prior to 2009	2009 Budget	2009 Costs, up to Dec. 31	2009 Budget Remaining, on Dec. 31	Project Status
Water Treatment & Distribution Department						
6-41-30-01-xxx (CF'08)	Regional SCADA	539,067	198,292	129,841	68,451	35% Complete. Awaiting final invoices.
6-41-30-02-xxx (CF'08)	Zama Water Treatment System	11,247,433	2,624,356	2,619,496	4,860	0% Complete. Awaiting final invoices. Will request AB Transportation for reimbursement of budget overages.
6-41-30-03-xxx	Paving of Raw Water Truck Fill Access: Sub Grade Prep and Pavement (La Crete)		20,000	0	20,000	100% On hold. Work probably to be done in 2010.
6-41-30-04-xxx (CF'08)	La Crete Water Treatment System	9,854,038	72,901	18,200	54,701	75% Awaiting final inspection
6-41-30-05-xxx (CF'08)	FV Liftstation & WTP Structure Upgrade	407,888	192,112	47,354	144,758	75% Complete
6-41-30-06-xxx	Transfer Switch at Raw Water Wells - Zama		25,000	0	25,000	100% Complete. Awaiting final invoice.
6-41-30-07-xxx	Raw Water Truck Fill - Zama		100,000	0	100,000	100% In progress.
6-41-30-08-xxx (CF'08)	FV: Water Line Extensions (along River Rd & 50th Str)	3,261	498,739	437,272	59,467	12% Design is complete and ready for construction.
6-41-30-09-xxx	Treated Water Truck Fill - La Crete		250,000	0	250,000	100% Estimate received \$100,000.
6-41-30-10-xxx	Water Wells Improvements - Zama		100,000	109,352	-9,352	-9% Complete
6-41-30-11-xxx	Water Wells Improvements - La Crete		170,000	92,061	77,939	46% In the planning stage
6-41-30-12-xxx	New Fire Hydrants in the Hamlets of La Crete and Fort Vermilion		37,401	17,119	20,282	54% La Crete: Not started. Fort Vermilion: Complete.
6-41-30-13-xxx	La Crete Water Trunk Line Extension		25,000	49,893	-24,893	-100% In progress
		22,051,687	4,311,801	3,520,588	791,213	18%
<i>Total department 41</i>						

Project Number	Project Description	Actual Costs prior to 2009	2009 Budget	2009 Costs up to Dec. 31	2009 Budget Remaining on Dec. 31	Project Status
----------------	---------------------	----------------------------	-------------	--------------------------	----------------------------------	----------------

Sewer Treatment and Disposal Department

6-42-30-01-xxx (CF'08)	Zama Waste Water upgrade - Phase II	4,095,634	539,388	106,579	432,809	80% Final inspection done mid-September.
		4,095,634	539,388	106,579	432,809	80%

Solid Waste Disposal

6-43-30-01-xxx	WTS Fencing Fort Vermilion		35,000	2,011	32,989	94% In progress. Quite received (\$10,000).
6-43-30-02-xxx	Bin Replacement		40,000	39,127	873	2% Complete
	Total department 43	0	75,000	41,138	33,862	45%

Planning & Development Department

6-61-30-03-xxxx	Surveying Equipment		12,384	0	12,384	100% Researching options.
	Total department 61	0	12,384	0	12,384	100%

Agricultural Services Department

6-63-30-01-xxx	Blue Hills Storm Water Control & 103-2 rd		500,000	281,823	218,177	44% 103-2 road commenced this fall.
6-63-30-51-xxx (CF'08)	Fort Vermilion South Drainage Phase II (West of 88)	326,807	103,195	112,330	-9,135	-9% Complete
6-63-30-52-xxx (CF'08)	Blue Hills Drainage Study	0	10,105	0	10,105	100% Will remain status quo for now.
6-63-30-55-xxx (CF'08)	Blue Hills Drainage	85,730	87,009	160,755	-73,746	-85% Complete
	Total department 63	412,537	700,309	554,908	145,401	21%

Project Number	Project Description	Actual Costs prior to 2009	2009 Budget	2009 Costs up to Dec. 31	2009 Budget Remaining on Dec. 31	Project Status
----------------	---------------------	----------------------------	-------------	--------------------------	----------------------------------	----------------

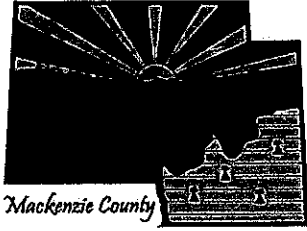
Recreation Department

6-71-30-01-xxx	Fort Vermilion Arena - Dressing Rooms		375,000	0	375,000	100% Recreation Board applied for grant. Awaits approval. County's portion is 50% is \$375,000.
6-71-30-02-xxx	Fort Vermilion - New Zamboni		75,000	75,000	0	0% Complete
6-71-30-03-xxx	La Crete Arena - New Boards		70,000	70,000	0	0% Complete
<i>Total department 63</i>		0	520,000	145,000	375,000	72%

Parks & Playgrounds Department

6-72-30-01-xxx	Machesis Lake Playground Additions: playground equipment & preparation		23,000	5,888	17,112	74% Received approval from Provincial Parks. Work in progress.
6-72-30-02-xxx	Dock Improvements		100,000	101,537	-1,537	-2% Complete
6-72-30-03-xxx	Water Spray Park (Fort Vermilion)		80,000	0	80,000	100% To be done in 2010
6-72-30-07-xxx	Parks Vehicle: 2008 Sprinter 3500		57,820	59,651	-1,831	-3% Complete
<i>Total department 72</i>		0	260,820	167,076	93,744	36%

TOTAL 2009 TCA Projects		35,268,301	25,205,911	15,649,067	9,556,844	38%
--------------------------------	--	------------	------------	------------	-----------	-----



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	John Klassen, Director of Operations – South
Title:	Municipal Walkways Policy PW033

BACKGROUND / PROPOSAL:

Administration reviewed the Municipal Walkways Policy PW033; and revisions were made to reflect current County standards on municipal walkways. Please see attached policy for review.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the Municipal Walkways Policy PW033 be accepted as presented.

Author: C. Friesen 

Review Date: _____

CAO 

Municipal District of Mackenzie No. 23 Mackenzie County

Title	Municipal Walkways	Policy No:	PW033
--------------	---------------------------	-------------------	--------------

Purpose

To define responsibility for ownership, financing, planning, constructing, and maintaining municipal sidewalks and recreational trails.

Policy Statement

The responsibility for ownership, finances, planning, construction and maintenance is dependent on the type of municipal walkway constructed.

Definitions

For the purpose of this policy the following definitions shall apply:

Walkway is a pedestrian corridor including either a sidewalk or a recreational trail.

Sidewalk is typically constructed within roadway allowances in an urban development and to municipal engineering standards. Sidewalks are primarily for pedestrian safety and to link residential areas to different amenities such as schools and downtown services.

Recreational Trails are typically constructed in either urban or rural open space/park land and may be constructed to a lower level standard than a sidewalk. Recreational Trails are for the primary purpose of recreational use such as walking, hiking, biking, and roller-blading. Recreational trails may be constructed by either a community or the Municipal District of Mackenzie County.

Guidelines

The Municipal District of Mackenzie County will:

- Construct sidewalks in areas deemed feasible to provide for the safety of pedestrians and as approved in the 10 year capital plan.
- Include conditions within development agreements for the construction of sidewalks within future residential development urban subdivisions.
- Provide the maintenance requirements as approved within the annual operating budget for municipal owned walkways.
- Inspect municipal walkways and ensure records are kept on inspections.

- Annually review community organization requests for construction of recreational trails and allocate the approved funds to successful community groups.

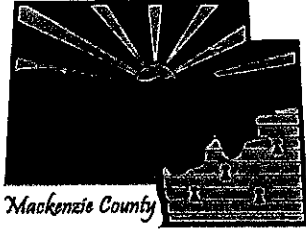
Community groups must have Council approval for location and design of recreational trails prior to any construction.

Responsibilities

The following table illustrates the agencies area of responsibilities as they relate to municipal walkways:

	SIDEWALKS	RECEATIONAL TRAILS
Funding	MD23 Mackenzie County/Developer	Community
Planning	MD23 Mackenzie County/Developer	Community
Construction	MD23 Mackenzie County/Developer	Community
Maintenance & Ownership	MD23 Mackenzie County/Developer	MD23 Mackenzie County

	Date	Resolution Number
Approved	May 27, 2003	03-349
Amended		
Amended		



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	John Klassen, Director of Operations – South
Title:	Solid Waste Transfer Station Collection of Refuse Policy UT003

BACKGROUND / PROPOSAL:

Administration reviewed the Solid Waste Transfer Station Collection of Refuse Policy UT003; and revisions were made to reflect current collection procedures at all County transfer stations. Please see attached policy for review.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the Solid Waste Transfer Station Collection of Refuse Policy UT003 be accepted as presented.

Author: C. Friesen

Review Date: _____

CAO [Signature]

Municipal District of Mackenzie No. 23 Mackenzie County

Title	SOLID WASTE TRANSFER STATION COLLECTION OF REFUSE	Policy No.	UT003
--------------	--	-------------------	--------------

Legislation Reference	Municipal Government Act, Sections 5
------------------------------	---

Purpose To establish criteria regarding the collection of refuse at the transfer stations.
--

Policy Statement and Guidelines

Council recognizes the need for clear direction to what type of garbage is accepted and not accepted at the Solid Waste Transfer Stations.

1 Collection of Refuse at Transfer Stations

1.1 Current Provisions are made at the Transfer Stations for:

- Domestic waste
- Used tires (all sizes rubber only. Tires with rims are not accepted)
- Scrap metal
- White metals (freezers, fridges, ranges, etc.)
- Pesticide containers (must be triple jet rinsed and punctured)
- Demolition debris (must be deposited and fit into the 40 cubic yard bin)
- Construction debris (must be deposited and fit into the 40 cubic yard bin)
- Burnable wood (not accepted at the Buffalo Head Prairie Transfer Station)
- Derelict auto bodies (accepted at Fort Vermilion, Blumenort, Bluehills Fort Vermilion, Rocky Lane and Zama)
- Hazardous waste
- Electronics

1.2 Transfer Stations are to be available for all domestic refuse except:

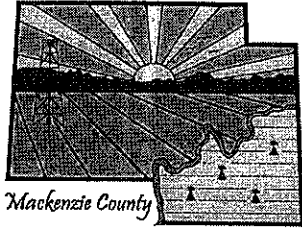
- Waste delivered by compactor trucks from multi residential garbage collection and or multi commercial garbage collection and haul operations including compactor trucks
- ~~- Burning refuse or hot ashes~~
- ~~- Hazardous waste~~
- Liquid waste

- Any sludge
- Untreated biomedical or pathological waste
- Radioactive waste
- Explosives
- Dead animals
- Dangerous goods (as identified in CANUTEC Guide), and in accordance with the Transportation of Dangerous Goods Act.
- Animal manure
- Chaff, all forms
- Concrete
- Asphalt
- Dirt debris
- Any other waste that may be designated deemed unacceptable by Mackenzie County the Municipal District or Local Health Authorities

Refuse accepted at the Transfer Stations and shall be deposited in the designated storage areas or as directed by the waste transfer station attendant.

2 Public scavenging of waste materials shall not be permitted.

	Date	Resolution Number
Approved	February 5, 2002	02-093
Amended		
Amended		



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	100th Avenue Reconstruction Project (La Crete)

BACKGROUND / PROPOSAL:

Genivar will be in attendance to discuss the 100th Avenue reconstruction project.

OPTIONS & BENEFITS:


There are several options including cancel, reduce cost to current budget, find more money or renegotiate.

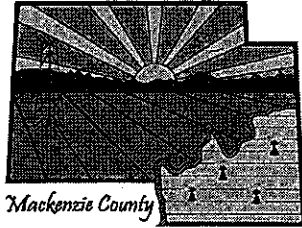
COSTS & SOURCE OF FUNDING:

2010 Budget

RECOMMENDED ACTION:

That Council approve an option to construct the 100th Avenue Reconstruction Project in 2010.

Author: C. Gabriel Review by: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	Mary Jo Van Order, Director of Planning & Development
Title:	Bylaw 749/09- Road Closure-Jacob Thiessen SE 13-107-15-W5M (Fort Vermilion Rural)

BACKGROUND / PROPOSAL:

Mackenzie County has received an application requesting to close a portion of undeveloped road plan lying on the east side of SE 13-107-15-W5M. The request is to allow for a homestead separation.

OPTIONS & BENEFITS:

In 1993 a road plan was designed through several quarter sections of land bypassing around a slough. The road was registered at Land Titles but it was never built. Later the lands were accessed through the designated government road allowances and the registered road plan was never used or closed.

The applicant is in the process of subdividing out the homestead however this cannot be done without closing part of road plan 2106EU. As this road plan cuts directly across the applicant's yard and his access.

The applicant is aware that should the County agree to close the road, the County will sell the land to him at fair market value and according to County policies, and that he will be responsible for all the consolidation costs.

The Municipal Planning Commission has reviewed this application and has no issues with the closure and sale of this portion of undeveloped road plan 2106EU.

Author: Liane Lambert,
Development Officer

Reviewed by: Mary Jo Van Order

CAO

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

That first reading be given to Bylaw 749/09 being a road closure bylaw to close and sell a portion of the undeveloped road plan 2106EU, lying on the east side of SE 13-107-15-W5M.

Author: Liane Lambert,
Development Officer

Reviewed by:
Mary Jo Van Order

CAO

BYLAW NO. 749/09

BEING A BYLAW OF MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CLOSING A PORTION OF A PUBLIC ROAD ALLOWANCE
IN ACCORDANCE WITH SECTIONS 22, 24 AND 606 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,
REVISED STATUTES OF ALBERTA 2000.

WHEREAS, Council of Mackenzie County has determined that the road plan as outlined on Schedule A attached hereto, be subject to a road closure, and

WHEREAS, notice of intention of the Council to pass a bylaw has been published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close and sell the road plan described as follows, subject to the rights of access granted by other legislation or regulations:

1. Meridian 5 Range 15 Township 107
All that portion of Road Plan 2106EU
Lying within the limits of Plan 102 _____
containing _____ hectares (_____ acres) more or less.
Excepting thereout all mines and minerals.

READ a first time this _____ day of _____, 2010.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

APPROVED this _____ day of _____, 2010.

Minister of Transportation

Approval valid for _____ months.

READ a second time this ___ day of _____, 2010.

READ a third time and finally passed this ___ day of _____, 2010.

Greg Newman
Reeve

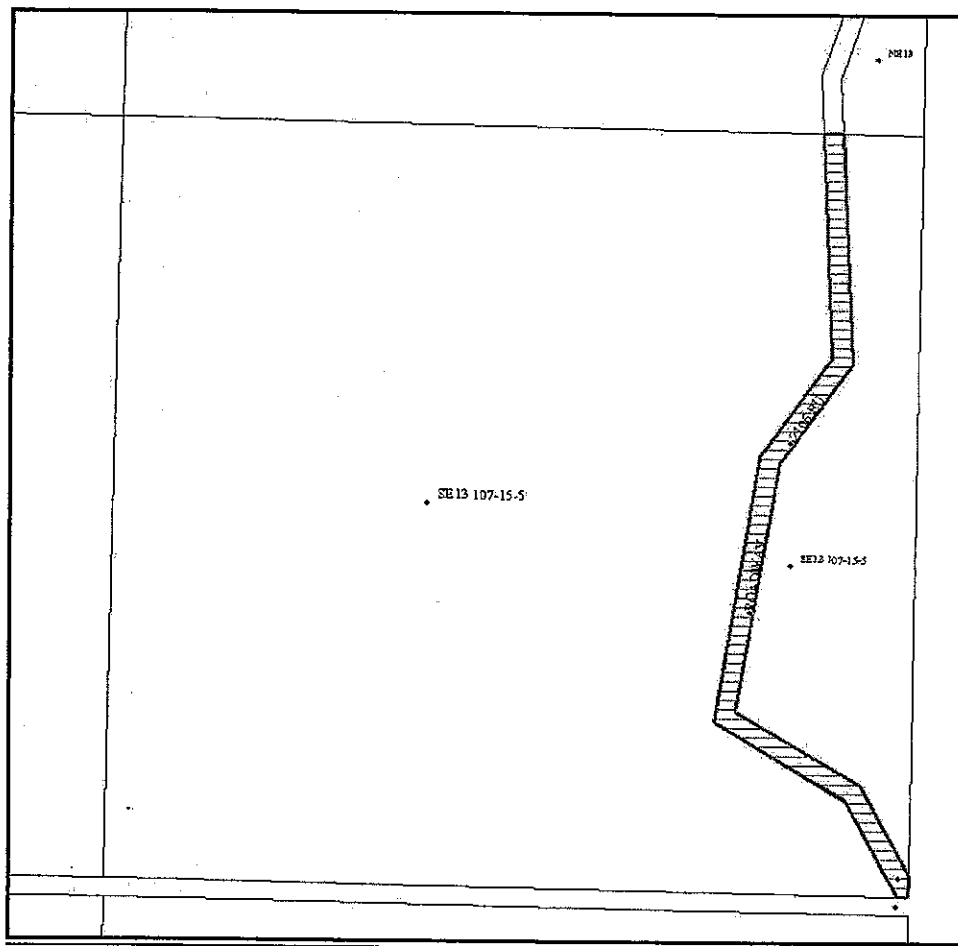
William Kostiw
Chief Administrative Officer

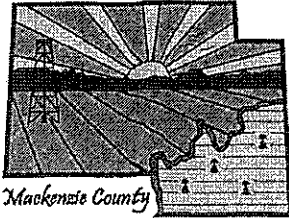
BYLAW NO. 749/09

SCHEDULE "A"

1. That the land use designation of the following property known as:

Meridian 5 Range 15 Township 107
All that portion of Road Plan 2106 EU
Lying within the limits of Plan 102 _____
containing _____ hectares (_____ acres) more or less.
Excepting thereout all mines and minerals.





LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 749/09

NAME OF APPLICANT <u>Jacob Thiessen</u>		
ADDRESS <u>Box La Crete AB</u>		
TOWN		
POSTAL CODE <u>T0H 2H0</u>	PHONE (RES.) <u>8-</u>	BUS. <u>841-4517</u>

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <u>2106 EU</u>	BLK	LOT
----------	------	------	-------	----	----	---------------------	-----	-----

(456ac)

Road Plan w/ SE 13-107-15-WSM

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: Road Closure TO: _____

REASONS SUPPORTING PROPOSED AMENDMENT:

Request closure of Road Plan 2106 EU which is registered through SE 13-107-15-WSM. This road plan exists however no road has ever been built on it. Subdivision of SE 13-107-15-WSM is underway and Road Plan needs to be cancelled to complete the subdivision.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 RECEIPT NO. _____

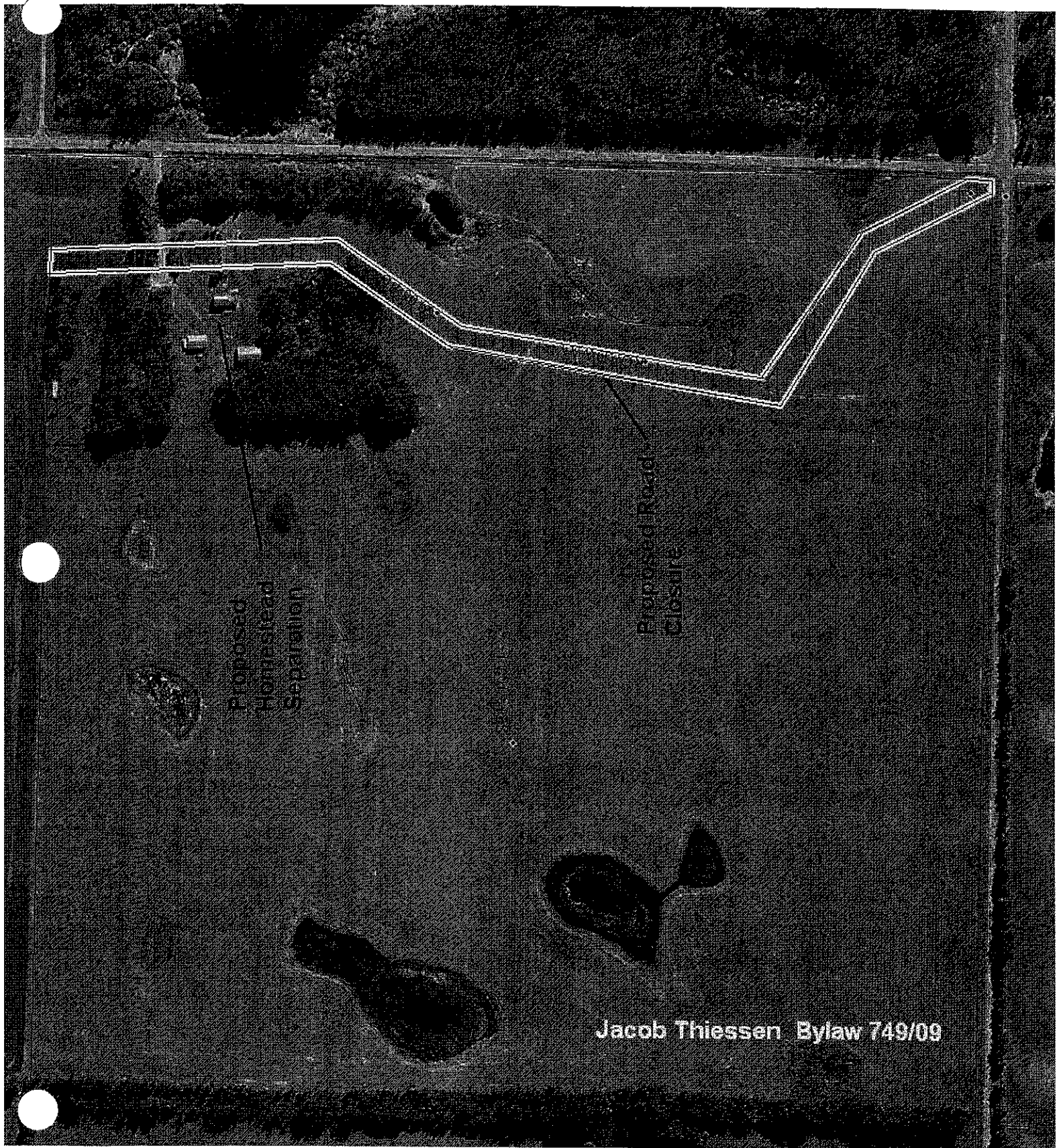
Jacob Thiessen
APPLICANT

November 24, 2009
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER _____

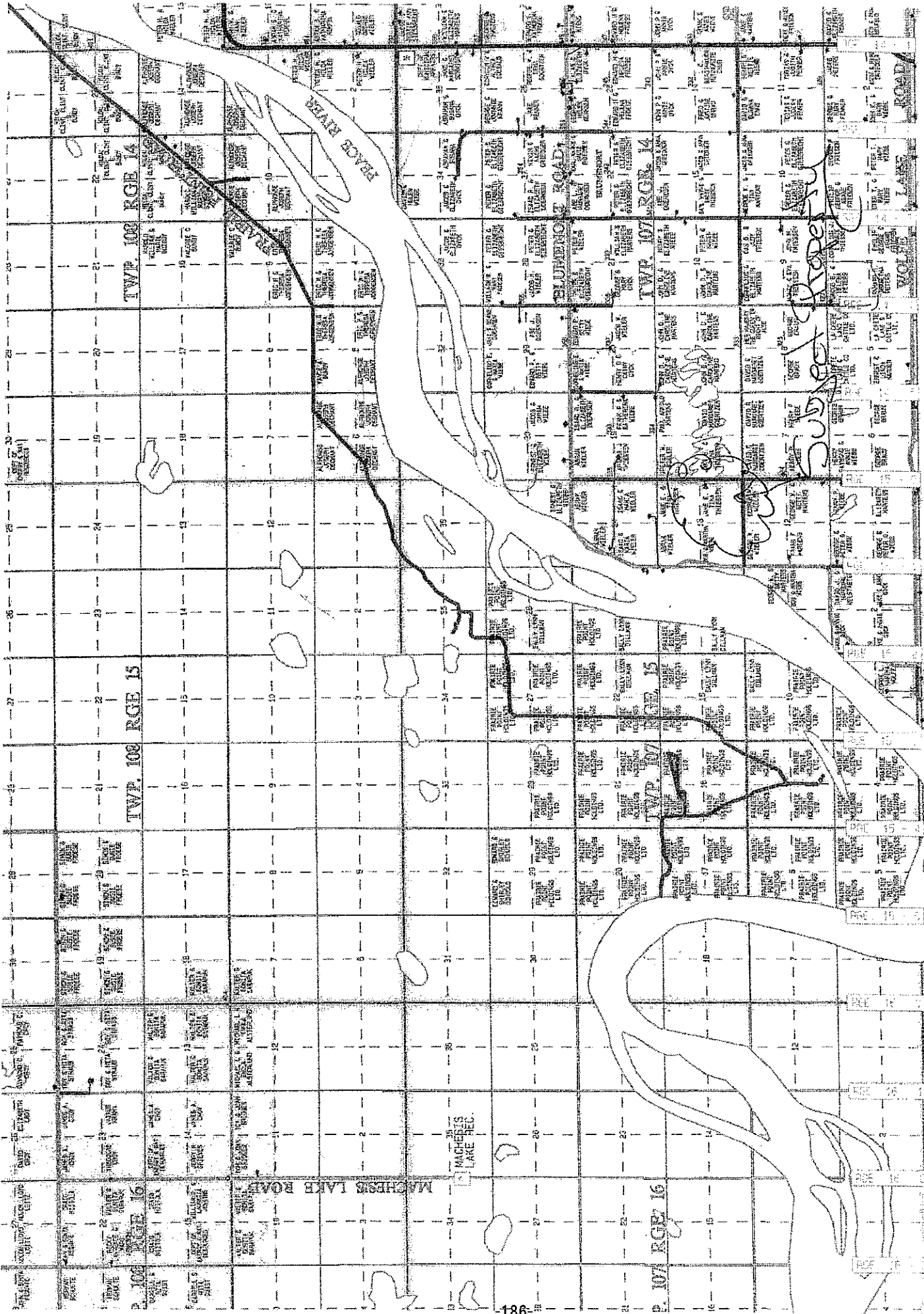
DATE _____



Proposed
Hightstead
Separation

Proposed Race
Closure

Jacob Thiessen Bylaw 749/09



TWP. 100 RGE. 14

TWP. 100 RGE. 15

TWP. 101 RGE. 16

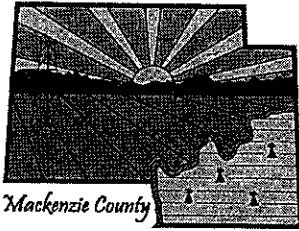
TWP. 101 RGE. 14

TWP. 101 RGE. 15

TWP. 101 RGE. 16

MACHES LAKE REC.

MACHES LAKE ROAD



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting: Regular Council Meeting

Meeting Date: January 12, 2010

Presented By: Mary Jo Van Order, Director of Planning and Development

Title: Bylaw 753/09 to Amend 618/07
Partial Cancellation of Plan 992 0062, Block 1, Lot 1
(Part of NW 13-106-15-W5M)
(La Crete Rural)

BACKGROUND / PROPOSAL:

Bylaw 618/07, being a Land Use Bylaw amendment application to cancel a portion of Plan 992 0062, Block 1, Lot 1 in order to revert the lands back into NW 13-106-15-W5M, received third reading at the May 8, 2007 Council meeting. The registration of this Bylaw will reduce the size of Plan 992 0062, Block 1, Lot 1 by 2.07 acres (0.85 hectares).

Bylaw 618/07 was forwarded to the surveyor after adoption by Council however registration of it was delayed due to the golf course subdivision within another area of the lands and a delay in the surveyor receiving the necessary landowner signatures. After the registration of the golf course subdivision and receipt of the signatures in 2009, the documentation was submitted to Land Titles by the surveyor. Land Titles rejected the documentation for three reasons, one of which being the Bylaw wording that they previously approved.

OPTIONS & BENEFITS:

Bylaw 753/09 is needed to amend the description of Bylaw 618/07 in order to register the subdivision change with Land Titles.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

Author: Marion Krahn,
Development Officer

Reviewed by: Mary Jo Van Order,
Director of Planning
and Development

CAO

RECOMMENDED ACTION:

MOTION 1:

That first reading be given to Bylaw 753/09, being a bylaw amending the description in Bylaw 618/07 for the purpose of cancelling and reverting a portion of the subdivided lands back into NW 13-106-15-W5M, from which the subdivision was taken.

MOTION 2:

That second reading be given to Bylaw 753/09, being a bylaw amending the description in Bylaw 618/07 for the purpose of cancelling and reverting a portion of the subdivided lands back into NW 13-106-15-W5M, from which the subdivision was taken.

MOTION 3 (Requires Unanimous):

That consideration be given to go to third reading of Bylaw 753/09, being a bylaw amending the description in Bylaw 618/07 for the purpose of cancelling and reverting a portion of the subdivided lands back into NW 13-106-15-W5M, from which the subdivision was taken.

MOTION 4:

That third reading be given to Bylaw 753/09, being a bylaw amending the description in Bylaw 618/07 for the purpose of cancelling and reverting a portion of the subdivided lands back into NW 13-106-15-W5M, from which the subdivision was taken.

Author: Marion Krahn,
Development Officer

Reviewed by: Mary Jo Van Order, **CAO**
Director of Planning
and Development

BYLAW NO. 753/09

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CANCELLING A PLAN OF SUBDIVISION IN
ACCORDANCE WITH SECTION 658 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,
REVISED STATUTES OF ALBERTA 2000**

WHEREAS, Council of Mackenzie County passed all three readings of Bylaw 618/07 thereby cancelling a portion of Plan 992 0062, Block 1, Lot 1 for the purpose reverting it to quarter section status and consolidating it with NW 13-106-15-W5M in accordance with the Municipal Government Act Revised Statutes of Alberta 2000, and

WHEREAS, Bylaw 618/07 requires description amendments as specified by Alberta Land Titles Registries prior to registration, and

NOW THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF MACKENZIE COUNTY DOES HEREBY AMEND THE DESCRIPTION IN BYLAW 618/07 TO READ AS FOLLOWS:

1. All that portion of Plan 992 0062, Block 1, Lot 1 lying east of a line drawn parallel with and perpendicularly distant 57 meters westerly from the east boundary thereof containing 0.84 hectares (2.07 acres) more or less be cancelled and reverted to quarter section status and consolidated back into NW 13-106-15-W5M from which it was taken.

READ a first time this ___ day of _____, 2010.

READ a second time this ___ day of _____, 2010.

READ a third time and finally passed this ___ day of _____, 2010.

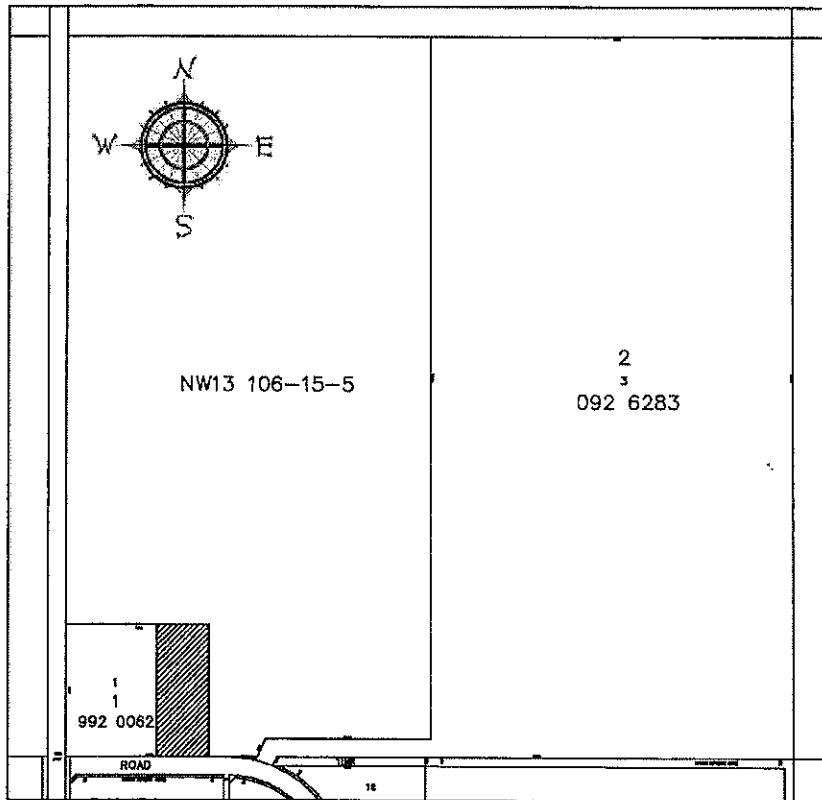
Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

BYLAW NO. 753/09

SCHEDULE "A"

1. That the subdivision of the following property known as:
 - a) All that portion of Plan 992 0062, Block 1, Lot 1 lying east of a line drawn parallel with and perpendicularly distant 57 meters westerly from the east boundary thereof containing 0.84 hectares (2.07 acres) more or less be cancelled and reverted to quarter section status and consolidated back into NW 13-106-15-W5M from which it was taken.



Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

Effective this ____ day of _____, 2010.

BYLAW NO. 618/07

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CANCELLING A PLAN OF SUBDIVISION
IN ACCORDANCE WITH SECTION 658 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,
REVISED STATUTES OF ALBERTA 2000.**

WHEREAS, Council of Mackenzie County has determined that the subdivision as outlined on Schedule A attached hereto, be subject to the cancellation, and

WHEREAS Peter Harder and Kathy Harder, being the registered owners of Plan 992 0062, Block 1, Lot 1, and Herman Wiebe and Tena Wiebe, being the registered owners of NW 13-106-15-W5M have requested that a portion of the lands be cancelled and consolidated;

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby enact as follows:

1. That the portion of Plan 992 0062, Block 1, Lot 1 being described as the most easterly 57 meters in perpendicular width of the lot be cancelled and reverted back to NW 13-106-15-W5M and the remainder of Lot 1, Block 1 is to be cancelled and issued as Lot 2, Block 1, Plan 992 0062.

First reading given on the 11th day of April, 2007.

(signature on file)
Bill Neufeld, Reeve

(signature on file)
Carol Gabriel, Executive Assistant

Second Reading given on the 8th day of May, 2007.

(signature on file)
Bill Neufeld, Reeve

(signature on file)
Carol Gabriel, Executive Assistant

Third Reading and Assent given on the 8th day of May, 2007.

(signature on file)
Bill Neufeld, Reeve

(signature on file)
Carol Gabriel, Executive Assistant

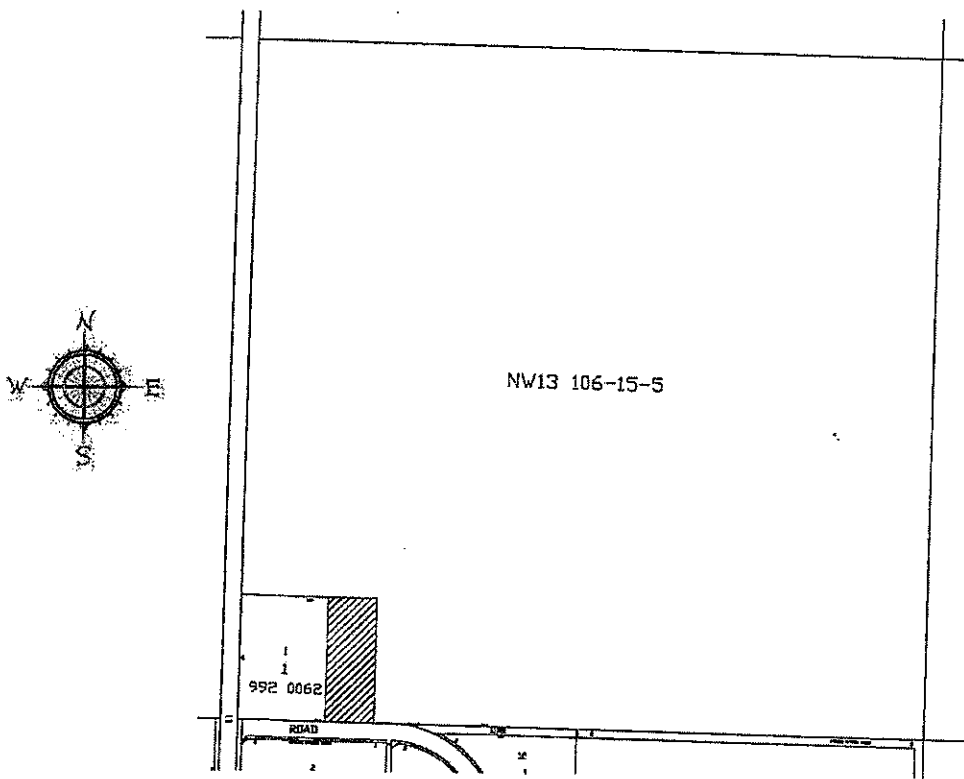
BYLAW No. 618/07

SCHEDULE "A"

1. That the subdivision of the following property known as:

That the portion of Plan 992 0062, Block 1, Lot 1 being described as the most easterly 57 meters in perpendicular width of the lot be cancelled and reverted back to NW 13-106-15-W5M and the remainder of Lot 1, Block 1 is to be cancelled and issued as Lot 2, Block 1, Plan 992 0062.

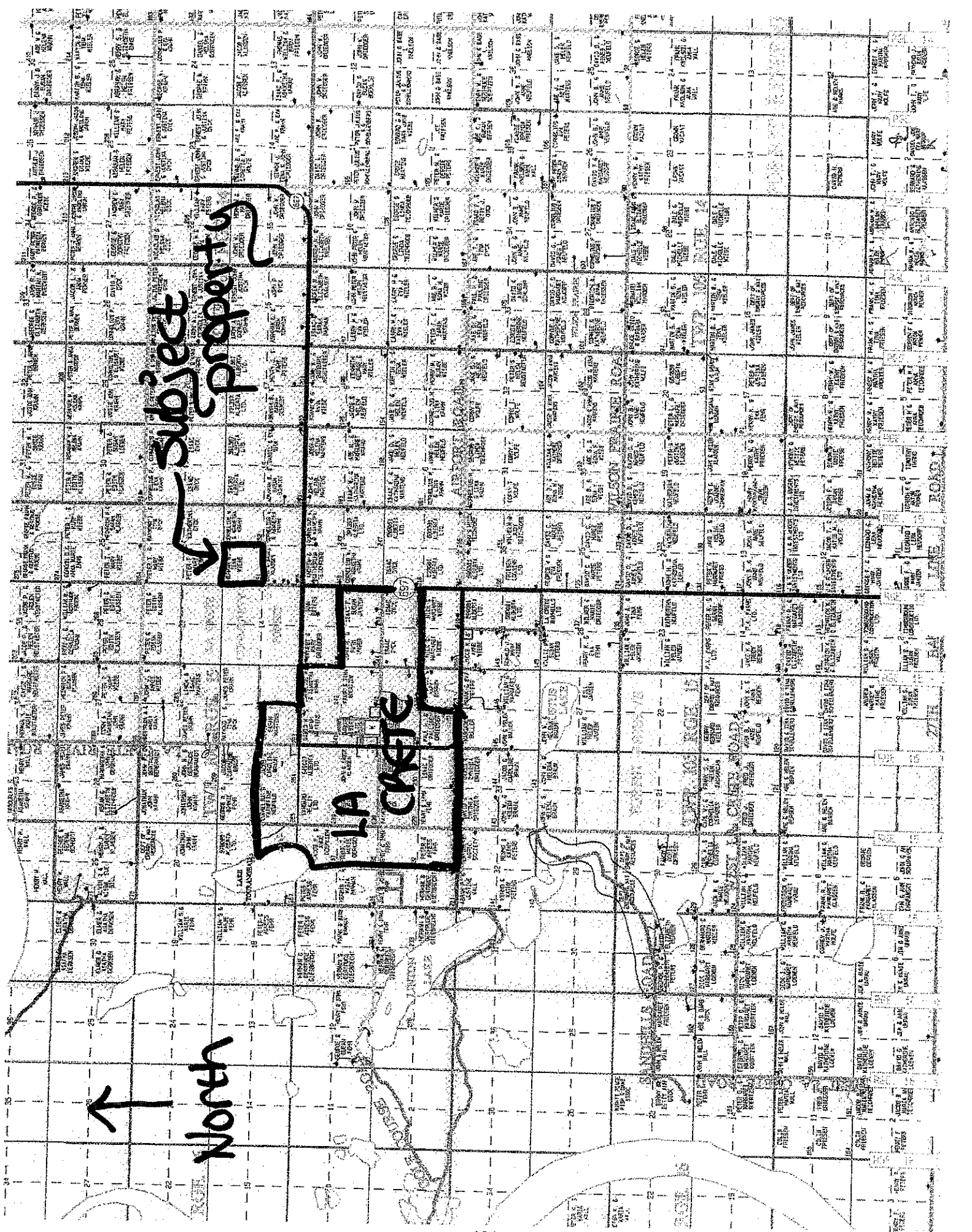
LA CRETE RURAL



(signature on file)
Bill Neufeld, Reeve

(signature on file)
Carol Gabriel, Executive Assistant

EFFECTIVE THIS 8th DAY OF MAY, 2007.

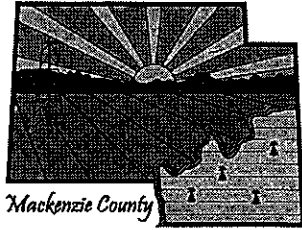


subject property

North

LA CRATIE





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	Mary Jo Van Order, Director of Planning and Development
Title:	Request to Waive Unauthorized Development Permit Fee for Development Permit 201-DP-09 (La Crete Rural)

BACKGROUND / PROPOSAL:

Development Permit 201-DP-09, for the placement of a Mobile Home and Deck on SW 32-105-14-W5M, was received on August 5, 2009. A site inspection was conducted on August 13, 2009 and revealed that the development had commenced. In accordance with the Fee Schedule Bylaw in place at that time (686/08), the developer was charged the unauthorized Development Permit fee of \$500.00 minus the \$25.00 fee he had already paid (total of \$475.00). The Development Permit was issued on August 13, 2009.

Bylaw 686/08, adopted by Council on November 6, 2008, included the following fee;

Residential/Home Development Permit after Commencement of Construction/Development	\$500.00
--	----------

Bylaw 733/09, adopted by Council on September 23, 2009, removed the penalty fees and included the following;

Stop Orders will be issued and delivered to the site and/or the individual(s) conducting unauthorized development requiring all construction to cease immediately and to remain ceased until such time as the necessary Development Permit has been applied for and approved.

Author: Marion Krahn,
Development Officer

Reviewed by: May Jo Van Order,
Director of Planning
and Development

CAO

The developer has submitted a written request for Council to waive the unauthorized Development Permit fee.

OPTIONS & BENEFITS:

The developer feels that, since Council has amended the Bylaw and unauthorized Development Permit fees are no longer charged, his fee should be waived. He further indicated that he is unable to pay the fee as he is only working part-time now and will not be working full time until spring.

COSTS & SOURCE OF FUNDING:

Professional fees budget.

RECOMMENDED ACTION:

That the unauthorized Development Permit fee, for Development Permit 201-DP-09 on SW 32-105-14-W5M, in the amount of \$475.00 be waived.

Author: Marion Krahn,
Development Officer

Reviewed by: May Jo Van Order,
Director of Planning
and Development

CAO

David Wall
Box
La Crete AB T0H 2H0

December 15, 2009

Mackenzie County Council
Box 640
Fort Vermilion AB T0H 1N0

Dear Council:

**Unauthorized Development Permit Fees
SW 32-105-14-W5M**

I am writing this letter requesting that Mackenzie County Council waive the unauthorized Development Permit fee that I was charged for Development Permit 201-DP-09.

In mid July 2009, while I was out of town, my building mover moved my Mobile Home and deck onto SW 32-105-14-W5M. At the time I was unaware that I needed to obtain permits for this development. When I applied for power I became aware that permits were needed, at which time I submitted the Development Permit application to the La Crete County office. Upon receipt of the approved Development Permit I noticed that I was being charged a fine of \$475.00 for moving the building onto the property before obtaining the necessary Development Permit. Shortly after I was charged the unauthorized Development Permit fee, Council changed the Bylaw so that no fees are charged for Unauthorized Development and therefore I request that my fee be waived.

While I understand that a Development Permit was needed before my Mobile Home and deck were moved onto the property, I am asking for Council consideration to waive the penalty which I am unable to pay. At the present time, I am employed part-time only and will not be working full-time until spring.

Sincerely,


David Wall



Mackenzie County
P.O Box 1690, La Crete, AB T0H 2H0
Phone (780) 928-3983 Fax (780) 928-3636

Development Approving Authority

Application No.: 201-DP-09
Legal Description: SW 32-105-14-W5M
Applicant: David Wall
Address: Box
La Crete AB T0H 2H0
Development: **Mobile Home with Deck**
DECISION: **APPROVED (See Attached Conditions)**

Development Permit

This permit is issued subject to the following conditions:

- (a) That the development or construction shall comply with the conditions of the decision herein contained or attached.
- (b) That the development or construction will be carried out in accordance with the approved plans and application.
- (c) This permit is valid for a period of 12 months from the date of issue or the date of an approved decision of the Subdivision and Development Appeal Board. If at the expiry of this period the development or construction has not been commenced or carried out with reasonable diligence this permit shall be invalid.

August 13, 2009



Ryan Becker, Director
Planning and Emergency Services



Mackenzie County
P.O Box 1690, La Crete, AB T0H 2H0
Phone (780) 928-3983 Fax (780) 928-3636

Development Approving Authority

201-DP-09

CONDITIONS OF APPROVAL

FAILURE TO COMPLY WITH ONE OR MORE OF THE ATTACHED CONDITIONS SHALL
RENDER THIS PERMIT NULL AND VOID

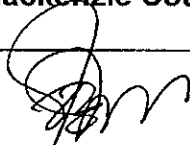
1. Construction/development commenced prior to the issuance of the Development Permit therefore the developer shall pay the penalty fee of \$500.00.
2. Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines.
3. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
4. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
5. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
6. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

Please note

1. Mackenzie County does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. The Mackenzie County, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
2. Obtain all the required Safety Codes Permits pertaining to your development. These permits consist of Building, Gas (Propane), Electrical, Plumbing and Private Sewage Disposal Systems.
3. Call 'Alberta-1st-Call' before you dig. (1-800-242-3447).

It is the responsibility of the developer to ensure that the proposed development meets the requirements of the provincial Safety Codes Act. For more information on the necessary Safety Codes Permits, contact Mackenzie County's Permit Clerk at 780-928-3983.

August 13, 2009
Date of Issue of Notice of Decision



Ryan Becker, Director
Planning and Emergency Services



Development Permit Application

APPLICANT INFORMATION

I/We hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the supporting information submitted which will form part of this application.

I/We understand that this application will not be accepted without the following: (a) appropriate development information
\$25 (residential, farm, public institution)
\$50 (commercial, industrial, home based business)

Name of Applicant	Mailing Address	Postal Code	Phone Number
David Wall	Box 1, LaCrete	T0H-2H0	780-9

Registered Landowner	Mailing Address	Postal Code	Phone Number
Corny Wolfe	Box 1, LaCrete	T0H-2H0	928

QTR./L.S.	SEC	TWP	RG	M	PLAN NO.	BLK	LOT	Civic Address
SW	32	105	14	5				

Quarter Section
 Hamlet Lot
 Acreage / Size
 MLL/MSL/TFA

What is the property currently being used for: Residential

The proposed development is for: Commercial Industrial Residential Farm Home Occupation Other

Description of proposed development: Mobile Home w/ Deck

The property is adjacent to a: Street/Avenue Provincial Highway Local (County) Road No Road

Proposed commencement and completion of development: Start Date: Already moved End Date: _____

Square footage of development: 126 Length: 30 Width: 16 Deck = 8x10

Approximate construction value (if applicable): \$ 37,000.00

DECLARATION

I/We hereby declare that the information on this application is, to the best of my/our knowledge, factual and correct.

<u>David M Wall</u> Permit Applicant Name (Please print)	<u>David M Wall</u> Permit Applicant Signature	<u>July 21/09</u> Date
---	---	---------------------------

<u>Corny T. Wolfe</u> Land Owner Name (Please print)	<u>Corny T. Wolfe</u> Signature of Land Owner	<u>July 22/09</u> Date
---	--	---------------------------

NOTE: The signature of the Registered Land Owner is required if the applicant is not the registered landowner. The signing of this application, by the applicant and/or registered landowner, grants permission for necessary inspections of the property to be conducted by authorized persons of Mackenzie County.

For Administrative Use Only

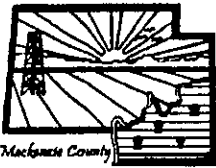
Development Permit Application No: 201-09-09 Date Received: Aug 5/09 Date Accepted: Aug 5/09

Land Use Classification: A1 Tax Roll No: 105685

Proposed Use of land or Building: Mobile Home with Deck

Development Application Fee Enclosed: Yes No Amount \$ 25.00 Receipt No: 108395

La Crete Office: P.O. Box 1690 La Crete AB T0H 2H0 Phone: (780) 928-3983 Fax: (780) 928-3636
Email: mkrahn@mackenziecounty.com, rbecker@mackenziecounty.com
Fort Vermillion Office: P.O. Box 640 Fort Vermillion AB T0H 1N0 Phone: (780) 927-3718 Fax: (780) 927-4266
Email: lambert@mackenziecounty.com



Development Permit Application

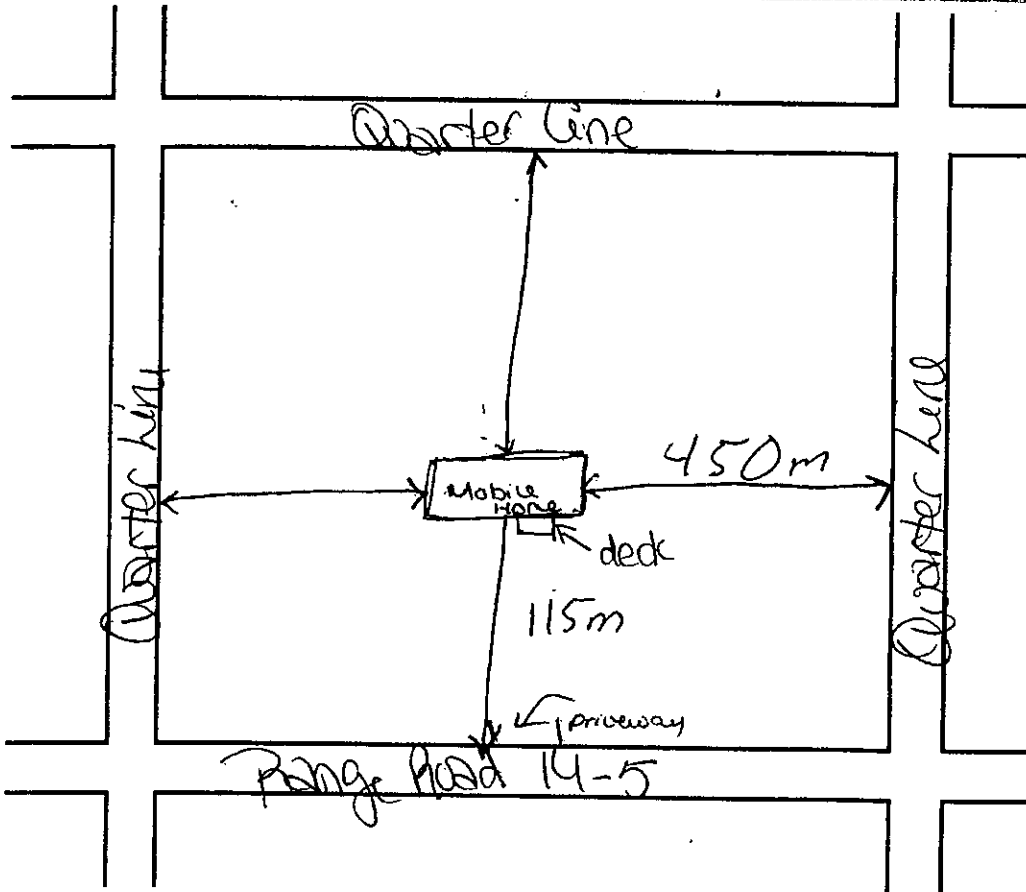
SITE PLAN

QTR./L.S. SEC TWP RG M PLAN NO. BLK. LOT Size of Parcel
 SW 32 105 14 5 or _____ and _____ ac. ha.

Date of site plan: _____

Remarks: _____

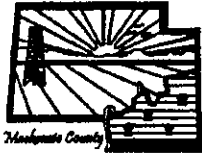
MACKENZIE COUNTY	
EXAMINED	
<input type="checkbox"/>	APPROVED
<input checked="" type="checkbox"/>	APPROVED WITH CONDITIONS
<input type="checkbox"/>	REFUSED
AUG 13 2009	
<i>[Signature]</i>	
DEVELOPMENT AUTHORITY	



Information Checklist for site plan

- ___ location/distance of existing buildings from property lines
- ___ location of access/driveway, and distance from intersections
- ___ location of shelterbelts and/or treed areas
- ___ location of parking and loading areas

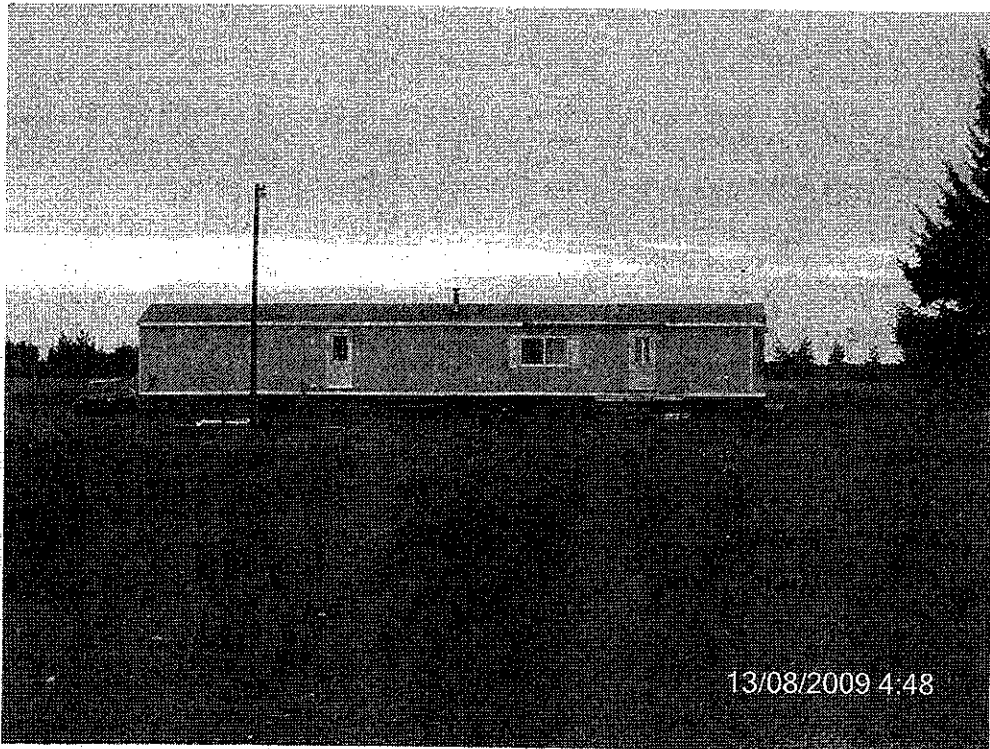
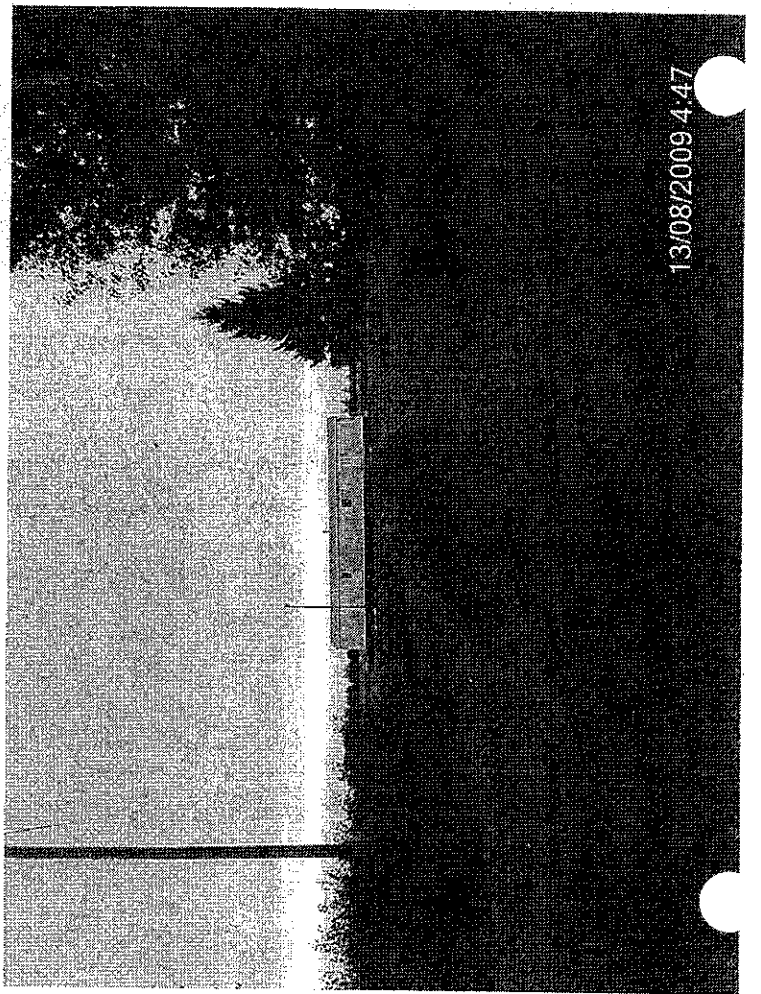
- ___ location/distance of proposed buildings from property lines
- ___ ravines, creeks, lakes, sloughs, and any other water bodies
- ___ location of road(s), road allowances
- ___ length and width of property



Mobile Home Information

Color photos of the mobile home showing all sides must be provided if the mobile home is older than the current year.

1. Applicant: David Wall
2. CSA Z240 label number: 445252
3. Alberta Labour label number (if available): _____
4. Make/Model of unit: 16-76-2FK
5. Serial number: 9644
6. Year of manufacture: 1989
7. Size of Unit: 16' x 80'
8. Date to be moved in: already moved
9. Previous Location: _____
10. Number of bedrooms: 2
11. Number of exits from the mobile home: 3
12. Does the mobile home have a fireplace or wood burning stove: Yes / No
13. Is there to be an addition and/or deck: Yes / No
14. Size of Addition: _____
15. Size of Deck: 8x10
16. Manufacturer Blocking Instructions Available: Yes / No
17. Information regarding foundation details. blocking 6'x6
18. Information regarding skirting. Vinyl or plywood.



BYLAW NO. 733/09

**BEING A BYLAW OF THE
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA
TO ESTABLISH A FEE SCHEDULE FOR SERVICES**

WHEREAS, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, Section 8(c)(i), requires fees to be established by bylaw.

NOW THEREFORE, the Council of Mackenzie County, in the province of Alberta, duly assembled, enacts as follows:

1. That the Service Fee Schedule be amended to read as follows:

Item	Amount	GST
Photocopying	\$0.25/sheet	Applicable
Laminating	Double cost of map (min \$5)	Applicable
Tax Certificates	\$25.00	N/A
Email, fax or written confirmation of assessment by legal description (legal description to be provided by a requestor in writing)	\$25.00/per request	Applicable
Compliance Certificates	\$50.00	N/A
Land Titles	\$5.00	Applicable
County Ownership Maps	\$15.00	Applicable
County Ownership Map Booklet -Laminated	\$50.00	Applicable
Individual Pages - Laminated	\$10.00	
Hamlet Maps	\$5.00	Applicable
Aerial Photos	\$5.00	Applicable
All Custom Maps up to 17" x 22"	\$5.00	Applicable
All Custom Maps Larger than 17" x 22"	\$10.00	Applicable
River Map - 14 Laminated Pages	\$25.00	Applicable
Area Structure Plan	\$15.00	Applicable
Municipal Development Plan	\$25.00	Applicable

Item	Amount	GST
Land Use Bylaw	\$35.00	Applicable
Land Use Bylaw Amendment	\$150.00	N/A
Development Permit - Other than Commercial or Industrial	\$25.00	N/A
Development Permit – Commercial and Industrial	\$50.00	N/A
Development Permit after Legal Counsel Intervention	Legal Fee Cost	N/A
Development Permit Time Extension	\$50.00	N/A
Subdivision and Development Appeal (refundable if appeal is successful)	\$250.00	N/A
Subdivision Time Extension (Single Lot)	\$250.00	N/A
Subdivision Time Extension (Multi-Lot)	\$500.00	N/A
Subdivision or Boundary Adjustment Application (all or a portion of the subdivision application may be refundable at the discretion of the MPC)	\$700 + \$200/lot created	N/A
Boardroom Rental (no charge to non-profit community groups)	\$50.00/day	Applicable
Council or other Board Minutes	\$5.00/set	Applicable
Winter Maintenance Flags	\$20.00/1/4 mile	Applicable
Senior/Handicapped Snowplow Flags (Where the Senior/Handicapped person lives in a rural residence where all other persons, excluding spouse or dependent, residing on the property are also Senior Citizens or Handicapped persons)	No Charge	N/A
Dust Control Calcium Chloride	\$500/200 linear meters per application	Applicable
Dust Control DL 10-40	\$1,000/200 linear meters per application	Applicable
Dust Control for Seniors	No Charge	
Sanding Unit & Tandem Truck	\$110.00/hr., min. chg.-1/2 hr	Applicable
Alberta Agriculture's Irrigation Pump/Pipe	\$300.00/48 hours \$100.00/each additional 24 hours	Applicable
75 HP Tractor Mower 15'	\$55.00 per hour (minimum charge ½ hr.)	Applicable

Item	Amount	GST
35 HP Tractor Mower 6'	\$35.00 per hour (minimum charge ½ hr.)	Applicable
Weed Eater	\$20.00 per hour (minimum charge ½ hr.)	Applicable
Sewer Auger	\$20.00 per hour \$100.00 per 24 hours	Applicable
Water Line Thawing Unit	\$20.00 per hour \$100.00 per 24 hours	Applicable

2. Equipment that is not listed in this bylaw will be charged according to the current Alberta Roadbuilders and Heavy Equipment Association Equipment Rental Rates Guide, less 20%.
3. Stop Orders will be issued and delivered to the site and/or the individual(s) conducting unauthorized development requiring all construction to cease immediately and to remain ceased until such time as the necessary Development Permit has been applied for and approved.
4. This bylaw revokes all previous bylaws with fees pertaining to fees in this bylaw.
5. In the event that this bylaw is in conflict with any other bylaw, this bylaw shall have paramountcy.

READ a first time this 8th day of September, 2009.

READ a second time this 8th day of September, 2009.

READ a third time and finally passed this 23rd day of September, 2009.

(original signed)

Greg Newman
Reeve

(original signed)

William Kostiw
Chief Administrative Officer

BYLAW NO. 686/08

**BEING A BYLAW OF THE
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA
TO ESTABLISH A FEE SCHEDULE FOR SERVICES**

WHEREAS, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, Section 8(c)(i), requires fees to be established by bylaw.

NOW THEREFORE, the Council of Mackenzie County, in the province of Alberta, duly assembled, enacts as follows:

1. That the Service Fee Schedule be amended to read as follows:

Item	Amount	GST
Photocopying	\$0.25/sheet	Applicable
Laminating	Double cost of map (min \$5)	Applicable
Tax Certificates	\$25.00	N/A
Compliance Certificates	\$50.00	N/A
Land Titles	\$5.00	Applicable
County Ownership Maps	\$15.00	Applicable
County Ownership Map Booklet –Laminated Individual Pages - Laminated	\$50.00 \$10.00	Applicable
Hamlet Maps	\$5.00	Applicable
Aerial Photos	\$5.00	Applicable
All Custom Maps up to 17" x 22"	\$5.00	Applicable
All Custom Maps Larger than 17" x 22"	\$10.00	Applicable
River Map - 14 Laminated Pages	\$25.00	Applicable
Area Structure Plan	\$15.00	Applicable
General Municipal Plan	\$25.00	Applicable
Land Use Bylaw	\$35.00	Applicable
Land Use Bylaw Amendment	\$150.00	N/A

Item	Amount	GST
Development Permit - Other than Commercial or Industrial	\$25.00	N/A
Development Permit – Commercial and Industrial	\$50.00	N/A
Residential/Home Development Permit after Commencement of Construction/Development	\$500.00	N/A
Commercial/Industrial Development Permit after Commencement of Construction/Development	1% of appraised building value plus appraisal cost	N/A
Other Development after Commencement of Construction/Development	\$100.00	N/A
Development Permit after Legal Counsel Intervention	Legal Fee Cost	N/A
Development Permit Time Extension	\$50.00	N/A
Subdivision and Development Appeal (refundable if appeal is successful)	\$250.00	N/A
Subdivision Time Extension	\$50.00	N/A
Subdivision or Boundary Adjustment Application (all or a portion of the subdivision application may be refundable at the discretion of the MPC)	\$700 + \$200/lot created	N/A
Boardroom Rental (no charge to non-profit community groups)	\$50.00/day	Applicable
Council or other Board Minutes	\$5.00/set	Applicable
Winter Maintenance Flags	\$20.00/1/4 mile	Applicable
Senior/Handicapped Snowplow Flags (Where the Senior/Handicapped person lives in a rural residence where all other persons, excluding spouse or dependent, residing on the property are also Senior Citizens or Handicapped persons)	No Charge	N/A
Dust Control Calcium Chloride	\$500/200 linear meters per application	Applicable
Dust Control DL 10-40	\$1,000/200 linear meters per application	Applicable
Dust Control for Seniors	No Charge	

Item	Amount	GST
Sanding Unit & Tandem Truck	\$110.00/hr., min. chg.-1/2 hr	Applicable
Alberta Agriculture's Irrigation Pump/Pipe	\$300.00/48 hours \$100.00/each additional 24 hours	Applicable
75 HP Tractor Mower 15'	\$55.00 per hour (minimum charge ½ hr.)	Applicable
35 HP Tractor Mower 6'	\$35.00 per hour (minimum charge ½ hr.)	Applicable
Weed Eater	\$20.00 per hour (minimum charge ½ hr.)	Applicable
Sewer Auger	\$20.00 per hour \$100.00 per 24 hours	Applicable
Water Line Thawing Unit	\$20.00 per hour \$100.00 per 24 hours	Applicable

2. Equipment that is not listed in this bylaw will be charged according to the current Alberta Roadbuilders and Heavy Equipment Association Equipment Rental Rates Guide, less 20%.
3. This bylaw revokes all previous bylaws with fees pertaining to fees in this bylaw.
4. In the event that this bylaw is in conflict with any other bylaw, this bylaw shall have paramountcy.

READ a first time this 6th day of November, 2008.

READ a second time this 6th day of November, 2008.

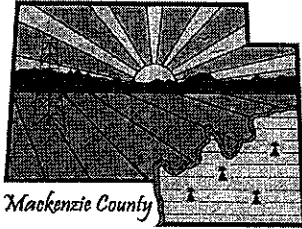
READ a third time and finally passed this 6th day of November, 2008.

(original signed)

REEVE

(original signed)

CHIEF ADMINISTRATIVE OFFICER



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	Mary Jo Van Order, Director of Planning and Development
Title:	Sewer Lift Station for North Point Business Park Ltd. (NE 10-106-15-W5M – La Crete)

BACKGROUND / PROPOSAL:

The sewer lift station needed for NE 10-106-15-W5M was discussed at the November 25, 2009 Council meeting where the following motion was made:

09-11-1051 That administration look at options for the North Point sewer lift station.

OPTIONS & BENEFITS:

FOCUS Corporation prepared service area studies for a 7, 8 and 9 meter depth sewer lift station to service the subject lands. These service areas include varying portions of SE 15-106-15-W5M, SW 14-106-15-W5M, NW 11-106-15-W5M, SW 11-106-15-W5M and SE 10-106-15-W5M as shown on the appended drawing.

All three of these service areas include areas outside the hamlet boundaries, with the 9 meter depth covering the most area, 153 acres, outside of the boundaries. (The 8 and 7 meter depth service areas cover areas smaller than this outside the boundaries, with the 7 meter depth service area covering the least amount of land outside the boundaries.)

A meeting was held between the developers and County administration on January 5 to discuss these options and their financing.

Author: Mary Jo Van Order,
Director of Planning and
Development

Review by: Mary Jo Van Order,
Director of Planning and
Development

CAO

OPTIONS:

OPTION 1:

That North Point Business Park Ltd. be required to install a **7 meter** deep sanitary sewer lift station. The County will contribute the proportionate cost for the service area that covers only the West Half of Section 11-106-15-W5M to the **7 meter** depth service limit (green line).

OPTION 2:

That North Point Business Park Ltd. be required to install a **9 meter** deep sanitary sewer lift station. The County will contribute the proportionate cost for the service area that covers only the West Half of Section 11-106-15-W5M to the **7 meter** depth service limit (green line). The County will endeavour to assist the developer recover costs for the remainder service area on only Part of SE 10-106-15-W5M and the West Half of Section 11-106-15-W5M to the **9 meter** depth service limit (blue line) through individual development agreements.

OPTION 3:

That North Point Business Park Ltd. be required to install a **9 meter** deep sanitary sewer lift station. The County will contribute the proportionate cost for the service area that covers only Part of SE 10-106-15-W5M and the West Half of Section 11-106-15-W5M to the **9 meter** depth service limit (blue line).

OPTION 4:

That North Point Business Park Ltd. be required to install a sanitary sewer lift station to serve NE 10-106-15-W5M only and at no cost to the County.

COSTS & SOURCE OF FUNDING:

The 2010 budget currently does not include funds for this project. An example of the proportionate cost calculation that would be used for Options 1, 2 and 3 is appended.

RECOMMENDED ACTION:

MOTION:

That Council authorizes Administration to acquire the necessary documents and estimates with respect to the 7 meter depth lift station located at NE 10-106-15-W5M (North Point Business Park Ltd.) and prepare draft cost recovery documents.

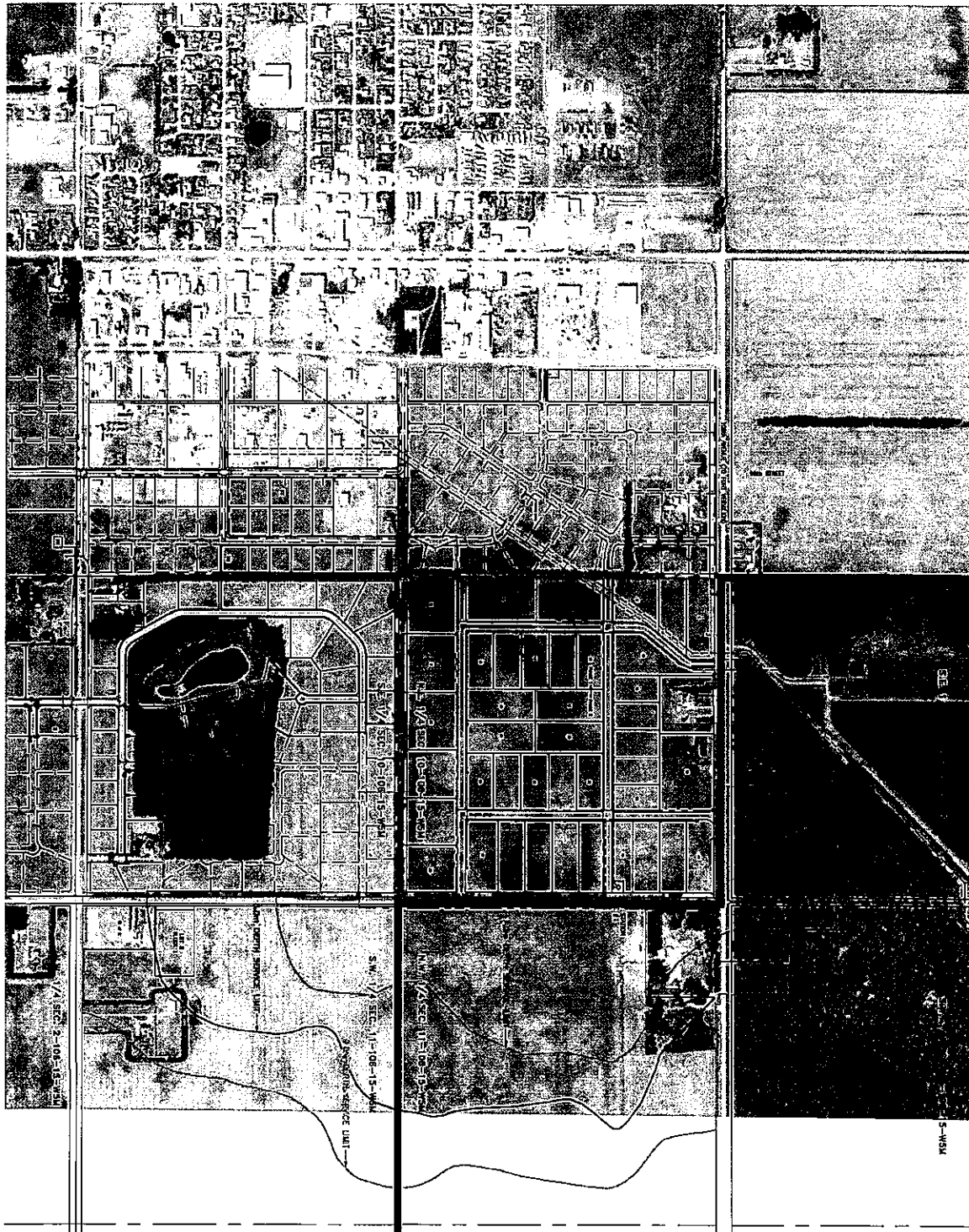
Author: Mary Jo Van Order,
Director of Planning and
Development

Review by: Mary Jo Van Order,
Director of Planning and
Development

CAO

Option 1 7 meter		Option 2 9 meter with the County's contribution based on 7m				Option 3 9 meter										
Service area	Actual contributions	Service area	Calculated contributions	Actual contributions	Funds to be recovered	Service area	Actual contributions									
Developer	150	150	\$315,000	\$480,000	\$165,000	150	\$315,000									
County	50	150	\$315,000	\$150,000	\$150,000	150	\$315,000									
Total cost	\$600,000	\$630,000			\$315,000	\$630,000										
Per acre cost	\$3,000	\$2,100				\$2,100										
<p>In this option, the service area is 200 acres with per acre cost of \$3,000. The County's upfront contribution is \$150,000.</p>		<p>In this option, the service area is 300 acres with per acre cost of \$2,100. The County's upfront contribution remains at \$150,000. As the area outside of Henry's subdivision is developed, \$2,100 per acre will be charged for all new development.</p> <p>In this option, the County's upfront contribution equals to its proportionate share as calculated in Option 1 (7m lift station), which is less by \$165,000 then its proportionate share as calculated above. The County will keep \$1,000 per acre and pay Henry \$1,100 per acre (endeavour to assist) as the area outside of Henry's subdivision and within the service area, as established for the 9m lift station, develops.</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td>Developer's share</td> <td>\$1,100</td> <td>52%</td> </tr> <tr> <td>County's share</td> <td>\$1,000</td> <td>48%</td> </tr> <tr> <td></td> <td><u>\$2,100</u></td> <td></td> </tr> </table>				Developer's share	\$1,100	52%	County's share	\$1,000	48%		<u>\$2,100</u>		<p>In this option, the service area is 300 acres with per acre cost of \$2,100.</p> <p>The County's upfront contribution is higher by \$165,000 in comparison to Option 2. The County will keep the total \$2,100 per acre charge as the area outside of Henry's subdivision and within the service area, as established for the 9m lift station, develops.</p>	
Developer's share	\$1,100	52%														
County's share	\$1,000	48%														
	<u>\$2,100</u>															

Please note that the service areas and costs used in the above calculations are for illustrative purposes and do not represent actual service areas or estimated costs.

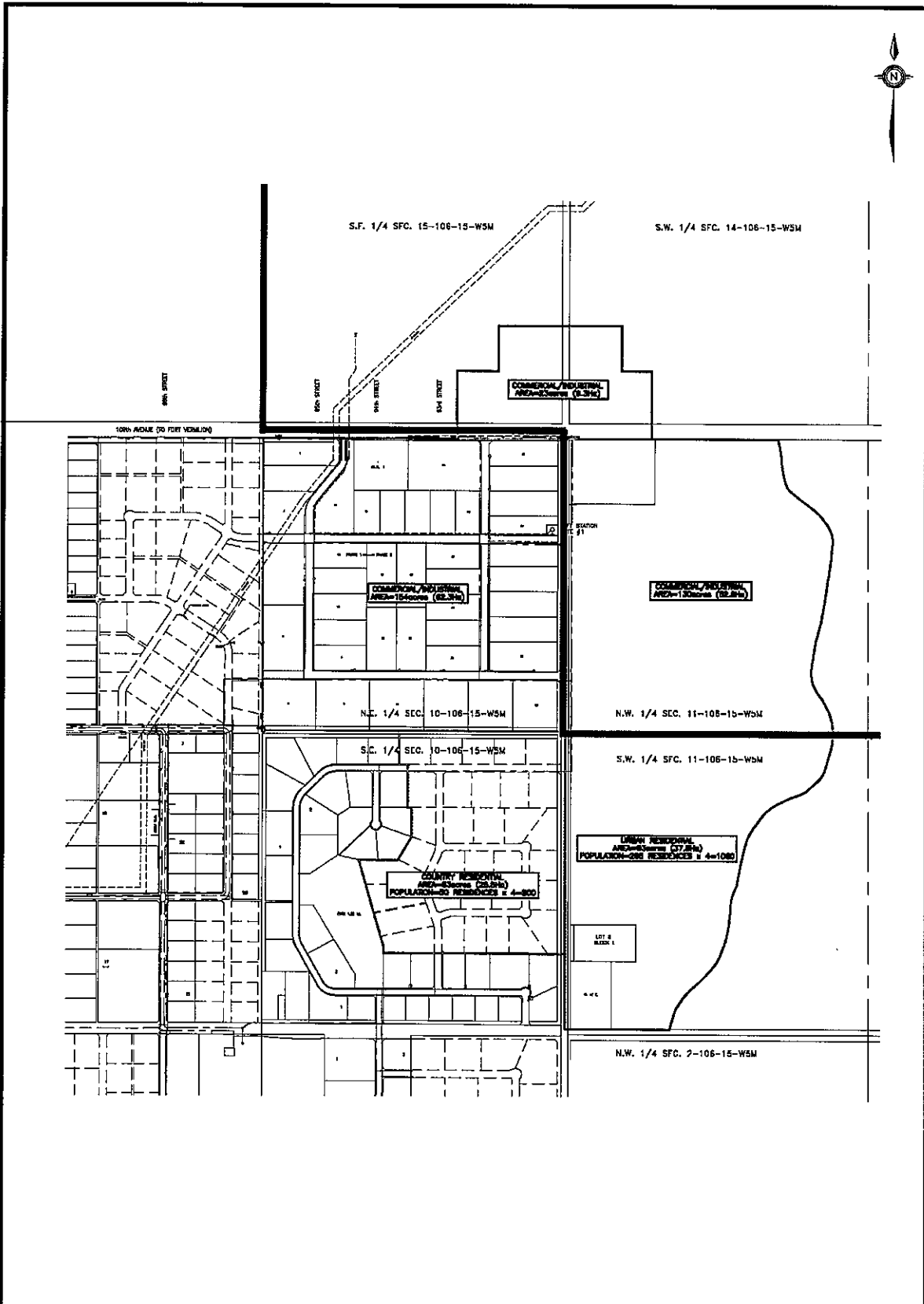


FOCUS

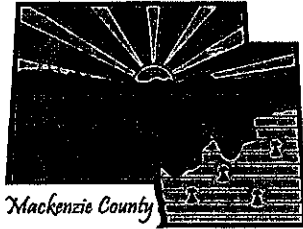
FOCUS Corporation
 #3, 8909 - 95 Street
 Peace River, AB, Canada T8S 1G8
 Maint: 780.624.5631
 Fax: 780.624.3732

MUSTUS LAKE CENTER
COMMERCIAL INDUSTRIAL SUBDIVISION
 N.E. 1/4 SEC. 10-106-15-W5M
SEWAGE LIFT STATION - SITE #1
SERVICE AREA

Designed: D.L.S.	Scale: 1:10,000	Date: 17/19/07
Drawn: K.L.K.	Project No.: 124472	
Approved: D.L.S.	Drawing No.: 1 of 2	Rev.: A



FOCUS FOCUS Corporation #3, 8909 - 96 Street Peace River, AB, Canada T8S 1G8 Main: 780.524.5631 Fax: 780.524.3732	MUSTUS LAKE BUSINESS PARK COMMERCIAL/INDUSTRIAL SUBDIVISION HAMLET OF LA CRETE - N.E. 1/4 SEC. 10-106-15-W5M PROPOSED SEWAGE LIFT STATION - SITE #1 FUTURE SERVICING AREA - OPTION A			Designed: J.W.S.	Scale: 1:10,000	Date: 09/25/07
	Drawn: K.L.K.	Project No.: 124472				
	Approved: D.L.S.	Drawing No.: FIGURE 1	Rev.: A			



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 12, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

	Page
• Stantec – Municipal Building Infrastructure	223
• PC Alberta – 2010 Edmonton Premiers Dinner	225
• South Saskatchewan Regional Plan Terms of Reference	227
• Project will turn coal into clean burning synthetic gas	233
• Premier's Director of Communications Leaving	235
• Alberta Tourism, Parks and Recreation – 2013 Alberta 55 Plus Winter Games	237
• Fall 2009 Tourism Business Outlook	239
• Alberta Onsite Wastewater Management Association – 2010 Annual Convention	247
• BF 76209 and BF 76506 Assessment Proposal	249
• Letter from Alberta Municipal Affairs	251
• Elected Officials Education Program	253
• Northwest Corridor Development Corporation – Submissions to the federally appointed Rail Freight Service Review Panel	257
• Fort Vermilion Ambulance Bay Door	259
• EMS Dispatch	263
• AUMA – Mayors Caucus	265
• AUMA News	267
• Northern Alberta Mayors' and Reeves' Caucus Meeting	269
• Bill 23: Changes to Assessment Review Boards	271
• Alberta Surface Rights Federation – Annual Meeting	273
• Process-Affected Water Management Strategies	275

Author: C. Gabriel **Review by:** _____ **CAO** _____

• CAANA

281

• RMRF – Annual Municipal Law Seminar

283

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Review by: CAO



Stantec Architecture Ltd.
600 - 4808 Ross Street
Red Deer AB T4N 1X5
Tel: (403) 341-3320
Fax: (403) 342-0969

Stantec

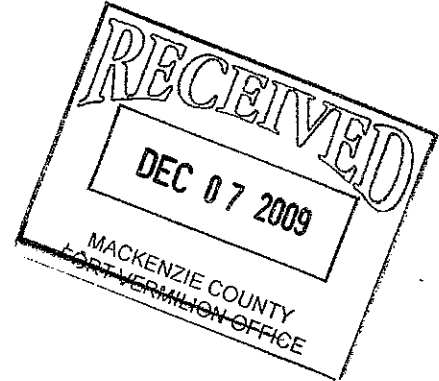
November 25, 2009

Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Attention: Mr. William Kostiw, Chief Administrative Officer

Dear Mr. Kostiw,:

Reference: Municipal Building Infrastructure



It gives us great pleasure to announce the formation of Alberta's first fully integrated Architectural and Engineering Municipal Infrastructure Team. This group has specialized knowledge and skills to deliver a broad range of appropriately scaled municipal facilities and buildings.

This Municipal Infrastructure group is strategically located in Red Deer to be accessible to northern and central Alberta. Working alongside of Stantec's traditional Environmental Infrastructure, Transportation and Urban Land groups, Stantec Architecture/Buildings Engineering offers unique, timely and cost effective service through integrated service delivery. Our group includes architects, interior designers, landscape architects, planners as well as structural, mechanical and electrical engineers. All professionals understand the particular needs of rural and urban municipalities.

Our group has experience in the following areas:

Municipal Administration Buildings

Libraries

Protective Services (Police/Fire)

Arenas and Curling Facilities

Swimming Pools

Parks and Recreation Fields & Shelters

Trails and Athletic Tracks

Landscape Architecture

Affordable Housing

Master Planning

Public Works Garages

Transit Garages

Cultural Centres

Tenant Improvements

Furnishings Consulting

Interior Design

Historic Restoration

Strategic Capital Planning

Feasibility Studies

Condition Assessments

Several members of our group have specialized training and accreditation in LEED (Leadership in Energy and Environmental design). Whether LEED is pursued or shadowed these team members create environmental sustainability initiatives and make each project greener.

We are also able to assist your municipality structure alternative procurement models whether they are partnerships, design build, stipulated tender or construction management services.

November 25, 2009

Page 2 of 2


Reference: Municipal Building Infrastructure

Please do not hesitate to call us if you have any questions or would like more information. We look forward to having the opportunity of assisting you in the future.


Stantec Architecture. Quality, Understanding, Innovation.

Sincerely,

STANTEC ARCHITECTURE LTD.



Graeme Leadbeater, FRAIC, MAAA, MAIBC
Principal
Tel: (403) 341-3320
graeme.leadbeater@stantec.com



Darwin Durnie, R.E.T.
Principal
Tel: 403-341-3320
Fax: 403-342-0969
darwin.durnie.stantec.com



Jason Hanasyk, C. Tech.
Associate, PCPL Buildings Engineering
Tel: (403) 341-3320
Fax: (403) 342-0969
jason.hanasyk@stantec.com

Enclosure: Brochure

sjs v:\11448\development\let_arch_intro.doc

November 26, 2009

Mr. William & Alexandra Kostiw
PO BOX 1015
FORT VERMILION, AB T0H 1N0

Dear Mr. William & Alexandra Kostiw:

**Reserve your seats and mark your calendar to attend the
2010 Edmonton Premier's Dinner.**

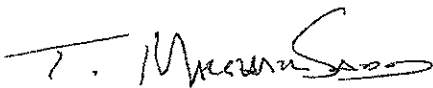
A Foundation For Our Future!

As we emerge from the worst recession since the great depression, Albertans can feel secure that our foundation is solid and stronger than anywhere else in the world. There will certainly be challenges over the coming months but with the experience and guidance of our Progressive Conservative government and our leader, Premier Stelmach, we have a bright future ahead.

Please join many of your friends at the Premier's Dinner on Thursday, May 13, 2010. As in years past, we expect this event to be sold out very quickly so I encourage you to reserve your table now. Your support is important for our future and will help in continuing to establish Alberta as the place to be.

On behalf of the dinner committee I look forward to seeing you on May 13th to support the PC Party of Alberta. Invitations with all the details will follow in the near future. However, if you wish to arrange for your tickets now, please use the enclosed form.

Sincerely,



T. Marshall Sadd

CHANGE OF ADDRESS FOR EDMONTON OFFICE: Main Floor-9825-103 Street NW, Edmonton, AB T5K 2M3 Phone 780-423-1624 Fax 780-423-1634 Toll Free 1-800-461-4443

Calgary Office: 340-999-8 Street SW, Calgary, AB T2R 1J5 Phone 403-244-8528 Fax 403-228-1915 Toll Free 1-800-263-3408

**The Premier's Dinner
2010 Edmonton**

ADVANCE ORDER FORM

Email: lcerra@albertapc.ab.ca (Linda Cerra) **From:** _____
Fax: 780-423-1634 **Phone:** _____
Phone: 780-442-4665 or 1-800-461-4443 **Date:** _____
Re: Premier's Dinner Tickets **Pages:** _____

Please reserve _____ ticket(s) for the Edmonton Premier's Dinner, The Shaw Conference Centre, Edmonton, Thursday, May 13, 2010.

Ticket Price \$450.00 Tables of 10 \$4,500.00 Official Tax Receipt for \$425.00/ticket will be issued.

Name (FOR OFFICIAL TAX RECEIPT) _____

NOTE: WE CANNOT ACCEPT PAYMENT FROM, OR ISSUE TAX RECEIPTS TO: TOWNS, VILLAGES, MUNICIPALITIES, SCHOOL DIVISIONS OR SOCIETIES. Call Linda @ 780-442-4665 for more information.

Contact Name: _____ Phone Number: _____

Address: _____

City: _____ Postal Code: _____

Method of Payment _____ Cheque _____ Visa _____ Mastercard Amount _____

Card# _____ Expiry: _____

Name of Cardholder: _____ Signature: _____

Guest List _____

- Please make cheque payable to PC Alberta
- Fax or Mail this form with payment to PC Alberta **NEW ADDRESS** - Main Floor-9825 103 ST NW - Edmonton, AB T5K 2M3



November 26, 2009

South Saskatchewan Regional Plan terms of reference

The regional plan will paint a picture of the long-term vision of the region over the next 50 years. The regional plan will identify the actions that will be needed over the next five to 10 years to reach this vision. The plan will be reviewed and updated as needed to reflect the needs of Albertans of the day. The Government of Alberta is responsible for regional planning. Regional plans will be reviewed and approved by Cabinet and will be government policy that decision-makers in the region will follow.

South Saskatchewan Regional Plan will contain:

- a summary of the current state of the region, considering key land-use trends and the major issues facing the region now and in the future;
- a vision of the desired future of the region;
- economic, environmental and social outcomes for the region;
- objectives and goals, including measurable targets and thresholds;
- strategies, actions and approaches to achieve the objectives and goals; and
- an outline of how the government will monitor, track and report on targets and thresholds.

The Regional Advisory Council will provide advice on:

- future development of the region to meet provincial and regional economic, environmental and social outcomes;
- how provincial policies should work together at the regional level;
- reconciling competing land uses based on economic, environmental and social priorities and how trade-offs could be addressed;
- impacts to Aboriginal communities;
- the general location of major transportation and utility corridors; and
- new development needs and healthy community objectives, examining the alignment of sustainable community policies, including the effective use of water and land.

Conservation

Conserving and restoring valued landscapes will be based on the following conservation criteria that:

- meet the function of ecological processes in the production of ecological goods and services;
- are representative of the biological diversity of the region;
- provide visual and cultural value;
- are of sufficient size;
- provide landscape connectivity;
- provide recreation and tourism opportunities;

- contain little or no industrial activity; and
- support Aboriginal traditional land use.

Provincial policies

The Regional Advisory Council will consider the following policies in its advice:

- Aboriginal Policy Framework: Strengthening Relationships
- Forest Management Planning Standard
- Clean Air Strategy
- Plan for Parks
- Strategy for the Management of Species at Risk
- A Place to Grow: Alberta's Rural Development Strategy
- Bow, Oldman and South Saskatchewan River Basin Water Allocation Order
- Building and Educating Tomorrow's Workforce
- Climate Change Strategy 2008
- Fish Conservation Strategy for Alberta 2006-2010
- Launching Alberta's Energy Future: Provincial Energy Strategy
- Oldman River Basin Water Allocation Order
- The Spirit of Alberta: Alberta's Cultural Policy
- Vision 2020: The Future of Health Care in Alberta

- 30 -

Media inquiries may be directed to:

Neal Watson
Communications
Alberta Sustainable Resource Development
780-427-8636

To call toll-free within Alberta dial 310-0000.

November 26, 2009

Population growth, water supply to be considered in southern Alberta regional plan

Terms of reference will guide council's advice to government

Edmonton... Population growth and water supply and demand are key factors that will be considered in the development of a new regional plan for southern Alberta, under the Land-use Framework.

The South Saskatchewan Regional Advisory Council was established in May 2009 to provide advice to government in the development of the regional plan. The terms of reference for the South Saskatchewan Regional Plan provides guidance to the council in three key areas – development scenarios, regional water and air thresholds and social objectives. The advisory council has been asked to explore development scenarios for the region that consider the relationship between population growth, water supply, economic growth and land conservation.

"Population growth and demand for water will change in the South Saskatchewan Region over the coming decades," said Sustainable Resource Development Minister Ted Morton. "These factors will shape the region's economy, landscape and biodiversity."

"The terms of reference underline government's intention to ensure sustainable growth that achieves Alberta's long-term economic, environmental and social goals," said Morton.

The Land-use Framework is a response to land-use growth pressures and challenges and was developed after extensive consultation with Albertans. The government's dialogue with Albertans will continue with 16 information and input sessions scheduled for the South Saskatchewan Region starting Nov. 30 and continuing through Dec. 10.

The South Saskatchewan Region is home to 45 per cent of Alberta's population and contains the province's largest city, Calgary. Water is a key challenge in the region. See a map of the framework's seven planning regions at <http://www.landuse.alberta.ca/>.

The council's advice will reflect expected population growth of two million in the region by 2076 and that water conservation, efficiency and productivity will improve by a minimum of 30 per cent. In its consideration of development scenarios, the advisory council will look at:

- objectives for the agriculture, energy, forestry and recreation and tourism sectors, which should aim for all industries to be successful;
- options for improving source water protection and other management means to protect watershed integrity;
- ways to reduce human footprint and reduce fragmentation of valued landscapes;

- locations for recreation and tourism lands; and
- which lands could meet the criteria for conservation, considering development implications.

The terms of reference also identify provincial policies and guidelines that will be integrated through the regional plan.

The South Saskatchewan Regional Advisory Council is comprised of 18 individuals with experience in the region and a broad understanding of relevant issues. Work has begun on regional plans in the South Saskatchewan and Lower Athabasca, located in north-eastern Alberta. Both are expected to be completed in 2010.

Alberta's Land-use Framework is a new approach for managing public and private lands and natural resources. It established three outcomes for Alberta – a healthy economy supported by our land and natural resources, healthy ecosystems and environment and people-friendly communities with ample recreational and cultural opportunities

The Government of Alberta has a clear plan for a strong economic recovery. *The Way Forward* will bring Alberta back into a surplus position in three years by trimming government spending; using cash reserves to protect key programs; continuing to invest in public infrastructure; and ensuring that our province's industries are competitive and continue to attract investment to provide jobs and prosperity.

- 30 -

Backgrounders: South Saskatchewan Regional Plan terms of reference; information and input sessions.

Media inquiries may be directed to:

Neal Watson
Communications
Alberta Sustainable Resource Development
780-427-8636

To call toll-free within Alberta dial 310-0000.



November 26, 2009

South Saskatchewan Regional Plan information and input sessions

The sessions run from 4 p.m. to 7 p.m.

Calgary

November 30
Glenmore Inn (West Glenmore Room)
2720 Glenmore Trail SE

Vulcan

November 30
Vulcan Legion Hall
202-1 Avenue South

Strathmore

December 1
Strathmore Travel Lodge (Heritage Ballroom)
350 Ridge Road

Claresholm

December 1
Claresholm Community Centre
59 Avenue and 8 Street West

Cochrane

December 2
Cochrane RancheHouse
101 RancheHouse Road

Okotoks

December 2
Holy Cross Lutheran Church
20 Banister Gate

Airdrie

December 3
Airdrie Alliance Church
1604 Summerfield Blvd. SE

Canmore

December 3
Quality Resort Chateau
1720 Bow Valley Trail

Lethbridge

December 7
Eagles Hall
631-13 Street North

Brooks

December 7
Brooks Heritage Inn
1217-2 Street West

Fort Macleod

December 8
United Church Hall
220-20 Street

Medicine Hat

December 8
Coast Hotel (Cabernet Room)
3216-13 Avenue SE

Pincher Creek

December 9
Ramada Inn
1132 Table Mountain Street

Taber

December 9
Taber Legion Hall
5205-48 Avenue

Cardston

December 10
Remington Carriage Museum
623 Main Street

Milk River

December 10
Heritage Hall
213 Main Street North

Media inquiries may be directed to:
Neal Watson, Communications, Alberta
Sustainable Resource Development
780-427-8636

To call toll-free within Alberta dial 310-0000.

Carol Gabriel

From: ACNMail@gov.ab.ca
Sent: Tuesday, December 01, 2009 1:02 PM
To: Carol Gabriel
Subject: News Release - Project will turn coal into clean burning synthetic gas ~27434~

News Release

December 1, 2009

Project will turn coal into clean burning synthetic gas

Swan Hills project will also reduce land use footprint

Swan Hills... The Alberta Government has signed a Letter of Intent with Swan Hills Synfuels for a carbon capture and storage (CCS) project that will turn coal into low-emissions electricity and capture carbon dioxide (CO₂) for use in enhanced oil recovery.

The in-situ coal gasification project will tap into a deep, unminable coalbed near Swan Hills and turn the coal into a synthetic gas (syngas) to be used to generate clean electricity. The project will also capture up to 1.3 million tonnes per year of CO₂ to enhance the recovery of conventional oil in the area.

“Creating syngas from coal and sequestering CO₂ achieves all three goals in the Provincial Energy Strategy,” said Energy Minister Mel Knight. “The gasification process is clean energy production; turning coal into clean burning syngas is wise energy use; and sequestering CO₂ for enhanced recovery from existing fields will sustain economic prosperity in north-central Alberta while generating new long-term revenues for Albertans.”

The province will invest \$285 million in the Swan Hills project, from its \$2 billion Carbon Capture and Storage Fund. Construction is expected to begin in 2011 with carbon capture scheduled to start by 2015.

Swan Hills Synfuels President Douglas Shaigec says the Swan Hills project has the potential to increase the value of Alberta’s vast coal deposits. “This will position Alberta as a leader in adapting and integrating proven technologies that greatly reduce emissions and minimize environmental impacts on land, air and water, while generating reliable baseload electricity,” said Shaigec.

“This project uses proven processes in an innovative way and will demonstrate how Alberta’s vast coal resources can be used to develop clean power,” added Knight. “Not only is there great potential use for this method of electricity generation elsewhere in Alberta, but the technology could provide positive solutions to many other jurisdictions around the world.”

Building critical infrastructure for future economic growth is a key element of Alberta's plan for a strong economic recovery. *The Way Forward* will bring Alberta back into a surplus position in three years by trimming government spending; using cash reserves to protect key programs; continuing to invest in public infrastructure; and ensuring that our province's industries are competitive and continue to attract investment to provide jobs and prosperity.

Backgrounder: Swan Hills In-Situ Coal Gasification (ISCG) Project

Media inquiries may be directed to:

Jerry Bellikka
Director of Communications
Alberta Energy
780-422-3667

To call toll free within Alberta dial 310-0000.

The following document has been posted to the Government of Alberta website to view this document online and/or additional information/backgrounder

<http://www.alberta.ca/acn/200912/274344B5379B1-0815-D1E8-EFB548B844A79520.html>

Visit the Government of Alberta newsroom newsroom.alberta.ca.

To remove yourself from this subscription, please visit the following link:

<http://alberta.ca/home/newsSubscriptions.cfm?xID=17667&strEmail=cgabriel@mackenziecounty.com>

=====
This communication is intended for the use of the recipient to which it is addressed, and may contain confidential, personal and or privileged information. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.
=====

Carol Gabriel

From: ACNMail@gov.ab.ca
Sent: Friday, December 04, 2009 12:36 PM
To: Carol Gabriel
Subject: News Release - Premier's Director of Communications leaving ~27467~

News Release

December 4, 2009

Premier's Director of Communications leaving

Edmonton... Paul Stanway, director of communications for Premier Ed Stelmach, has announced he will leave the premier's office after his contract ends Jan. 30, 2010.

Stanway, 59, joined the premier's office Feb. 1, 2007, after Premier Ed Stelmach won the leadership of the Progressive Conservative Party of Alberta in December, 2006.

Premier Stelmach praised Stanway's steady and calming influence in managing a role that is fast-paced and ever-changing.

"Paul has been a trusted adviser and good friend," said Premier Stelmach. "The job of communications director is a pressure-filled job, and Paul has my deepest gratitude for the time and effort he has put into his work on my behalf."

The former newspaper executive and political columnist said the three years shepherding the premier's communications strategy have been among the most fulfilling of his professional career.

"It has been a fantastic ride," said Stanway. "The highlight was definitely the 2008 provincial election, getting such an overwhelming endorsement of the Premier's plan for Alberta. Working with Premier Stelmach has been a real privilege. He's a man of great vision, very passionate about Alberta - and a guy who gets his head under the hood to make sure the right policies are in place to achieve that vision."

Stanway said he welcomes the opportunity to spend more time with his growing family, which now includes two grandchildren. "I'm certainly not in retirement mode. There are some very interesting opportunities out there."

-30-

Media inquiries may be directed to:

Paul Stanway
Office of the Premier
780-427-2251
780-951-7005
paul.stanway@gov.ab.ca

Tom Olsen
Office of the Premier
780-422-4905
780-718-3034 (cell)
tom.olsen@gov.ab.ca

*Info
C.C. Spinks*



ALBERTA
TOURISM, PARKS AND RECREATION

Office of the Minister
MLA, Calgary-Shaw

December 7, 2009

AR19651

Mr. Greg Newman
Reeve, Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Newman:

The Ministry of Tourism, Parks and Recreation is responsible for sport and recreation in Alberta, and we are pleased to invite you to consider submitting a bid for the right to host the 2013 Alberta 55 Plus Winter Games in your community. Enclosed, for your information, is a brochure with details on how to apply.

The successful host community is given the opportunity to showcase its talents to approximately 1,100 participants from all regions of the province, as well as to attract numerous spectators and special guests. Communities with populations of less than 10,000 are encouraged to join together with neighbouring communities to submit a joint bid.

The community awarded the 2013 Alberta 55 Plus Winter Games will receive base financial support to cover operational, cultural and legacy aspects of the Games.

The *Guidelines for Communities Bidding to Host the 2013 Alberta 55 Plus Winter Games* is available from the Alberta Sport, Recreation, Parks and Wildlife Foundation (ASRPWF) upon request, to assist you in preparing your bid.

In addition, staff of the ASRPWF are available to provide consultative assistance if required. For additional information, please contact Mr. Dennis Allen, ASRPWF, toll-free by first dialing 310-0000 followed by (403) 297-2729; or e-mail dennis.allen@gov.ab.ca.

We look forward to receiving your application.

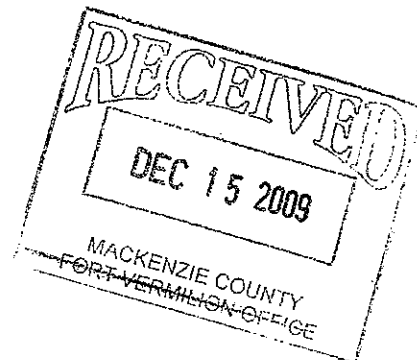
Sincerely,

Cindy Ady

Cindy Ady
Minister of Tourism, Parks and Recreation
MLA, Calgary-Shaw

Attachment

cc: Alberta Sport, Recreation, Parks and Wildlife Foundation



December 10th, 2009

Mackenzie County
Mr. William Kostiw
Chief Administrative Officer
4511-46 Avenue, Box 640
Fort Vermilion, AB T0H 1N0

Dear Mr. Kostiw:

Alberta Tourism, Parks and Recreation (ATPR) is committed to facilitating the profitability and sustainability of existing tourism operators, as well as the entry of new operators into the tourism sector. The Tourism Business Development, Research and Investment Branch is always ready to help investors identify viable tourism investment opportunities. Our knowledgeable and experienced staff provides a wide range of free services that help entrepreneurs make sound business decisions.

ATPR is pleased to provide the enclosed copy of the Fall 2009 Tourism Business Outlook newsletter. Some of the topics covered in this publication include air access, new and updated resources from ATPR, the 2009 Tourism Investment Symposium, an accommodation outlook for Alberta, as well as some tourism related statistics. There is also a message from the Honourable Cindy Ady, Minister of Tourism, Parks and Recreation.

If you require further information, please do not hesitate to contact Scott Martin at (780) 415-8827 (to call toll-free within Alberta dial 310-0000). Please note this publication is also available online at <http://www.tpr.alberta.ca/tourism/tourismdevelopment/pdf/Fall%202009%20FINAL.pdf>

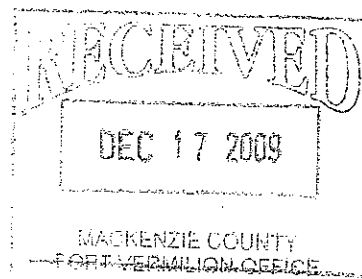
We hope this information is useful to you.

Sincerely,



Bill Hodgins
Manager, Tourism Business Services Unit

Enclosures



TOURISM Business OUTLOOK

2009
Update

BRINGING OPPORTUNITIES TOGETHER

Fall 2009 - Volume 3

Message from the Minister

Honourable Cindy Ady Minister of Tourism, Parks and Recreation

Providing air access to land-locked Alberta is an important part of ensuring that travellers from around the world can easily visit our province.

The federal government has jurisdiction over Canada's air service agreements, defining which airlines can access specific airports and regions, price regulations and more. Alberta has a major interest in seeing more open skies agreements made, which would remove restrictions on airlines and give them the ability to respond to market demands. Open skies are critical to keeping Alberta competitive in the global marketplace, and I am working with my colleague, Alberta Transportation Minister Luke Ouellette, to encourage the federal government to pursue more of these types of agreements.

Recently, our departments hosted the first-ever Alberta Open Skies Forum. It was a chance for tourism and air industry stakeholders like the Edmonton and Calgary airport authorities, WestJet, Korean Air, and Emirates Airlines to discuss open skies opportunities that would benefit Alberta and help to grow tourism, trade, and investment. Stakeholders helped validate air service agreement priorities from Alberta's perspective, which were included in a report now available online at www.tpr.alberta.ca/tourism under "Air Policy". We hope to host another Alberta Open Skies Forum in the new year.

Following the Alberta Open Skies Forum, we were pleased that the federal government announced a new Open Skies agreement with South Korea, which was identified as a key Alberta market. It is a good step forward, but we want to see more done.

We carried the open skies message to the meeting of Canada's Tourism Ministers in early September. The Honourable John Baird, Federal Transport Minister, participated in discussions on how to move forward on open skies priority markets, and the Alberta Open Skies Forum report was highlighted. Later that month, Premier Ed Stelmach was the keynote speaker at British Columbia's International Open Skies Summit in Vancouver. Premier Stelmach, along with B.C. Premier Gordon Campbell and Saskatchewan Minister of Enterprise Ken Cheveldayoff, signed an unprecedented declaration affirming western Canadian support for open skies.

We have asked the federal government to make the creation of more open skies agreements a priority, and we will work closely with them on this issue. On behalf of the Government of Alberta, I will continue to monitor federal activities as they relate to open skies, and communicate with my colleagues to ensure Alberta's priorities are being addressed.

Welcome

Welcome to the third edition of the Tourism Business Outlook. The aim of this publication is to keep you up-to-date on activities and information pertaining to the Tourism Business Development, Research and Investment Branch.

Our Mission

Alberta Tourism, Parks and Recreation is committed to facilitating the profitability and sustainability of existing tourism operators, as well as the entry of new operators into the tourism sector.

The Tourism Business Development, Research and Investment Branch is always ready to help investors identify viable tourism investment opportunities. Our knowledgeable and experienced staff provide a wide range of free services that help entrepreneurs make sound business decisions.

We also undertake a variety of policy and advocacy initiatives to support the tourism industry in Alberta.

Government of Alberta ■
Tourism, Parks and Recreation

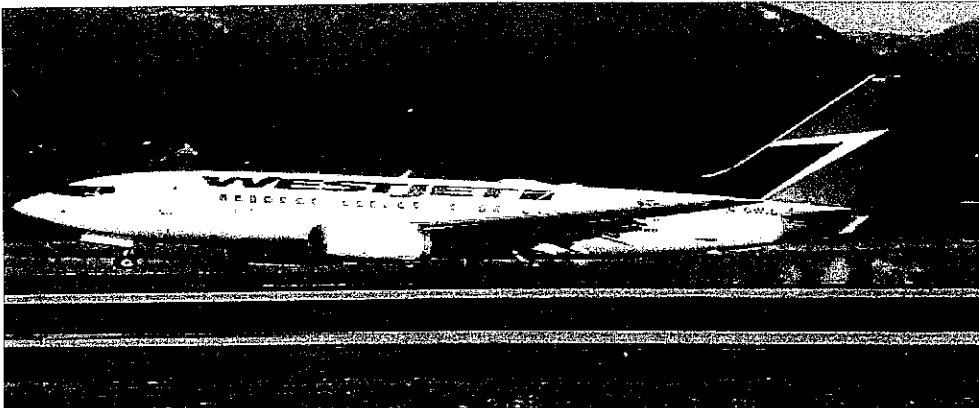
Air Access Corner

NEW OPEN SKIES AGREEMENT BETWEEN CANADA AND SOUTH KOREA

A new Open Skies agreement between Canada and South Korea could mean cheaper flights and more commerce between the two countries. Under the agreement, air carriers in either country will be allowed to operate as many scheduled passenger and cargo trips as they wish. Carriers will also be able to pick up traffic in each other's country and continue to a third country as part of service to or from their home country. According to Canada's Transport Minister, John Baird, this agreement will benefit travellers and shippers by providing more choices in terms of destinations, flights and routes, and the potential for lower fares.

"This agreement will help create new jobs for our economy, expand market potential for our businesses and build connections for our citizens," federal Minister of International Trade and Minister for the Asia-Pacific Gateway, Stockwell Day said. The open skies agreement is consistent with the federal government's Blue Sky policy announced in 2006 and aimed at opening up travel and goods movement between Canada and other countries.

Source: Transport Canada, July 15, 2009



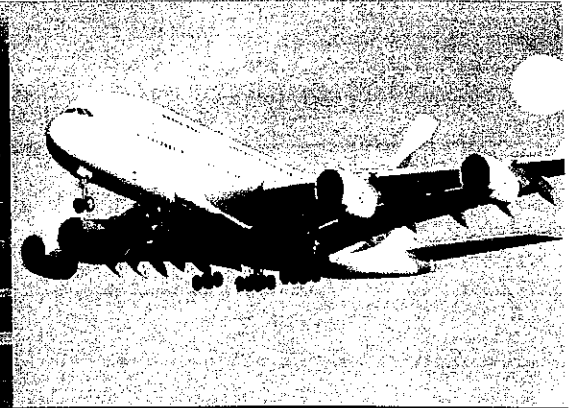
Also of Interest

WestJet saw its load factor and traffic rise in September, prompting some analysts to suggest a turnaround in the economy may be underway. WestJet's September load factor was 77.7%, up 2.2 points from 2008, the first positive change since January. WestJet's traffic was also up 0.4% over last September's figure.

"It's the first slight signal that maybe a turnaround is at hand," independent airlines analyst Rick Erickson said of the carrier's September traffic results.

Air Canada reported a consolidated load factor of 79.7% for September, down 0.2 points compared to 2008. System traffic decreased 2.1% on a capacity reduction of 2% system-wide.

Source: Calgary Herald, October 6, 2009



Summary of Total Year-Over-Year Passenger Traffic Performance at Selected Canadian Airports

	Toronto	Vancouver	Montreal	Calgary	Edmonton	Ottawa	Winnipeg	Halifax	Victoria	Kelowna	Saskatoon	Regina	St. John's
Full Year 2008	+2.6%	+2.0%	-0.1%	+2.0%	+6.1%	+6.1%	+0.1%	+3.2%	+3.8%	+2.1%	+9.6%	+5.0%	+3.2%
Q1 2009	-6.3%	-10.7%	-5.3%	-5.2%	-2.9%	-4.4%	-3.3%	-11.5%	-1.0%	-7.6%	+5.7%	+0.9%	-3.4%
Q2 2009	-10.4%	-13.1%	-8.2%	-6.8%	-5.7%	-6.2%	-6.6%	-5.9%	-2.5%	+2.4%	+2.3%	+1.4%	+0.1%
July 2009	-4.9%	-11.7%	-1.5%	-2.5%	-7.5%	-5.5%	-7.6%	-3.0%	+8.0%	+2.0%	+8.0%	+1.2%	+1.5%

Source: InterVISTAS September 2009 Canadian Aviation Intelligence Report

Government of Alberta

Tourism Business Development Resources - New and Updated Material

Tourism Development and Business Planning Guides

The Tourism Business Development, Research and Investment Branch has updated both of these guides. The Tourism Development Guide is geared towards the first-time operator, who may not be familiar with all the necessary steps in the development process in Alberta. It also assists the more experienced operator, serving as a checklist for what is required. The Tourism Business Planning Guide is designed as an aid to writing a business plan for an existing or prospective tourism project. A well-constructed business plan plays an important role in the development of a successful business.

Tourism Funding Sources Guide

In addition to the above materials, the Branch also commissioned the creation of a Tourism Funding Sources Guide, which identifies funding sources for development projects undertaken by for-profit and not-for-profit organizations. It outlines a range of programs and funding sources that provide support for capital projects and operations.

The guides are available in DVD format, as well as online at www.tpr.alberta.ca/tourism/tourismdevguides.aspx

Recreational Vehicle Camping in Alberta: A Supply and Demand Side Perspective

In collaboration with representatives from the Alberta Hotel and Lodging Association and the Recreational Vehicle Dealers Association of Alberta, a follow-up study to the Recreational Vehicle Campground Development Study was completed in 2001. The new study identifies development-related opportunities and issues pertinent to the RV campground sector in Alberta.

In 2007, more than \$350 million was spent on camping-related trip expenditures in Alberta. Annually, there is approximately \$700 million spent on RV purchases in Alberta, which represents about one-third of all RV sales in Canada. Statistics like these indicate why there is general optimism about RV camping activity even during the current economic downturn. The study is available in hard copy format and online at: www.tpr.alberta.ca/tourism/rvcamp.aspx

For more information on this material, please contact:

Mr. Bill Hodgins

Manager, Tourism Business Services Unit
 Tourism Business Development, Research and Investment Branch
 Phone: 780-427-6485 (or toll-free through the Government of Alberta
 1-800-963-3639) or email: bill.hodgins@gov.ab.ca

Canadian Badlands Investment Opportunities

The Tourism Business Development, Research and Investment Branch undertook an assessment to identify potential tourism investment opportunities in the Canadian Badlands. The investment opportunities that were identified include:

- Boutique-style hotel close to Dinosaur Provincial Park
- Resort development in the Drumheller Valley
- Resort development at Lake Newell
- Blackfoot Crossing Historical Park and Resort
- RV resort park in the Canadian Badlands

The Canadian Badlands region extends from Stettler in the north, through Drumheller and along the Red Deer River towards the southeast. The western border runs east of Red Deer, Calgary and Lethbridge. Saskatchewan and the United States border the eastern and southern areas of the region.

Information booklets have been developed that profile the region and the specific investment opportunities. They can be located online at: www.tpr.alberta.ca/tourism/investment/canadianbadlands.aspx

Please contact Mr. Bill Hodgins (780) 427-6485 if you require any further information.



Government of Alberta ■
 Tourism, Parks and Recreation

Tourism Investment Symposium 2009

The Tourism Business Development, Research and Investment Branch hosted the 5th Annual Tourism Investment Symposium in Calgary on September 22, 2009. The event was held at the Telus Calgary Convention Centre and it brought together Alberta communities, investors, developers and tourism financiers to explore business investment opportunities in Alberta's tourism industry.

Communities/regions that participated in the 2009 Symposium:

- Brazeau County
- Canadian Badlands .
- County of Grande Prairie
- Crowsnest Pass
- Drumheller
- Economic Development Alliance Southeast Alberta
- Grande Cache
- Lacombe County
- Olds
- Rocky View County
- Sylvan Lake
- Wetaskiwin

Investment opportunities can be viewed online at:

An investment opportunity package was developed, comprised of profiles for each participating community and their specific, investment-ready tourism development opportunities. This package was provided to investors a month in advance of the Symposium.

The Symposium commenced with an Introductory welcome from the Honourable Cindy Ady, Minister of Tourism, Parks and Recreation. Next, participating communities provided a brief presentation on their respective tourism investment opportunities.

Following the presentations, each community was given the chance to network with investors and promote their opportunities. Using a tradeshow approach, each community set up an information booth to display their opportunities and had representatives on hand to meet with interested investors.

Feedback received from the Symposium indicates a number of communities are following up with potential leads they obtained at the event. The Tourism Business Development, Research and Investment Branch looks forward to hosting the 6th Annual Tourism Investment Symposium 2010 in Edmonton.

For more information on the Symposium contact Scott Martin at 780-415-8827, or via email at: scott.martin@gov.ab.ca

Useful Websites

Alberta Hotel and Lodging Association

www.ahla.ca

Alberta First

www.albertafirst.com

Travel Alberta

www.travelalberta.com

www.industry.travelalberta.com

Smith Travel Research

www.smithtravelresearch.com

Calgary Economic Development

www.calgaryeconomicdevelopment.com

Edmonton Economic Development Corporation

www.edmonton.com

Alberta Economic Development Authority

www.alberta-canada.com/aeda

The Business Link

www.canadabusiness.ca/alberta

Important Dates

Nov 29 - Dec 2, 2009

Canada's West Marketplace
Victoria Conference Centre
Victoria, British Columbia

April 12-14, 2010

Growing Rural Tourism Conference
Camrose Regional Exhibition
Camrose, Alberta

Spring 2010

Tourism Business Development Forum
Alberta Tourism, Parks and Recreation
Calgary, Alberta

Government of Alberta

Alberta's Accommodation Outlook

The Tourism Business Development, Research and Investment Branch sponsored the Alberta Accommodation Outlook session that was delivered by PKF Consulting at the Alberta Hotel and Lodging Association's Annual Convention in Lake Louise on April 7. Here are a few key aspects that PKF noted relating to the accommodation sector in Alberta:

- 2,000+ rooms to open province wide in 2009
- New construction opportunities exist in Alberta; the question is where to build.
- Development costs may be on the decline
- Less leisure travel through/to Alberta from the neighbouring provinces as visitors typically curb leisure spending in oil/gas price downturns
- Fewer crew workers staying in hotels for training/certifications, as drilling activity is down in Alberta
- Fewer engineers/architects in hotels for oil/gas or other infrastructure projects

For more information visit: www.tpr.alberta.ca/tourism/statistics/accommodation.aspx

Highlights from the Canadian Lodging Outlook

According to the Canadian Lodging Outlook for January 2009 from HVS and Smith Travel research,

"Our industry is cyclical and the good times will return. Don't give up! Use this time as an opportunity to be smart with effective revenue management strategies. Weather the down cycle and be well positioned for when the recovery arrives."

As revenue share becomes more challenging to grow, revenue management becomes a much larger focus. Some goals include:

- Price rooms appropriately and affordably to keep your current client base;
- Attract new clients now and keep them for the long run;
- Ensure that you sell rooms at a profit;
- Maintain, and eventually grow, market share

What constitutes effective revenue management strategies for today?

1. Know the cost-per-occupied room and establish reasonable RevPar goals.
2. Study the revenue data available to you through STR, PMS reservations, and Hotelligence reports.
3. Know what your competitors are up to on a daily basis.

The word on the street for revenue management is "Don't be foolish, don't discount."

Source: HVS, Smith Travel Research

Canadian Hotel Sales 1998-2008

Year	Number of Properties	Number of Rooms	Total Investment \$	Price Per Room \$
1998	172	24,090	1,361,322,026	56,510
1999	36	4,411	406,284,400	92,107
2000	48	5,760	487,537,000	84,642
2001	40	6,405	650,815,000	101,610
2002	56	6,297	500,000,000	80,000
2003	55	7,159	447,216,100	62,469
2004	76	8,221	535,323,675	65,117
2005	111	15,713	1,598,651,075	101,741
2006	120	16,932	2,712,589,484	160,205
2007	165	28,255	4,564,522,690	161,547
2008	100	9,558	1,106,530,564	115,770

Source: HVS, Smith Travel Research

Alberta Occupancy & ADR (excluding resorts)

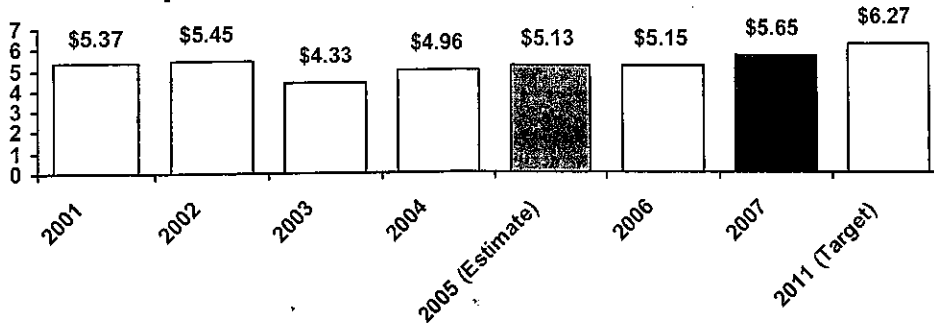
Occupancy Rate %		Occupancy point change	ADR \$ CAD		ADR
2008	2007	% Chg	2008	2007	% Chg
69%	72%	-3.3%	134	126	7%

Source: PKF Consulting Inc.

Government of Alberta
Tourism, Parks and Recreation

Tourism Visits and Expenditures in Alberta

Tourism Expenditures in Alberta (In Billions)



Tourism Visits and Expenditures in Alberta by Origin (2007)

Residents of:	Person-visits (in thousands)	Trip Spending (in millions)
Alberta	17,854	\$2,968
Rest of Canada	2,700	\$1,225
United States	929	\$643
Overseas	793	\$811
Total	22,276	\$5,647

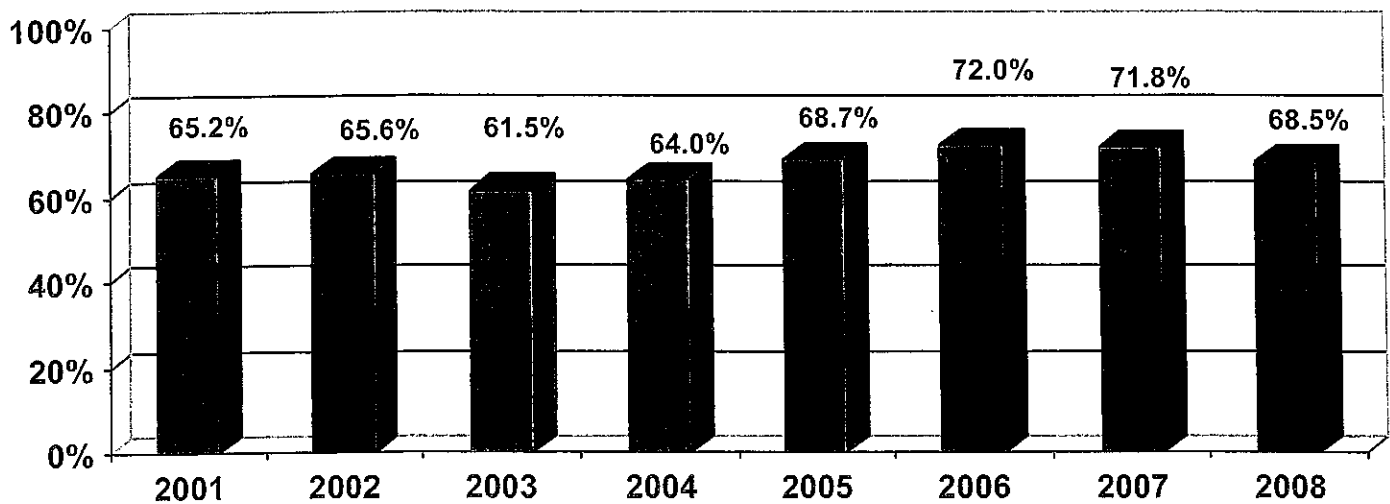
Source: Statistics Canada, Travel Survey of Residents of Canada and International Travel Survey

Direct Entries into Alberta by International Visitors January-September 2009

- For the first nine months of 2009, Alberta's overnight direct entries by international visitors (U.S. and overseas) decreased -5.9%, compared to the first nine months of 2008. For Canada as a whole, the decline was -7.6%.
- Overnight direct entries for the first nine months of 2009 from the U.S. to Alberta decreased -1.3%, compared to the first nine months of 2008. Nationally, the decline was -5.6%.
- For the first nine months of 2009, overnight direct entries by overseas visitors into Alberta decreased -13.2%, compared to the first nine months of 2008. Nationally, the decrease was -13.0%.

Source: Statistics Canada, International Travel: Advance Information

Average Occupancy Rate for Hotels and Motels in Alberta



Source: PKF Consulting Inc.

Government of Alberta

Post-Summer 2009 Alberta Tourism Operator Survey

The Post-Summer 2009 Alberta Tourism Operator Survey was conducted from September 14 to 30. The study obtained feedback from 108 tourism industry operators in 42 Alberta communities, eastern Canada and the United States.

In the 2009 pre-summer survey, operators forecast a summer of fewer international visitors, a slowdown in corporate demand, and a dependence on Albertans vacationing at home. According to the results from the 2009 post-summer survey, operators' summer forecasts indeed came to pass.

One respondent aptly characterized 2009 as the year of the "perfect storm." Not only did the global economy have a negative impact on travel plans, tourism operators were also hit with the impact of the H1N1 virus, the introduction of new cross-border travel restrictions, and poor early summer weather.

The Post-Summer study found:

- Albertans travelling in Alberta contributed to a busy summer for campground, RV park, and attraction and event operators.
- The Travel Alberta "Stay" campaign received many positive comments from operators who report it effectively stimulated in-province travel in 2009. That helped to offset a significant decrease in the number of international and U.S. visitors, especially to the National Parks.
- Venues catering to crew and corporate business suffered through a summer of low visitor numbers, which was expected.

To view the full report please go to: www.tpr.alberta.ca/tourism or www.Industry.TravelAlberta.com

Measuring Tourism Marketing Effectiveness Workshop

On July 20, 2009, Tourism Business Development, Research and Investment Branch hosted a Measuring Tourism Marketing Effectiveness Workshop. The workshop was held in Edmonton and featured guest speakers Edward McWilliams (President, Reach Market Planning LLC), Bill Siegel (Chairman & CEO, Longwoods International), and Denise Miller (VP, Strategic Marketing & Research Inc.).

The Branch had undertaken research to review best practices for measuring the effectiveness of government and not-for-profit tourism marketing activities. The objective of this workshop was to engage in dialogue and discuss approaches to measuring tourism marketing effectiveness in Alberta.

Feedback received by the Branch has been extremely positive and the workshop is being used as a learning experience to explore new approaches in measuring tourism marketing effectiveness.

Inaugural Tourism Business Development Forum

The inaugural Tourism Business Development Forum was held in Edmonton on March 4, 2009. The Forum provided the opportunity for stakeholders to discuss: access to capital, securing land for tourism development, preparing a successful business plan, and funding sources for not-for-profit tourism development projects. Each topic was addressed by a panel of relevant speakers.

Feedback from delegates support that the Forum was a valuable source for business information and networking. It is anticipated that the event will be repeated in 2010 in Calgary.

Government of Alberta ■
Tourism, Parks and Recreation

How Can We Help You?

Tourism Business Development

- Provide business information and advisory services to clients who are developing or expanding tourism products such as hotels, resorts, golf courses, guest ranches, ski hills, ecotourism and tourism related events.
- Offer financial advice and facilitate client access to capital.
- Guide clients through the regulatory processes involved in tourism development projects.
- Work with the government departments in an advocacy role to represent the interests of the tourism industry in key policy areas such as improved air access, highway signage and product development.
- Advice on tourism-related economic impact assessments.

Tourism Investment

- Work with investors, developers and financial community to encourage and facilitate investor interest and involvement in Alberta's tourism industry.
- Assessment and linking of investor interests and financial resources with appropriate tourism investment opportunities.
- Generate investor interest through investment attraction activities, such as the annual Tourism Investment Symposium, the investment section of ATPR's website and participation at key industry investment conferences and events.
- Proactively work with Alberta International and Intergovernmental Relations' International Offices to distribute information on tourism investment opportunities in Alberta, with the goal of attracting foreign investment.

Tourism Research

- Tourism research conducts research and provides timely, relevant information that enhances understanding of market and consumer trends.
- Measures Alberta's tourism industry performance by collecting and analyzing data from the International Travel Survey and Travel Survey of Residents of Canada.
- Tourism research clients include Travel Alberta, tourism operators, tourism associations, consultants and other industry stakeholders.
- Tourism research partners with the Canadian Tourism Commission, other provincial tourism agencies, Parks Canada and many other stakeholders to produce reports, studies and statistics.

Tourism Business Development, Research and Investment Branch

Moe Rehemtulla, Branch Director

Tourism Business Development, Research & Investment
780.427.6689 / moe.rehemtulla@gov.ab.ca

Bill Hodgins

Manager, Tourism Business Services
780.427.6485 / bill.hodgins@gov.ab.ca

Scott Martin

Tourism Investment Consultant
780.415.8827 / scott.martin@gov.ab.ca

Sid Nieuwenhuis

Manager, Tourism Research
780.422.1058 / sid.nieuwenhuis@gov.ab.ca

Michelle Drysdale

Senior Tourism Research Analyst
780.427.6443 / michelle.drysdale@gov.ab.ca

Kristy Hubscher

Tourism Research Analyst
780.415-1224 / kristy.hubscher@gov.ab.ca

6th Floor, Commerce Place, 10155 - 102 Street
Edmonton, Alberta, Canada T5J 4L6
Fax 780.427.0778

www.tpr.alberta.ca/tourism

Government of Alberta

agenda
ref



December 10, 2009

**Alberta Onsite Wastewater
MANAGEMENT ASSOCIATION**

Dear William Kostiw,

I am pleased to invite you to the Alberta Onsite Wastewater Management Association (AOWMA) 2010 Annual Convention at the River Cree Casino and Resort this February 4 – 6.

We work hard to ensure our conventions offer something for all wastewater stakeholders. Municipal decision makers are no exception. Over the past year, we have been working with municipalities to help them address their most pressing wastewater management issues. This convention aligns with this work, and we are sure that you will come away with new insights that will benefit your municipality.

This year, there will be specific developments from the provincial government and the AOWMA that will affect your local operations. These items will be covered at convention. For example, the long-awaited release of the Alberta Standard of Practice for Onsite Systems and the related site evaluation requirements and other details will affect how municipalities approve onsite systems.

Related to this, the association is working closely with Alberta Municipal Affairs on developing supplementary material that should be submitted with private sewage applications. Your planners and safety codes officers need to know how this will impact them.

We'll also be looking at how, when and where municipalities should be considering the use of decentralized wastewater systems. This will be valuable planning advice, especially when the alternative is to spend millions of dollars in big-pipe wastewater infrastructure.

We will continue to work with all rural municipalities and their property owners in 2010. We trust that our 2010 convention and tradeshow will be a great kick-off to another exciting year.

Event information can be found online at www.aowma.com. To register, contact our office at 780-489-7471.

The AOWMA looks forward to seeing you in Edmonton this February!

Sincerely,

Keith Gylander
Executive Director



Alberta Onsite Wastewater
MANAGEMENT ASSOCIATION

Delegates and Exhibitors to the AOWMA Convention & Trade Show

Please find below the online hotel booking information for the upcoming convention and trade show on February 4, 5 & 6th in Edmonton, AB.

Simply cut and paste any of the three links below and include with your electronic correspondence to facilitate the reservation process.

You will be directed to the property's home page with the code already entered in the appropriate field. All you need to do is enter the contracted arrival date and departure dates to begin the reservation process and select [check availability].

[Edmonton Marriott at River Cree Resort >>](#)



<http://www.marriott.com/hotels/travel/yegmc?groupCode=owmowma&app=resvlink&fromDate=2/3/10&toDate=2/7/10>

Assess info.

Carol Gabriel

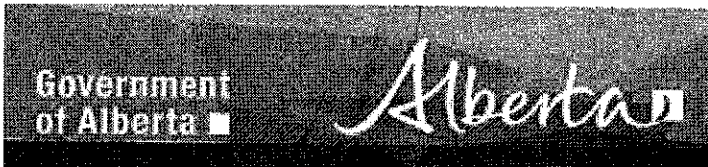
From: Shahid Gill [Shahid.Gill@gov.ab.ca]
Sent: Thursday, December 10, 2009 1:53 PM
To: Samuel Tekle; Bill Kostiw
Cc: Mark Schwab
Subject: RE: BF 76209 and BF 76506 Assessment Proposal

Hi Sam & Bill,

The proposal submitted by Genivar for the assessments of BF 76279 & 76506 is acceptable to the Department. Please proceed with the assessments.

Thanks & regards,

Shahid Gill, M.E.Sc., P.Eng.
Bridge Engineer
Peace Region
Alberta Transportation
Phone: (780) 618 4380
Fax: (780) 624 2440



From: Samuel Tekle [mailto:Samuel.Tekle@genivar.com]
Sent: Monday, December 07, 2009 8:04 PM
To: Bill Kostiw
Cc: Shahid Gill; Mark Schwab
Subject: BF 76209 and BF 76506 Assessment Proposal

Bill,

Please see attached.

Regards,

 **GENIVAR**

Samuel Teklé, MScE, P. Eng. | Senior Manager, Bridge Engineering Services
GENIVAR | *Constructive people*
2693 Broadmoor Blvd., Suite 132
Sherwood Park, Alberta
T 780-410-6740 | C 780-231-0105
www.genivar.com



Before printing, think Green - Avant d'imprimer, pensez à l'environnement

CONFIDENTIALITY WARNING:



de info.

2693 Broadmoor Blvd, Suite 132
Sherwood Park, Alberta T8H 0G1
Telephone: (780) 410-6740
Fax: (780) 449-4050
Email: samuel.tekle@genivar.com

December 7, 2009

GENIVAR File: BF 76279 & 76506

Mackenzie County
Box 1690
La Crete, AB T0W 2H0

Attention: Mr. Bill Kostiw, CAO

**RE: Submission of Engineering Cost Budgets for Bridge Assessments
BF 76279, Local Road over Tributary to Caribou River near Fort Vermilion - NW 28-109-12-5
BF 76506, Local Road over Tributary to Bear River near La Crete - SW 1-105-14-5**

Thank you for the opportunity to submit this letter proposal for the engineering work to complete the Assessments of the subject bridge files. In preparation of this proposal, we have reviewed the BIM information. This proposal is based on the following additional assumptions:

- Field work on both bridges will be completed on the same trip.
- The bridge decks shall be cleared of any accumulated gravel and/or snow – by others.
- Any beaver dam removal and/or dewatering of sites, if required, will be completed by others.
- Timber Coring and Level 2 Girder Inspections will be completed.
- A draft copy of the Assessment shall be submitted no later than February 14, 2010, and a final copy will be submitted by February 28, 2010.

Lump sum budget to complete the work on BF 76279, a single span bridge, is \$6,500 and on BF 76506, a 3-span bridge, is \$7,500. These costs are based on completing the inspection of both bridges under one mobilization.

Engineering work will be in accordance with Government of Alberta (GOA) Transportation Guidelines so that the work will be eligible for government (GAP) funding. All engineering costs listed in this proposal are normally eligible for GAP funding. To help expedite the approval process, a copy of this proposal has been forwarded to the GOA Transportation for their review.

Please contact me at (780) 410 6740 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Samuel Teklé'.

Samuel Teklé, MScE, P. Eng.
Senior Manager, Bridge Engineering Services

ST/dt

Enclosure

cc: Shahid Gill, GOA Transportation - Peace River
Mark Onaba, GENIVAR - Grimshaw

*cc
Agenda
into*



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Lac La Biche - St. Paul*

December 11, 2009

To All Municipal Chief Elected Officers:

With the global economic downturn, the past year has been challenging – for you, and for the Government of Alberta. As we finalize *Budget 2010*, we will need to make some difficult decisions to ensure we continue to provide Albertans with the services they rely on and deserve.

Recently, Premier Ed Stelmach outlined the government's four-point plan to position Alberta for a strong economic recovery:

1. Return the province to a surplus in three years.
2. Use our cash reserves to help us deliver on core public services, like health, education, and seniors' care.
3. Continue to invest in infrastructure, like roads, water treatment facilities, and libraries.
4. Ensure Alberta's industries can compete globally and attract investment.

Ensuring Alberta has strong, sustainable, and accountable municipalities is a priority for our government, and a key part of our plan.

During my recent tour of Alberta's municipalities, you asked for a high level snapshot of *Budget 2010* to help you prepare your budgets for next year. While exact budget numbers for municipalities will be announced as part of *Budget 2010*, we can tell you that we do expect some small budget changes, but hope that the impact will be minimal.

In 2009/10, direct provincial support to Alberta's municipalities is \$2 billion. Overall, in 2010/11, funding levels are expected to be roughly the same, though individual municipal allocations may vary in accordance with program criteria.

This includes similar levels of funding as in 2009/10 for programs like:

- the Municipal Sustainability Initiative (including the 2009/10 funding for MSI and the Alberta Municipal Infrastructure Program);
- Municipal Policing Assistance Grants; and
- the Family and Community Support Services program.

.../2

104 Legislature Building, Edmonton, Alberta Canada T5K 2B6 Telephone 780-427-3744 Fax 780-422-9550
4434 - 50th Avenue, St. Paul, Alberta Canada T0A 3A2 Telephone 780-645-6999 Fax 780-645-5787
Toll Free From All Areas 1-866-674-6999

All Municipal Chief Elected Officers
Page Two

While we will make every effort to maintain our support for municipalities as the economy recovers, it is likely that provincial revenues will be much slower to rebound. In light of this, I encourage municipalities to maintain flexibility in their capital plans and focus available funding on the most important strategic priorities.

I hope you find this information useful as you prepare your budgets for next year. Once *Budget 2010* is announced, you will receive letters with your specific funding allocations, as is normal procedure.

Sincerely,



Ray Danyluk
Minister

cc: Chief Administrative Officer

Carol Gabriel

From: Sheryle Runhart [srunhart@countypg.ab.ca]
Sent: Friday, December 18, 2009 1:57 PM
To: ben@mdfairview.ab.ca; cao@clearhillscounty.ab.ca; irenec@birchhillscounty.com; kevin.greig@woodbuffalo.ab.ca; fkary@telus.net; Carol Gabriel; mdpeace@wispernet.ca; ramiles@northernsunrise.net; dnellis@saddlehills.ab.ca; treasurer@mdbiglakes.ca; ssortland@northernsunrise.net; Jim Squire; rtherriault@midsmokyriver.com; lturcotte@midsmokyriver.com; cao@mdnorth22.ab.ca
Subject: EOEP course offered in conjunction with AAMDC Zone 4 in February 2010
Attachments: image001.wmz; eoep ad.pdf

Merry Christmas everyone!

The County of Grande Prairie is partnering with EOEP and offering a course in conjunction with AAMDC Zone 4. It will be held February 11th starting at 8:30 a.m.

Please see the attached for details.

Have a Safe and Happy Holiday.



Sheryle Runhart
Executive Assistant to Reeve and County Administrator
County of Grande Prairie No. 1
Phone: 780-532-9842 ext.205
Fax: 780-539-9880
Email: srunhart@countypg.ab.ca



ELECTED OFFICIALS
Education Program

December 15, 2009

The Alberta Elected Officials Education Program Corporation is pleased to announce the County of Grande Prairie is once again partnering with EOEP to offer another elected officials education program course offering in the northwest.

While details have yet to be finalized, we plan to offer Team Building on February 11, 2010. Information on the course location, instructor and accommodation will be announced as soon it is available. Course cost is \$ 330.75 plus GST. Registration confirmations will be emailed.

Team Building

(Supplementary Course. Designed to strengthen the core competency of Communications and Interpersonal Skills Competency.)

The success of an elected official depends not only on themselves but on how well they can work with others. This course will present strategies to improve teamwork, minimize conflict and develop an appreciation for how others work. Participants will analyze their own communication style and being to understand how this style affects how others perceive them and its impact on council. Elected officials will look at ways to develop realistic expectations of one another and how to manage accountability and performance issues.

The learning objectives are:

- Understand the stages of team development and their implications
- Explore personal style and its impact on team dynamics
- Examine effective approaches to teamwork and group problem solving.

The schedule for the course day will be:

8:00 a.m. – 8:30 a.m. - Registration, coffee and continental breakfast

8:30 a.m. – 4:30 p.m. - Course

Lunch is provided.

Because this course is offered through the Regional Program Delivery model a minimum of 30 registrations must be guaranteed no later than January 20, 2010 to ensure the course will be

proceed. Registration is closed to the rest of the province so there will be no on-line registration process. Just call, fax or email the following information to us:

- the registrant's name
- the name of the municipality
- a billing address -- mailing and email address
- an email address for the registrant
- a reference to "February 11 Team Building Course".

We encourage you to take advantage of this opportunity to register now.

If you have any questions about EOEP, please do not hesitate to contact Karen Mack, Registrar, at phone (403)346-1040, fax (403)346-1054 or e-mail at eoep@telus.net.

Thank you.

Lavinia Henderson
Chief Executive Officer
Alberta Elected Officials Education Program Corporation



Northwest Corridor
Development Corporation
P.O. Box 1414, Grande Prairie, AB Canada T8V 4Z2
Tel: 780.567.4991 | Fax : 780.494.2529 | Email: aldridge@nwcorridor.com

next cc
agenda
info

December 18, 2009

SUBJECT: Submissions to the federally appointed Rail Freight Service Review Panel

Dear NCDC member:

By way of background, when our federal government tabled proposed amendments to the shipper protection provisions of the *Canada Transportation Act* (CTA) on May 30, 2007, it announced its commitment to begin a review of rail freight service within 30 days of the Bill receiving Royal Assent; this due to significant concerns expressed by railway shippers and other rail-based logistics stakeholders. This bill (Bill C-8) received Royal Assent on February 28, 2008 and, subsequently, the federal government got the promised review underway.

The review is being conducted in two phases. Phase I. consisted of quantitative and qualitative analytical work being carried out by independent consultants for Transport Canada. Draft recommendations and reports from this analytical stage should be made available to interested parties soon. The review's Phase II. is development of recommendations for the Minister by a "Panel of three eminent persons." Their recommendations are to be based on Phase I. results, any other relevant information, and consultations with stakeholders.

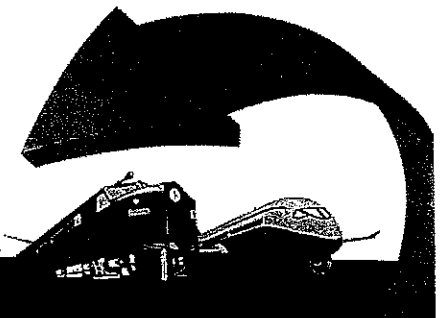
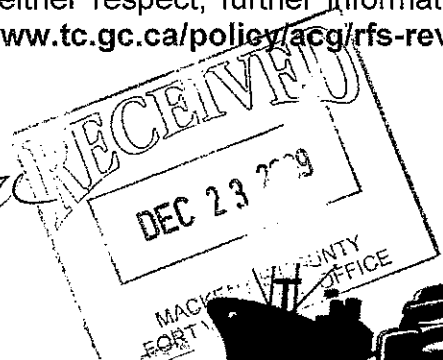
It is in connection with Phase II. we advise you, as NCDC members, the organization will be making a submission to this Rail Freight Service Review Panel. All such submissions are required by February 26, 2010, latest. NCDC's submission, along with others, will be taken into account by the Rail Freight Service Review Panel in their preparation of a draft report with recommendations, due by May 31, 2010. Further for your reference, Phase II., and the entire review, culminates in a final report with recommendations prepared and submitted by the Rail Freight Service Review Panel to the Minister by August 31, 2010.

As an NCDC member we invite your suggestions/comments, by February 1, 2010 latest, that we may consider them in constructing NCDC's written submission to the panel. To further expedite, please email them to: mckolebaba@wispernet.ca and cc: aldridge@nwcorridor.com

This is not intended as precluding your organization from making its own submission to the Rail Freight Service Review Panel. In either respect, further information to guide you can be found online by using the following link: www.tc.gc.ca/policy/acg/rfs-review-examen-sfm/hw-eng.htm

Yours truly,

Carolyn Kolebaba
Chair, NCDC



Carol Gabriel

From: Andy Wiebe [Andy.Wiebe@albertahealthservices.ca]
Sent: Friday, December 18, 2009 2:41 PM
To: Carol Gabriel
Cc: Jason Gabriel
Subject: Fort Vermilion Bay Door Quote
Attachments: FTVM Door Quote.jpg

Hello Bill,

Hey there Bill, as per our conversation today I have attached a quote for the door that needs to be replaced. Please advise of when to go ahead and make this order.

Thanks and Merry Christmas.

Andy Wiebe
Team Leader - La Crete
Alberta Health Services - EMS
Phone: 780-841-1819
Fax: 780-928-2829
mail: andy.wiebe@pchr.ca

Dec 29/09
attention
John + Henry Klassen
Henry could you please take care of this.
Bill

This message and any attached documents are only for the use of the intended recipient(s), are confidential and may contain privileged information. Any unauthorized review, use, retransmission, or other disclosure is strictly prohibited. If you have received this message in error, please notify the sender immediately, and then delete the original message. Thank you.

Andy Dec 29/09
This is approved and Henry Klassen will meet with you to finalize installation and perhaps get a second quote.
Bill
cc Henry + John

Hy-Standard Door & Structure Ltd.

Box 1219
 La Crete, Alberta T0H 2H0
 Phone (780) 928-4615 Cell (780) 928-1642
 Fax (780) 928-4619

QUOTE

Quote No.: 2881
 Date: 10/22/2009
 Page: 1
 Ship Date:

Sold To:

Mackenzie Regional Emergency Services
 Att. Andy Wiebe
 Box 708
 La Crete, Alberta T0H 2H0

Ship To:

Mackenzie Regional Emergency Services
 Att. Andy Wiebe
 Box 708
 La Crete, Alberta T0H 2H0

Business No.: 82904 2167RT0001

Item No.	Quantity	Unit	Description	Tax	Unit Price	Amount
01	1	Each	14 x 12 G5000 overhead door with 3' standard lift hardware 1 - row of windows pusher springs perimeter weather strip puched angle	G	\$,224.56	3,224.56
01	1	Each	MH5011 opener/spreader bar/2 remotes	G	741.00	741.00
01	1	Each	Service call to Fort Vermilion	G	90.00	90.00
01	1	Each	Door removal	G	135.00	135.00
01	1	Each	Door installation	G	394.80	394.80
01	1	Each	Opener installation	G	150.00	150.00
01	1	Day	Lift Rental	G	100.00	100.00
			Remove & install overhead door & opener in ambulance bay in Fort Vermilion.			
			Subtotal:			4,835.36
			G - GST @ 5%			241.77
			GST			
Hy-Standard Door & Structure Ltd. GST #82904 2167						
Shipped by						
Comments: 1- full Year Installation warranty, cable jumping is not covered under warranty.						
Sold By: BRAUN, James						
					Total Amount	5,077.13

Carol Gabriel

From: Andy Wiebe [Andy.Wiebe@albertahealthservices.ca]
Sent: Wednesday, December 30, 2009 10:34 AM
To: Carol Gabriel
Subject: Updated Quote for Overhead door.
Attachments: QUOTES.PDF

Carol,

Hey there Carol. I wanted to send this to you so that you could pass this onto Bill for us. James @ High Standard Door has sent us an updated quote since the door company had given him a wrong price on the door. I hope this thousand dollar savings helps.

Cheers. Happy New Year.

Andy Wiebe

Team Leader - La Crete
Alberta Health Services - EMS
Phone: 780-841-1819
Fax: 780-928-2829
Email: andywiebe@pchr.ca



This message and any attached documents are only for the use of the intended recipient(s), are confidential and may contain privileged information. Any unauthorized review, use, retransmission, or other disclosure is strictly prohibited. If you have received this message in error, please notify the sender immediately, and then delete the original message. Thank you.

Hy-Standard Door & Structure Ltd.

Box 1219
La Crete, Alberta T0H 2H0

QUOTE

Quote No.: 2681
Date: 10/22/2009
Page: 1

Sold To:

Mackenzie Regional Emergency Services
Att. Andy Wiebe
Box 708
La Crete, Alberta T0H 2H0

Ship To:

Mackenzie Regional Emergency Services
Att. Andy Wiebe
Box 708
La Crete, Alberta T0H 2H0

Business No.: 82904 2167RT0001

Item No.	Quantity	Unit	Description	Tax	Unit Price	Amount
d1	1	Each	14 x 12 G5000 overhead door with, 3" standard lift hardware 1 - row of windows pusher springs perimeter weather strip puched angle	G	2,360.00	2,360.00
o1	1	Each	MH5011 opener/spreader bar/2 remotes	G	676.00	676.00
Ser. Fort	1	Each	Service call to Fort Vermillion	G	90.00	90.00
DR	1	Each	Door removal	G	135.00	135.00
di	1	Each	Door installation	G	394.80	394.80
oi	1	Each	Opener installation	G	150.00	150.00
lift	1	Day	Lift Rental	G	100.00	100.00
			Remove & install overhead door & opener in ambulance bay in Fort Vermillion.Pnematic safty edge is extra \$ 275.00 parts & labor.			
			G - GST @ 5%			
			GST			195.29
Hy-Standard Door & Structure Ltd. GST: #82904 2167						
Comments 1- full Year installation warranty, cable jumping is not covered under warranty.					Freight	0.00
					Total Amount	4,101.09

Council Info



P.O. Box 34
BERWYN, ALBERTA
T0H 0E0

December 21, 2009

Honourable Hector G. Goudreau
Minister of Employment and Immigration
MLA, Dunvegan-Central Peace
423 Legislature Building
Edmonton, Alberta T5K 2B6

Dear Hector,

RE: EMS Dispatch

As you are no doubt aware, EMS Dispatch is currently a topic of discussion throughout the Peace Region.

Earlier this year, it was announced by Alberta Health and Wellness that one of three provincial dispatch centres would be located at the Community Health Complex in Grimshaw. Council was extremely disappointed to recently hear that Alberta Health and Wellness is now considering further consolidation, which may result in no dispatch centre being located in the Peace Region.

In order to facilitate a face-to-face discussion of the issues surrounding the consolidation of EMS Dispatch Centres, it would be appreciated if you could invite the Honourable Ron Liepert, Minister of Health and Wellness, to visit the Peace Region and meet with the municipal elected officials who represent the electorate of the region.

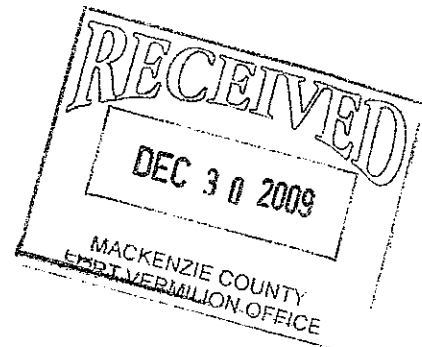
Please feel free to contact me directly should you have any questions, or require additional information.

Sincerely,

Veronica

Veronica Bliska, Reeve
M.D. of Peace No. 135

cc: A.A.M.D.C. Northern Zone Members
A.U.M.A. Northern Zone Members





ALBERTA
HEALTH AND WELLNESS

Office of the Minister

AR77759

DEC 23 2009

Ms. Veronica Bliska
Reeve
Municipal District of Peace No. 135

donron@telusplanet.net

Dear Reeve Bliska:

Your MLA, the Honourable Hector Goudreau, forwarded to me your November 11, 2009 e-mail regarding the centralization of emergency medical services (EMS) dispatch in northern Alberta. I am responding on behalf of the Government of Alberta.

Under their EMS mandate, Alberta Health Services was required to submit an emergency health services plan. I approved this plan, which included consolidation to three EMS dispatch centres. These centres will be located in Calgary, Edmonton and Grimshaw. Consolidation of EMS dispatch centres optimizes the distribution of ambulances, resulting in better patient care that is unrestricted by geographic boundaries.

According to the business plan, dispatch services in northern Alberta will be provided by the centre in Grimshaw, not Edmonton. The Grimshaw location is planned to be a larger, upgraded dispatch centre, moved from the current Peace River airport location. However, due to the current economic climate, AHS is reviewing several administrative cost savings options. While this review does include the infrastructure upgrade and operational expenses of moving forward with the Grimshaw dispatch centre, no decision has been made. Any change to the current dispatch plan will require Ministerial approval before going forward. I assure you that I will take your concerns into consideration prior to approving any change to the dispatch plan.

I note that you have requested a meeting. While I appreciate your request, my schedule does not permit me to meet with you. Mr. Tyler James, Senior Manager of my department's Emergency Health Services Branch, is available to meet with you. Mr. James can be reached at 780-422-9698 or by e-mail at tyler.james@gov.ab.ca.

Yours truly,

Ron Liepert
Minister of Health and Wellness

cc: Honourable Hector Goudreau
MLA, Dunvegan-Central Peace

Frank Oberle, MLA
Peace River



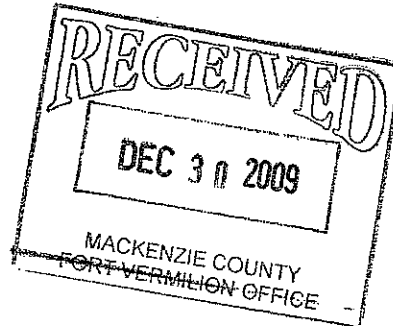
ALBERTA URBAN MUNICIPALITIES ASSOCIATION

10507 Saskatchewan Drive NW, Edmonton, AB T6E 4S1
Toll Free: 310-AUMA (2862) • Toll Free: 1-800-661-2862
Main: (780) 433-4431 • Fax: (780) 433-4454
e-mail: main@auma.ca • www.auma.ca

C.I.

December 22, 2009

Reeve Gregory Alan Newman
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0



Dear Reeve Newman:

As you know, in 2009 the AUMA Board introduced the Mayors Caucus meetings as a way to improve communication between our Association and its members and as a way to address the specific matters and issues of interest to our diverse range of members. These Caucus meetings are organized according to population size—under 2500, between 2501 and 10,000, and over 10,000—and were tremendously popular in 2009.

For 2010, AUMA has planned a Mayors Caucus for February and June.

We are very pleased to invite you to the first Mayors Caucus for 2010.

Date: Thursday February 11, 2010

Time: 9:30am to 4:00pm

Place: Matrix Hotel, Edmonton, Alberta

As a value-added feature of this Mayors Caucus, we are also hosting an **MLA Breakfast on Thursday February 11 from 7:30am to 9:00am at the Matrix Hotel in Edmonton.** There is no charge for attending the Breakfast; however, please be sure to RSVP for this event when you register for the Mayors Caucus. Please note that we will be holding the 2501-10,000 Mayors Caucus concurrently with the over 10,000 Caucus in order to help contain costs and to make attending the MLA Breakfast more feasible for all of our members.

Because your input is vital, the Board has requested that the agenda include municipal action items. To ensure everyone is up to speed and well prepared for the meetings, agenda items must be **provided in the attached RFD format with the appropriate background information to tali@auma.ca by January 31, 2010.** The agenda items will be filed electronically and made available for all Mayors to review prior to the caucus meetings. Instructions on how to access the agenda will be forthcoming.

Online registration and pertinent information is available at:
<http://www.auma.ca/live/AUMA/Mayors%27+Caucuses>

For more information please contact Amanda Neumann at 780-431-4536 or at aneumann@auma.ca

The AUMA is committed to being your trusted voice. Through new initiatives such as the Mayors Caucuses, we can ensure that we move *Together Stronger* and that Alberta municipalities remain the best places in which to live, work, and thrive.

Sincerely,

AUMA President
Mayor Darren Aldous

Enclosure



**MAYORS' CAUCUS
REQUEST FOR DECISION
(RFD)**

DATE:

TOPIC:

MAYORS' CAUCUS RECOMMENDATION TO THE AUMA BOARD:

BACKGROUND (EXECUTIVE SUMMARY):

COSTS:

FUNDING SOURCE:

ENCLOSURES:

APPROVED BY:

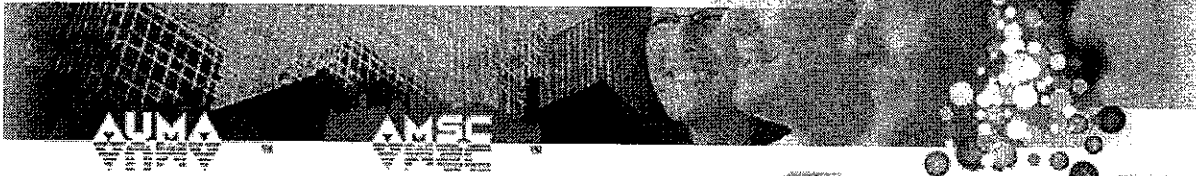
Carol Gabriel

Council info

From: AUMA [main@auma.ca]
Sent: Wednesday, December 23, 2009 4:31 PM
To: Carol Gabriel
Subject: AUMA/AMSC News for Council & CAOs December 23, 2009

Having trouble viewing this email? [Click here](#)

DIGEST of AUMA/AMSC Announcements



Frequently visited pages:

[Job Postings](#)

[Classifieds](#)

[Notes to Council](#)

[Member Notices](#)

[Events Calendar](#)

[Workshops/Seminars](#)

AUMA News:

Important Changes to February Mayors' Caucus Schedules

As a special new feature the Board has included an MLA Event as a value-added component of the first Mayors' Caucus gathering in February.

[Learn more](#)

Ministry of Municipal Affairs Initiative

AUMA and municipalities have been informed that the Government of Alberta aims to reduce the number of municipal grants from 77 to approximately 17, and this reduction and streamlining is being carried out now.

[Learn more](#)

EOEP Pilot Regional Course A Success

The course offered was Municipal Leadership, and those in attendance took away new knowledge and leadership skills.

[Learn more](#)

Opportunity for Youth: Forum for Young Canadians

Forum for Young Canadians is a unique opportunity for a young person from your community to learn first-hand how decisions are made nationally in Canada so that they can return home eager to engage in the decision making process in their community.

[Learn more](#)

AMSC News:

Benefits

New Discount for AMSC Pet Insurance Benefit Program

Based on member feedback, AMSC is pleased to announce that we have successfully negotiated the following discounts with respect to our Pet Insurance Benefits program...

[Read more](#)

Say Good-bye to Impulse Buying!

As the mother of all sales seasons descends upon Albertans, try this little exercise: Pull out your calculator and add up all the little extra impulse buys you make on a weekly basis.

[Read more](#)

Energy Services

Cost of Solar Panels Falling Faster Than Expected

Within the next four years, the cost of solar photovoltaic (PV) power will be comparable to that of electricity from a fossil-fuel-sourced grid, predicts an Alberta electrical engineer.

[Read more](#)

Risk Management

Share Your Financial Indicator Graphs

AUMA requests that you submit Financial Indicator Graphs as part of a tool we are developing to help municipalities assess their sustainability.

[Learn more](#)

Young Environmental Stewards Grants

The Young Environmental Stewards Grant Program was created to help Alberta's young environmental leaders turn their dreams for a cleaner, healthier future into a reality.

[Learn more](#)

Be a Responsible Host This Christmas

Take some time between planning the appetizers and arranging the décor to manage your risk as a host.

[Read more](#)

General Insurance

Enjoy Safe Snowmobiling This Christmas

Snowmobiling will be an enjoyable and often thrilling part of the holiday fun for many Alberta families this Christmas.

[Read more](#)

Pension Services

Boomers! Start That Family Conversation on Estate Planning

Did you know that parents in their 70s are more apt to be comfortable talking about the sensitive issue of estate planning than their boomer children?

[Read more](#)

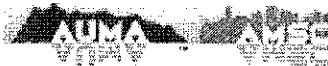
Casual Legal

The Duty to Accommodate

Employers in Alberta are required to make every reasonable effort, up to the point of undue hardship, to accommodate an employee who comes under a protected ground of discrimination within Human Rights legislation.

This article is only available to Regular & Associate members

[Read more](#)



Copyright © 2007 Alberta Urban Municipalities Association

[Forward email](#)

✉ [SafeUnsubscribe®](#)

This email was sent to cgabriel@md23.ab.ca by main@auma.ca.

[Update Profile/Email Address](#) | Instant removal with [SafeUnsubscribe™](#) | [Privacy Policy](#).

Email Marketing by



AUMA | 10507 Saskatchewan Drive | Edmonton | Alberta | T6E 4S1 | Canada

Carol Gabriel

From: Cheryl Vesseur [Cheryl.Vesseur@edmonton.ca]
Sent: Monday, January 04, 2010 2:27 PM
To: Reeve Yurdiga - Athabasca County; Mayor Adolphson - Valleyview; Mayor Andersen - St. Paul; Mayor Baker - Lloydminster; Mayor Bertschi - Morinville; Mayor Berube - Beaumont; Mayor Blake - Wood Buffalo; Mayor Callioux - Peace River; Mayor Coleman - Vegreville; Mayor Copeland - Cold Lake; Mayor Crouse - St. Albert; Mayor Drover - Rainbow Lake; Mayor Fisher - Devon; Mayor Flewwelling - Red Deer; Mayor Gursky - Millet; Mayor Hamdon - Drayton Valley; Mayor Hanson - Beaverlodge; Mayor Houston - Spruce Grove; Mayor Kyrilchuk - Lac La Biche; Mayor Krewusik - Grande Cache; Mayor Lemke - Stony Plain; Mayor Lennon - Westlock; Mayor Logan - Grande Prairie; Mayor MacKinnon - Fox Creek; Mayor Marriott - Swan Hills; Mayor Marriott - Town of Vermilion; Mayor Mastel - Camrose; Mayor McDermid - Mayerthorpe; Mayor Molzan - Leduc County; Mayor Montgomery - Wetaskiwin; Mayor Nimmo - Gibbons; Mayor Olesen - Strathcona; Mayor Pasychny - Edson; Mayor Pillay-Kinnee - Slave Lake; Mayor Powell - Athabasca; Mayor Rennie - Woodlands County; Mayor Rigney - Sturgeon County; Mayor Sandul - Spirit River; Mayor Schulz - Barrhead; Mayor Sheasgreen - Ft. Saskatchewan; Mayor Smith - Redwater; Mayor Soroka - Yellowhead County; Mayor St. Jean - Legal; Mayor Taylor - Hinton; Mayor Thain - Whitecourt; Mayor Tung - Elk Point; Mayor Wiedeman - Parkland County; Reeve Cholak - Smoky Lake County; Reeve Dearing - Wetaskiwin; Reeve McDonald - Grande Prairie; Reeve Miller - Barrhead; Reeve Navratil - Westlock; Reeve Newell - County of Thorhild No. 7; Greg Newman; Reeve Nykolyshyn - Clear Hills; Reeve Rondeau - Bonnyville; Reeve Van Ee - County of Vermilion River; Reeve Woldanski - Lamont County; Mayor Dumont - High Prairie
Cc: Ed Gibbons; Ron Hayter; Blaire McCalla; reception@highprairie.ca; admin@rainbowlake.ca; admin@town.draytonvalley.ab.ca; amilot@athabascacounty.com; Brenda Molter; Cary Mueller; Carol Gabriel; Christina Stephen; cindyk@wetaskiwin.ca; CReimer@mail.coldlake.com; Edward LeBlanc; fcoutney@county.wetaskiwin.ab.ca; jsloan@parklandcounty.com; lcarpenter@stonyplain.com; lproskow@yellowheadcounty.ab.ca; lread@sprucegrove.org; mary@slavelake.ca; Mayor Callioux; montana@town.athabasca.ca
Subject: NAMRC

Mayors' and Reeves':

The next Northern Alberta Mayors' and Reeves' Caucus was scheduled for Friday, February 12. However, this date conflicts with the AUMA Mayor's Caucus.

Therefore, we have rescheduled our **NAMRC to Friday, February 19**. Please mark this date in your calendars. More information and details will follow closer to the date.

Thank you.

Cheryl Vesseur
Office of the Mayor
City of Edmonton
ph: 780-496-8106

EcoVision Edmonton is our vision for an environmentally sustainable city. Go Green! It's Our Nature
visit: www.edmonton.ca/environmental/programs/ecovision.aspx

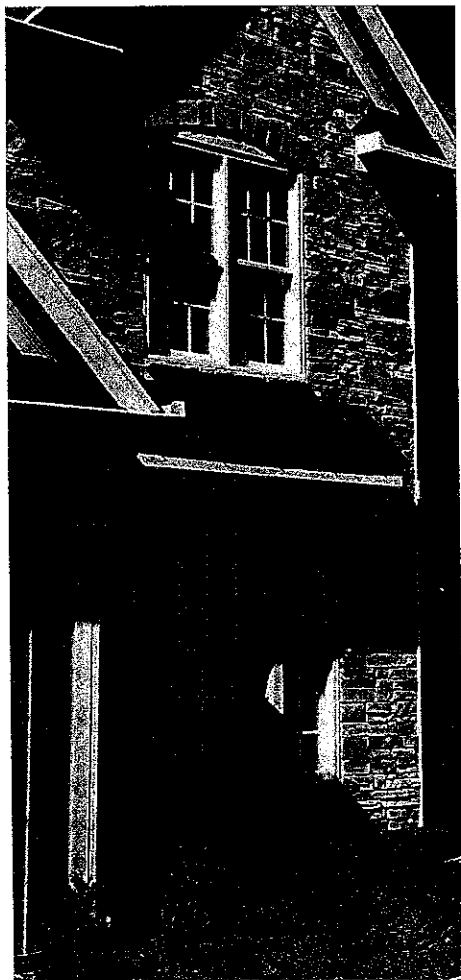
*Council
info*

Bill 23: Changes to Assessment Review Boards

Bill 23, *Municipal Government Amendment Act, 2009*, of the Alberta Legislature introduces several significant reforms to the way assessment complaints are heard and appealed in Alberta. The Bill will result in amendments to Part 9 and Part 11 of the *Municipal Government Act*, the portions of that legislation that deal with Assessment of Property and Assessment Review Boards.

Bill 23

This Bill introduces two very significant changes to assessment review. Firstly, the Municipal Government Board's (the "MGB") involvement in



hearing appeals from local Assessment Review Boards' decisions is curtailed. The involvement of the MGB in assessment matters will now be limited only to matters of linear property and equalized assessments. Appeals of all other assessment decisions will now be taken directly to the Court of Queen's Bench, and only on matters of law or jurisdiction.

Secondly, existing local Assessment Review Boards will now be broken into two separate entities as follows:

- Local Assessment Review Board ("LARB") – The LARB will be comprised of three locally appointed members, and will hear complaints dealing with tax notices and assessments for residential properties with three or fewer dwelling units and for farmland; and
- Composite Assessment Review Board ("CARB") – The CARB will be comprised of two locally-appointed members and one provincially-appointed person from the MGB to act as the presiding officer, and will hear complaints regarding non-residential property, residential properties with four or more dwelling units, as well as certain matters regarding linear property and equalized assessments.

Currently, where a party is dissatisfied with the decision of an Assessment Review Board for any reason, they may appeal to the Municipal Government Board. Once Bill 23 is implemented, appeals may only be made on matters of law or jurisdiction and, except for issues involving linear property or equalized assessments, only to the Court of Queen's Bench.



The Government of Alberta intent's with Bill 23 is to "restructure assessment review boards and clarify their roles and responsibilities, enhance training for board members and administrators, increase access to information for citizens and ensure province-wide consistency, accountability and transparency."¹ This means that municipalities will need to review and revise their current Assessment Review Boards and assessment protocol to comply with this legislation.

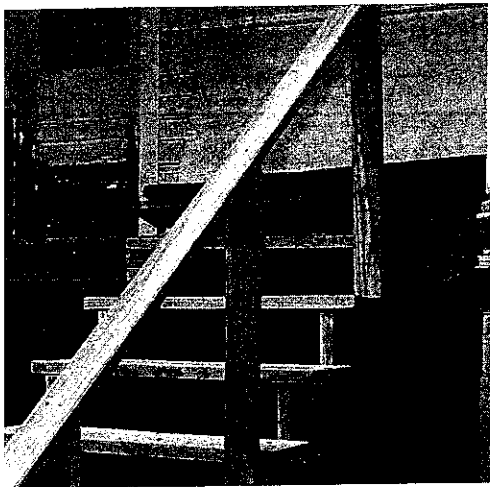
In addition to the changes noted above, several additional requirements are being introduced through this legislation. These include:

- stricter timing and procedural requirements with respect to the complaints process;
- disclosure requirements between parties to a complaint; and
- mandatory training and qualification requirements for Assessment Review mBoard members.

These requirements will become mandatory in a matter of months; Bill 23 received Royal Assent on June 4, 2009, and will come into force on January 1, 2010.

¹Government of Alberta, News Release. "Bill 23 will streamline Alberta's property assessment complaint and appeal system" (16 March 2009).

continued on next page



Impact On Municipalities

How will Bill 23 impact your municipality? There are several issues that all municipalities will need to consider:

- Each municipality should review the content of this legislation as soon as possible to ensure that all requisite changes are incorporated into assessment review protocols by January 1, 2010.

- The most significant change that every municipality must address is the split of one Assessment Review Board into two separate entities, the LARB and the CARB. Accordingly, many municipalities will require additional trained members to sit on these boards.

- Currently, where a party is dissatisfied with the decision of an Assessment Review Board for any reason, they may appeal to the Municipal Government Board. Once Bill 23 is implemented, appeals may only be made on matters of law or jurisdiction and, except for issues involving linear property or equalized assessments, only to the Court of Queen's Bench.

- Appeals from Assessment Review Board decisions, which will henceforth be made to the Court of Queen's Bench, will likely become scarcer and more difficult, as more stringent requirements must be met before an appeal will be considered.

Should you require any further information on Bill 23, its impact on your municipality or assistance with a review of your municipal taxation and assessment policies, please keep in mind that Brownlee LLP has a wide range of experienced lawyers in these areas that may be of assistance to your municipality.

- by Alvin R. Kosak and Michael S. Gunther

Alvin is a Senior Associate with Brownlee LLP, with a practice in property assessment appeals, municipal litigation, administrative law and insurance litigation.

Michael is an associate with the Municipal Team in our Edmonton Office, practicing general municipal law.



C.I.

FAX TRANSMISSION

NEWS RELEASE OF ANNUAL MEETING FOR IMMEDIATE RELEASE

TO: All M.D.'s and Counties,

From: Alberta Surface Rights Federation
Tom Nahirniak
Box 55, Round Hill, AB.,
Ph/Fax 780-672-6021

Number of Pages- 2 (includes cover page)

Please give copies of our meeting notice to all Councilors as they are also landowners as a number of issues will effect them on their land or will effect the county they represent.

EVERYONE WELCOME.

Thank You

Tom Nahirniak
Tom Nahirniak, Executive Secretary

ALBERTA SURFACE RIGHTS FEDERATION

Box 55, Round Hill, AB., T0B 3Z0, Ph/fax, 780-672-6021

www.albertasurfacerrights.ca

ANNUAL MEETING NOTICE

Monday February 8th, 2010

Norsemen Inn, 6505-48 Ave., Camrose, AB., (West end).

All Acreage and Landowners and Interested Persons welcome

9:00 am – Registration (payment at door) - \$25.00, includes Dinner and Coffee.

We would like to know how many would be attending for dinner, if possible.

(Please let Tony, Perry or Tom know if attending)

Please, do not let this stop you from attending at the last minute.

9:30 am – Opening of Meeting. Minutes, Treasurers Report, Appointment of Reviewer

10:00 am - Resolutions - Appointment of Resolutions, Chairperson and Committee.

10:30 am – Coffee.

10:45 am – Committee Reports -

**11:00 am – Sydney Sabine; (Law firm –Sabine and Webb) on 5 year reviews;
Right of Entry vs Lease Agreements;- Addendum Conditions related to wellsites;
Applications before the Surface Rights Board regarding Annual Compensation
Reviews and Consent Compensation Board Orders;**

12:00 Dinner

1:00 pm – Acceptance of resolutions. (that are prepared).

1;15 pm – Debbie Kuchinski; National Energy Board, on Land owners problems.

**1:30 pm - Guest Speaker: Daryl Bennett; from MyLandManGroup; Will speak
on current Environmental Regulations; Hearings; Court Cases and changes
encountered regarding wellsites and pipeline leases, and compensation on
Adverse Effects, Loss of Use, Land Values, Nuisance and inconveniences.**

3:00 pm - Resolutions:

4:00 pm - New Business:

For more information call; President, Tony Nichols – Phone 403-882-2343

Vice-President, Perry Nelson- Ph/Fax; 780-753-6860

Executive Secretary, Tom Nahimiak- Ph/fax 780-672-6021

WANTED: For our Web Site and/or Display Board.

Photo's of your wellsites or pipeline (WRECK\$) including salt & oil spills.

**The Norsemen Hotel, Please phone ahead if possible for room reservation and for a
special rate of \$99.00 + tax: (please ask for surface rights rooms)**

Phone-780-672-9171, or toll free 1-877-477-9171 or Fax -780-672-0130

March 16-17, 2010 | Carriage House Inn, Calgary

Process-Affected Water Management Strategies

Minimizing Operational Costs and Navigating Evolving Regulations

Learn from leading industry experts, including:

Alberta WaterSMART
Amperage Energy Inc.
Apex Engineering Inc.
ARC Resources
CANMET Energy
Technology Centre
Fossil Water
GE Water & Process
Technologies
Natural Resources Canada

Range Resources -
Appalachia, LLC
Suncor Energy
University of Alberta
University of Calgary
Veolia Water Solutions
& Technologies
Water Matters
Waterline Resources Inc.

As the need for processed water rises, profits sink. Gain the critical information to successfully reduce energy consumption and economically manage processed water, including:

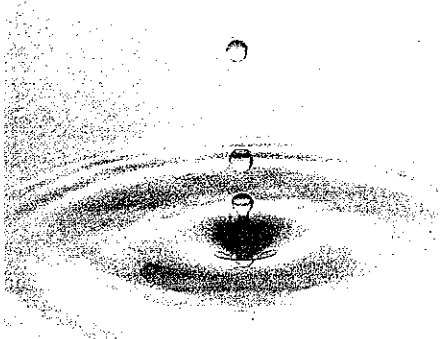
- Successful solutions to decrease water needs for shale gas development
- Reducing freshwater reliance through industrial wastewater reuse
- Improving thermal water recovery and energy efficiencies in SAGD operations
- Environmental and economic considerations of water reduction technologies
- Effective methods to comply with upcoming regulatory changes and ensure sustainable development

Sponsored by:



Register Now • 1-877-927-7936 • CanadianInstitute.com/WaterMgmt





Water is the new Oil

Water, once seen as a simple byproduct of oil, gas and mining operations, has quickly become an important commodity for industry. Intense public scrutiny coupled with concentrated efforts to balance development with environmental concerns have lead to strict regulations on fresh and brackish water use in oil and gas operations.

As these regulations continue to evolve and come into practice, are you adequately prepared to manage your water use?

The Canadian Institute's Process-Affected Water Management Strategies conference promises to deliver the essential information on effective and economic practices and technologies to treat, store and transport processed water. Attend this conference and learn how to reduce your energy inputs and water consumption in ongoing and future projects.

Get the latest information on key issues affecting processed water, including:

- Investigating the implications of new regulations to be enforced for fresh, saline and recycled water use
- Integrating watershed and land-use planning to secure sustainable growth
- Utilizing ultrafiltration to treat process-affected water
- In-depth look at utilizing membrane technologies in an industrial wastewater project
- Examining the effects of constant reuse of processed water
- Exploring advances in technologies to treat flowback water for reuse

Make sure you are prepared for recent regulatory shifts and benefit from advances in water treatment technologies. Ensure the success of your oil, gas and mining operations and don't miss your chance to get the knowledge necessary to manage your processed water needs. Register today by calling 1-877-927-7936 or online at www.CanadianInstitute.com/WaterMgmt.

Sponsorship & Exhibition Opportunities

Maximize your organization's visibility in front of key decision-makers in your target market. For more information, contact Business Development Executive Andrew Martinez at 416-927-0718 ext. 241, toll-free 1-877-927-0718 ext. 241 or by email at a.martinez@CanadianInstitute.com

HEAR FROM THE FOLLOWING INDUSTRY EXPERTS:

Conference Chair

Bill Berzins
President
Fossil Water

Distinguished Faculty

Tony Gaudlip
Environmental and Regulatory Manager
Range Resources - Appalachia, LLC

Dr. Maen Husein
Assistant Professor
Chemical & Petroleum Engineering
Schulich School of Engineering
University of Calgary

Keith Minnich
Vice President Business Development
Veolia Water Solutions & Technologies

Dr. Randy Mikula
Team Leader of Emulsions & Technologies
in Advanced Separation Technologies,
CANMET Energy Technology Centre --
Devon Energy Technology and Program
Sector, Natural Resources Canada

Joe Obad
Associate Director
Water Matters

Baki Ozum
Director
Research and Development
Apex Engineering Inc.

Chad A. Randal
Founder, C.E.T.
Amperage Energy Inc.

Dr. J.D. Scott
Professor, Geotechnical Engineering
University of Alberta

Graham Sim
Global Water Reuse Leader
GE Water & Process Technologies

Kim Sturgess
CEO and Founder
Alberta WaterSMART

Frank Vagi
Senior Process Advisor
Suncor Energy

Jamie Wills
Director and Principal Hydrogeologist
Waterline Resources Inc

Confirmed Representative
ARC Resources

DAY 1: Tuesday, March 16, 2010

Registration Opens and Coffee is Served ☞

9:00

Opening Remarks from the Conference Chair

Bill Berzins
President
Fossil Water

9:15

Managing Integrated Watershed and Land-Use Planning to Ensure Sustainable Growth

Joe Obad
Associate Director
Water Matters

- Update on Alberta's Water for Life Strategy and the Land-Use Planning Framework: How will these policies come together?
- How will regional plans affect access to Alberta's watersheds?
- Investigating the challenges and opportunities to developing an integrated system for Alberta's watersheds
- Exploring public and media perception of water shortages, current policy changes, and how they are impacting decision making
- Next steps to ensuring sustainable water development in Alberta

10:00

Navigating Non-Saline and Saline Water Usage and Increased Regulatory Scrutiny in Alberta: A Closer Look at Water Requirements for Thermal In-Situ Oil Sands Schemes

Jamie Wills
Director and Principal Hydrogeologist
Waterline Resources Inc.

The regulatory framework continues to evolve in Alberta, with respect to water use for oilfield injection projects. Under a draft Energy Resources and Conservation Board (ERCB) directive, in situ oil sand operators would be required to limit their non-saline use to 10% of the annual water use requirements, and to 25% for saline water use. Discussion has also been held at Alberta Environment (AENV) regarding changing the non-saline limit from 4,000 mg/L TDS, to 10,000 mg/L TDS. New AENV regulations are also proposed with respect to non-saline water in direct contact with bitumen. In this presentation, detail will be provided on:

- An overview of the current and proposed ERCB and AENV water regulatory framework, and the drivers for new regulations
- Establishing effective monitoring and reporting requirements for operations in the Cold Lake-Beaver, Athabasca, and Peace River basins
- Practical applications of how these evolving regulations will take shape

- Limitations and enforcement measures, and how they will be applied
- Exploring timelines for new limits
- How will these new limits affect existing operations and new operations?

10:45

Networking Coffee Break ☞

11:00

Industrial Experience in Reducing Industry's Reliance on Freshwater through Recycled Water Operations

Frank Vagi
Senior Process Advisor
Suncor Energy

- Successful methods in using municipal water as make up to cooling towers
- Maximizing water efficiency through wastewater reuse
- Successful implementation of membrane technology to treat municipal wastewater and create reclaimed water
- The benefits, challenges and pitfalls of implementing membrane technologies in an industrial wastewater project
- Analysing the potential cost savings associated with industrial wastewater reuse
- Examining the quality of wastewater and its suitability for industrial applications
- Effective methods of working with municipal governments to achieve efficient water strategies

12:00

Networking Luncheon for Delegates and Speakers 

1:15

Mitigating Water Use through Innovative Technologies in the Oil Sands

Graham Sim
Global Water Reuse Leader
GE Water & Process Technologies

- Assessing water quality and water treatment requirements
- Overview of the GE-AWRI (Alberta Water Research Institute) collaboration program, goals, impact and timelines
- Environmental and economic considerations for water reduction technologies, including chemical pre-treatment, advanced membrane development, deoiling systems, thermal evaporation and concentrate management
- How does water quality and quantity shape new technologies?
- Technologies required to solve future challenges

2:00

Reducing Fresh Water Requirements through Novel Treatment Techniques

Dr. Maen Husein
Assistant Professor
Chemical & Petroleum Engineering
Schulich School of Engineering
University of Calgary

Register at 1-877-927-7936 or www.CanadianInstitute.com/WaterMgmt

- Exploring the use of ultrafiltration for treating process-affected water and the potential operational benefits
- How do these technologies affect water make-up?
- A novel approach: making use of existing contaminants to help treat other contaminants
- The future of applying micellar-enhanced ultrafiltration to process-affected water

2:45 **Networking Refreshment Break**

3:00 **Meeting Stringent Regulations and Reducing Operational Costs through Innovations in Zero Liquid Discharge Technologies**

Keith Minnich
Vice President Business Development
Veolia Water Solutions & Technologies

- Understanding the water balance in SAGD operations
- Exploring evaporation and crystallization technologies and their role in water re-use methods
- Investigating the capital and operational costs of implementing such novel technologies
- Effective methods to economically reduce or eliminate water discharge
- How do these technologies affect water make-up?
- Reducing energy inputs through advances in zero liquid discharge technologies

3:45 **Managing Water Use in SAGD Operations to Decrease Operational Costs**

- Understanding the water balance in SAGD operations
- Examining the effects on water from constant reuse
- Maximizing operations through controlling the organic and inorganic materials found in processed water
- Improving thermal water recovery and energy efficiencies

4:30 **Chair's Recap – Conference Adjourns**

DAY 2: Wednesday, March 17, 2010

8:30 **Coffee is Served ☞**

9:00 **Opening Remarks from the Conference Chair**

Bill Berzins
President
Fossil Water

9:15 **Maximizing Water Re-Use and Reducing Costs in Natural Gas Drilling Operation**

Tony Gaudlip
Environmental and Regulatory Manager
Range Resources - Appalachia, LLC

- Achieving water quality discharge standards through innovative water recycling efforts
- Examining industrial water discharge limits and its impact for the natural gas industry
- Best practices and strategies to reduce consumptive water needs for shale gas development
- Effective recycling and reuse of wastewaters associated with drilling and completions operations
- Reduced operating costs through comprehensive water management and optimization program

10:00 **Reducing Industry's Fracture Fluid Footprint in the Montney through Technological Advances**

Chad A. Randal
Founder, C.E.T.
Amperage Energy Inc.

Confirmed Representative
ARC Resources


- Investigating developing technologies to treat flowback water for reuse
- Exploring the economic benefits of developing and implementing water recycling technologies
- Reducing industry's environmental footprint through an effective water recycling strategy
- Investigating alternatives to freshwater use

11:00 **Networking Coffee Break ☞**

11:15 **Navigating Alberta's Evolving Water Allocation System: Ensuring Access to this Scarce Resource**

Kim Sturgess
CEO and Founder
Alberta WaterSMART

- How will Alberta's future growth impact water transfer systems in Alberta?
- How might current policy changes affect the transfer of water allocations in Alberta?
- How can we balance between water for our industry, people and ecosystem?
- What practices and technologies can we adapt to better manage our water in this new environment?

12:00 **Networking Luncheon for Speakers and Delegates** 

Improving Bitumen Extraction and Water Quality in Tailings

Baki Ozum
Director
Research and Development
Apex Engineering Inc.

Dr. J.D. Scott
Professor, Geotechnical Engineering
University of Alberta

- Review of the existing extraction and tailings disposal processes and their impact on the water chemistry.
- The role of recycled process water in bitumen extraction and tailings disposal processes.
- Salinity of the recycled process water and its impact on bitumen extraction and tailings disposal.
- Novel extraction and tailings disposal processes to reduce the salinity of the water and improve tailings properties.
- Reduction of make-up water demand.
- Exploring novel pH adjusting, surfactant producing additives and surfactant addition alternatives.
- Production of nonsegregating tailings and reducing environmental footprints of oil sands operations.
- Production of nonsegregating tailings using CaO or CaO & CO₂

- Accelerated dewatering
- How will reclamation be impacted by these tailings treatment strategies

3:00 Chair's Recap – Conference Concludes

WHO YOU WILL MEET

Network and learn from a broad range of professionals including Water, Wastewater, EH&S, Environmental and Process Engineers, Hydrogeologists, Geologists, Development Managers, Regulatory Advisors, Reclamation Managers, Tailings Specialists, Mine and Tailings Planners, and Project Managers from:

Oil and Gas Producers
Oil Sands Operators
Drilling Companies
Service and Supply
Mining
Pulp and Paper

Plus!

Transportation and storage providers
Municipalities and major watersheds
Governmental regulatory agencies
Environmental agencies
Aboriginal Groups
Consultants, Financiers, Lawyers

Reclamation Considerations for Various Tailings Management Strategies

Dr. Randy Mikula
Team Leader of Emulsions Technologies in Advanced Separation Technologies, CANMET Energy Technology Centre – Devon Energy Technology and Program Sector Natural Resources Canada

- Increasing water re-use via implementation of dry stackable tailings technologies
- The philosophical and practical implications of Directive 74
- Water quality and and quantity outcomes for various tailings technologies:
 - Non-Segregating Tailings
 - Wet landscape reclamation/end pit lake storage of mature fine tailings (MFT)
 - Centrifuged fluid fine tailings
 - MFT drying

Sponsored by:



Enhance your meetings and add to your bottom line by offering audience response solutions from Turning Technologies Canada, the global leader in audience response technology. The first choice of presenters everywhere, our simple, intuitive, polling products add engagement, encourage interaction, collect valuable data and provide instant feedback in meetings and events using RF or web-based devices. Invest in workplace training and employee development with the press of a button. Visit us at www.turningtechnologies.ca

The Canadian Institute's Green Initiatives: What are we doing to reduce the environmental impact of hosting conferences across Canada?

EFFORTS

- ✓ We print all brochures with The Canadian Institute's Environmentally Tri-Certified (FSC, PEFC, SFI) Print Partner
- ✓ We have reduced paper print and use by more than 25% over the past year
- ✓ We provide webcast options for individuals unable to travel to our events
- ✓ We encourage our delegates to recycle their conference badges

PARTNERS



The Canadian Institute, in partnership with Zerofootprint, is pleased to announce a program that will allow attendees to contribute to the reduction of carbon emissions associated with our events. For only \$5 you can offset your contribution and support tire recycling projects in Canada. For more information visit www.zerofootprint.net

- ✓ We also work very closely with all conference venues to reduce, reuse and recycle

Process-Affected Water Management Strategies

Minimizing Operational Costs and Navigating Evolving Regulations

Stay ahead of your competitors with cost-effective solutions to water management

Discover strategies to reduce energy inputs and save on operational costs

Hear critical regulatory updates impacting your business and learn how to gain better access to water resources

Network and build relationship with key players in oil, gas and mining operations

REGISTRATION FORM

To expedite your registration, please mention your Priority Service Code

587108

ID# 108085

MR. WILLIAM KOSTIW
CHIEF ADMINISTRATIVE OFFICER
MUNICIPAL DISTRICT OF MACKENZIE NO 23
PO BOX 640
FORT VERMILION, AB T0H 1N0

CANADA POSTES	POSTES CANADA
POST	POST
Postage paid	Port payé
Addressed Admail	Médiaposte avec adresse
7243028	

5 EASY WAYS TO REGISTER

Phone: 1-877-927-7936 or 416-927-7936

Fax: 1-877-927-1563 or 416-927-1563

Email: CustomerService@CanadianInstitute.com

Mail: The Canadian Institute
1329 Bay Street
Toronto, Ontario M5R 2C4

Online: www.CanadianInstitute.com/
WaterMgmt

ATTENTION MAILROOM: If undeliverable to addressee, please forward to:
Process Engineer



CONFERENCE CODE: 413V10-CAL

YES! Please register the following delegate for the Process-Affected Water Management Strategies

For group discounts please call 1-877-927-7936

TYPE OF DELEGATE	Register Payable to: 2010	Register Payable to: 2010
<input type="checkbox"/> Conference (on site)	\$1895 + 5% GST = \$1989.75	\$2095 + 5% GST = \$2199.75
<input type="checkbox"/> Live Webcast (Conference Only)	\$1595 + 5% GST = \$1674.75	
Conference participants will receive a CD-ROM of the conference materials as part of their registration fee.		
<input type="checkbox"/> Please add a copy of the *Conference Proceedings (BINDER) to my order for \$195 + \$21.95 (S&H) + (applicable taxes) *Published and shipped within 4 weeks from conference		
<input type="checkbox"/> I cannot attend but would like information regarding conference materials.		
<input type="checkbox"/> Yes, I would like to reduce the environmental impact of my attendance by contributing \$5.00 to support tire recycling projects in Canada.		

CONTACT DETAILS

NAME _____ POSITION _____

ORGANIZATION _____

ADDRESS _____

CITY _____ PROVINCE _____ POSTAL CODE _____

TELEPHONE _____ FAX _____

EMAIL _____

TYPE OF BUSINESS _____ NO. OF EMPLOYEES _____

APPROVING MANAGER _____ POSITION _____

PAYMENT

Please charge my VISA MasterCard AMEX

NUMBER _____ EXPIRY _____

SIGNATURE _____

I have enclosed my cheque for \$ _____ including GST made payable to The Canadian Institute (GST No. 84221 1153 RT0001)

Wire Transfer (\$CAD)

Please quote the name of the attendee(s) and the conference code 413V10 as a reference.
Beneficiary: The Canadian Institute
Bank Name: HSBC / Account #: 362-055319-001
Address: 150 Bloor St, Suite M100, Toronto, ON
Swift Code: HKBCCAT / Branch #: 10362

ADMINISTRATIVE DETAILS

Venue: The Carriage House Inn
Address: 9030 MacLeod Trail South, Calgary, AB
TEL.: 403-253-1101

Hotel Reservations

For information on hotel room availability and reservations, please contact The Carriage House Inn at 403-253-1101. When making your reservation, please ask for "The Canadian Institute's Corporate Rate".

Program Materials

Conference participants will receive a comprehensive set of conference materials prepared by the speakers, as an excellent reference source after the conference. If you have paid and are unable to attend, the conference materials will be shipped to you upon request only. Request must be received within 30 days upon conclusion of the conference.

Payment Policy

Payment must be received in full by the conference date to ensure admittance. All discounts will be applied to the Conference Only fee (excluding add-ons), cannot be combined with any other offer, and must be paid in full at time of order. Group discounts available to individuals employed by the same organization.

Cancellation and Refund Policy

You must notify us by email at least 48 hrs in advance if you wish to send a substitute participant. Delegates may not "share" a pass between multiple attendees without prior authorization. If you are unable to find a substitute, please notify The Canadian Institute in writing no later than 10 days prior to the conference date and a credit voucher will be issued to you for the full amount paid. Credit Vouchers are valid for 1 year and are redeemable against any other conference by The Canadian Institute. If you prefer, you may request a refund of fees paid less a 25% service charge. No credits or refunds will be given for cancellations received after 10 days prior to the conference date. The Canadian Institute reserves the right to cancel any conference it deems necessary and will, in such event, make a full refund of any registration fee, but will not be responsible for airfare, hotel or other cost incurred by registrants. No liability is assumed by The Canadian Institute for changes in program date, content, speakers or venue.

Incorrect Mailing Information

To advise us of changes to your contact information, please send amendments by Fax to 416-927-1061 or email us at Data@CanadianInstitute.com or visit our website and click on "update your customer information".

c mb
Carol Gabriel

From: Georgina Szumlas [georgina.szumlas@aagi.ca]
Sent: Wednesday, January 06, 2010 10:24 AM
To: John Szumlas; Mary-Anne Stanway; Ed Rondeau; Julian Koziak; George de Rappard; Shaun Miles; Gary Friedel; Paul Gervais; Gordon Hay; Jane Hettinger; Sylvia Kennedy; John Brodrick; Bob McEwen; Jenny Wallace; Radjko Dodic; Denis Shigematsu; Randy Hodgkinson; Don Good; Tim Stone; John Watt; Jim Spalding; David Blair; Barry Robinson; Village of Nampa; Paul Chalifoux; Roger Jackson; Allan Romeril; Diane Slater; Bob Miles; ray; Louis Grumble; Graham Kedgley; Roger Holland; Mike Rodzick; Luc Mercier; Ralph Henderson; Dale Monaghan; Rob King; Bob Hall; Kerry Pawluski; Bill Neufeld; Bill Kostiw; Lorne Hickey; Don Grumble; Karon Kosof; Dan Dibbelt; Allen Geary; Wayne Ayling; eclements; Doreen Lloyd; Jim Rennie; Dean Krause - Town of High Level; Jake Fehr; Morley K. Workun; Glenn Taylor; Trevor Thain /Mayor of Town of Whitecourt; Don Douglas; Caroline Grover; John Brodrick; Colette Borgun; Don Peterson; Michael Ouellette; Ernest Pawluski; Ernie Isley - Town of Bonnyville; APRIL- EVE WIBERG; Renée LaBoucane; Adrian Met; Leanne Beaupre; municipalsecretary; Provost Economic Development; Mike Mihaly; Sara Wong; Gerry Donnelly; Lorraine Megella; georgecreid@telus.net; eforest@highlevel.ca; jsawatzky@highlevel.ca; melanie.kanarek@laclabichcounty.com
Cc: George de Rappard; jeff.cook@aagi.ca
Subject: CAANA

Good morning everyone,

Please find a reminder notice for the February 10th CAANA meeting attached to this e-mail. The meeting will be held at the Chateau Louis Conference Centre in the Roseberry Room, beginning at 1:30 p.m.

There will be coffee, tea and sweets provided, so please R.S.V.P. to Jeff Cook by February 5th so that an accurate number can be provided to the Chateau Louis. Jeff's e-mail is: jeff.cook@aagi.ca, and his direct line is 780-415-5168.

Regards,
Georgina

—
Georgina Szumlas
Activation Analysis Group Inc.
(p) 780.415.5159
(e) georgina.szumlas@aagi.ca

To all Members:

All the best in 2010!!!

CAANA Board Meeting

February 10, 2010 1:30 – 4:30 PM

Roseberry Room, Chateau Louis Conference Centre, Edmonton

Major items for discussion to set strategic directions for 2010:

- **What impacts will the new Cabinet have on our goal of confirming the importance of commuter air passenger services to municipalities, and citizens in Alberta**
- **Confirmation of importance of commuter air passenger services to municipalities, and citizens in Alberta**
- **Importance of regional airports and air services to economic activity in Alberta communities outside two major urban centres**
- **Importance of efficient Medevac services in Alberta and maintaining Alberta as the Medevac centre of North**
- **Update of legal actions regarding the City of Edmonton Council's decision for closure of the City Centre Airport**

Please confirm your attendance to Jeff Cook, at e-mail: jeff.cook@aagi.ca or by phone at 780.415.5168.

Your attendance is most important for the future of commuter air services in Alberta.

Regards,

George de Rappard



Edmonton, March 5th, 12th & 26th, 2010

Annual Municipal Law Seminar

3 dates, 3 locations

Please extend this invitation to your council and senior administration

Central: **Friday March 5th, 2010**
Edmonton, Alberta

North: **Friday, March 12th, 2010**
Grande Prairie, Alberta

South: **Friday, March 26th, 2010**
Airdrie, Alberta

Agendas to follow

RSVP to Kasandra Medlock

kmedlock@rmrf.com 780.497.3305

10180 101 Street Edmonton Alberta T5J 3W8 780.425.9510 www.rmrf.com

